

July - December 2015

TRAINING CALENDAR

NORTH CAROLINA JUSTICE ACADEMY

Roy Cooper, Attorney General • Mark J. Strickland, Director

Messages from the Attorney General & Academy Director

Law enforcement officers put their lives on the line every day to protect us and they deserve the very best training available. We're proud to offer quality instruction through the North Carolina Justice Academy.

North Carolina has seen falling crime rates over the last decade thanks to good work by officers all across our state. But we know that some crimes, like meth labs, prescription drug abuse, and child exploitation, aren't captured by these statistics. It takes well-trained law enforcement using the latest technology to keep up with the latest crime trends, and we need to make sure you have the tools needed to do the job.

The Justice Academy provides a wide range of courses to meet the needs of law enforcement agencies, and a variety of ways to take them. In addition to courses offered at the Academy's two campuses, officers can take some courses online.

One of the most challenging parts of law enforcement is assessing, and responding appropriately, to threats against public safety. A new course this semester, **Threat Assessment and Workplace Violence**, is intended for any officer who is called upon to manage threats. The course teaches attendees how to identify different types of threats and distinguish between individuals who make a threat and those who pose a threat. It also examines theories regarding what causes some individuals to engage in violence at their workplaces.

Law enforcement Telecommunicators can also find themselves involved in efforts to resolve violent situations. A new course, **Crisis Negotiations**, is aimed at those who staff emergency services centers. Attendees will learn the characteristics of an effective crisis negotiator and how to apply methods that can lead to a peaceful resolution.

Finally, tragic shootings on school campuses and other public places remind us that critical incident training can mean the difference between life and death. We're continuing our push to make sure all North Carolina officers are trained to respond swiftly and effectively to a crisis. Related courses available this semester include **Rapid Deployment Instructor Training, Officer Safety/Readiness Training, Solo/Active Shooter Response Conditioning, Threat Assessment and the School Rampage Shooter**, and **Tactical Leadership**. I hope you'll consider refreshing or upgrading your skills, so you'll be well prepared if a critical incident occurs.

I'm proud of the work you're doing to solve and prevent crimes. Please don't hesitate to contact the Department of Justice or the Justice Academy staff to share your suggestions to make law enforcement even stronger. Thank you for your service to the people of our state.

With kind regards, I am

Very truly yours,



ROY COOPER, Attorney General



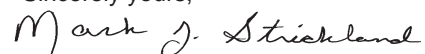
Over the years, I have heard many criminal justice professionals discuss the topic of change. Some seem to embrace change, while others are not so thrilled with the idea of experiencing something new. It is interesting how all of this falls into place.

George Bernard Shaw once wrote, "Progress is impossible without change, and those who cannot change their minds cannot change anything." When I read this quote, I immediately thought of the changes taking place at the North Carolina Justice Academy. We are constantly looking for ways to improve the services we provide to criminal justice professionals across North Carolina. This is what progress is all about.

Starting in May, you will experience a change when you register for a North Carolina Justice Academy class. As you will notice, you are now able to register for our classes with the simple click of a mouse. That's right; you do not have to fax your registration to enter a class. I am thrilled that we are moving in this direction. Working with the Acadis® Readiness Suite, we are able to automate many of our day-to-day functions such as registration, assigning dorm rooms, and assigning facilities. These progressive changes will be more effective and efficient for us as well as for you.

As always, we welcome your comments and suggestions. Feel free to email me (mstrickland@ncdoj.gov) or post a Facebook comment or follow us on Twitter. I look forward to hearing from you.

Sincerely yours,



MARK J. STRICKLAND, Director



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North Carolina Justice Academy

New Online Training Portal

The North Carolina Justice Academy Online Training Portal is designed for “anytime, any place, any pace” learning. Users can complete the courses as their schedules allow and print certificates of completion.

The Portal replaces the former Online Learn Center, which has been discontinued. You must register for a new username and password to complete a course. To register, follow these steps.

1. Go to <https://ncja-portal.acadisonline.com>.
2. Click WebForms, then New User Registration.
3. Fill out your online profile.

Once your profile is approved - which can take up to 48 hours - you will receive a welcome email with your username, password, and access instructions.

WHO MAY REGISTER

Participation in these courses is open to law enforcement officers, detention officers, and telecommunicators in all North Carolina agencies.

COURSES AVAILABLE

LAW ENFORCEMENT OFFICERS

- 2015 Legal Update
- 2015 JMST: A Juvenile - What does it have to do with me?
- 2014 JMST: A Juvenile - Now What?
- 2014 Legal Update
- Domestic Violence: The Children Are Watching (2013)
- Human Trafficking Protocols for Law Enforcement

- JMST: Don't Press Send (2013)
- Law Enforcement Intelligence Update (2013)
- Officer Safety: Responding to Crimes Off-Duty (2014)
- Responding to Individuals with Mental Illness (2013)

TELECOMMUNICATORS

- Active Shooter Overview (2014)
- Awareness of Issues Surrounding Returning Military Personnel (2014)
- Coping with Vicarious Trauma (2013)
- Hitting the Wall: Avoiding Complacency (2014)
- Human Trafficking Awareness for Telecommunicators (2013)
- Law Enforcement Intelligence Update (2013)
- Officer Involved Shootings (2013)

DETENTION OFFICERS

- Awareness of Issues Surrounding Returning Military Personnel (2013)
- Detention Officer Intelligence Update (2014)
- Leadership and Mentoring for Detention Officers (2012)
- Surviving In-Custody Death (2014)



<https://ncja-portal.acadisonline.com>



In-Service Training - Instructor Updates

In-Service Training Frequently Asked Questions

What are the in-service training requirements?

Criminal Justice Education and Training Standards

The rules require that every law enforcement officer certified by the Criminal Justice Education and Training Standards Commission must receive 24 credits of in-service training annually. The topics for this requirement include the following:

Required In-Service Training Topics	16 hours/credits
Department Topic of Choice	10 hours/credits

The required In-Service Training topics for 2016 are:

- 2016 Firearms Training and Qualification 6 hours/credits
- 2016 Legal Update 4 hours/credits
- 2016 JMST: The Color of Justice 2 hours/credits
- 2016 Human Trafficking Awareness 2 hours/credits
- 2016 NC Firearms Laws: Citizens and Guns 2 hours/credits

The Department Topics of Choice for 2016 are:

- Law Enforcement Intelligence Update 4 hours/credits
- Body Worn Cameras/Video Evidence 2 hours/credits
- Recovery of Mobile Devices and Preservation of Electronic Evidence 2 hours/credits
- Leadership: Modeling Appropriate Behaviors 2 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Chief's choosing for Department Topic of Choice.

Lesson Plans:

Departments must use the current lesson plan as a minimum for the required in-service training topics. Departments should check the in-service website prior to any course delivery to ensure instructors are using the most current materials available.

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Chief or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Sheriffs' Education and Training Standards

For deputies, the in-service requirement for 2016 is 24 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2016 are:

- Firearms Training and Qualification
- Legal Update
- JMST: The Color of Justice
- Human Trafficking Awareness
- NC Firearms Laws: Citizens and Guns

The Department Topics of Choice for 2016 are:

- Law Enforcement Intelligence Update
- Body Worn Cameras/Video Evidence
- Recovery of Mobile Devices and Preservation of Electronic Evidence
- Leadership: Modeling Appropriate Behaviors

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For detention officers, the in-service requirement for 2016 is 16 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2016 are:

- Career Survival: Stop! Think About What You Are Doing 4 hours/credits
- Communicable Diseases 2 hours/credits
- Detention Intelligence Update 2 hours/credits
- Understanding PREA 4 hours/credits

Sheriff's Topics of Choice for 2016 are:

- Fundamentals of Evidence Collection in the Detention Facility 2 hours/credits
- Inmate Movement 4 hours/credits
- Leadership: Modeling Appropriate Behaviors 2 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

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In-Service Training - Instructor Updates



In-Service Training Frequently Asked Questions

(CONTINUED FROM PAGE 6.)

The "Sheriff's Choice" category was included because it is important for the Sheriff and/or Jail Administrator to have the flexibility to be able to provide training that is specific to the needs of their detention officers or facility.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For telecommunicators, the in-service requirement for 2016 is 16 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2016 are:

- Communicating Effectively with Crisis Callers 4 hours/credits
- Becoming a Leader in the Communications Center 4 hours/credits
- Handling Suicide Callers 4 hours/credits

Sheriff's Topics of Choice for 2016 are:

- Law Enforcement Intelligence Update 4 hours/credits
- Officer Safety: Responding to Crimes Off-Duty 2 hours/credits
- Recognizing and Managing Stress 2 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Sheriff's Topic of Choice.

The "Sheriff's Choice" category was included because it is important for the in-house trainer and their respective agency to have the flexibility to be able to provide training that is specific to the needs of their emergency communications staff or facility.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop

one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Do I have to attend the Instructor Update sessions to teach a block of instruction for in-service training?
No.

How do I get the annual lesson plans and training materials for in-service from the Justice Academy?

There are three methods to obtain materials:

- (a) Instructor and student lesson plans, PowerPoint slides, handouts, and DVDs can be purchased from the Academy bookstore. An order form may be obtained via NCJA website: <http://ncja.ncdoj.gov>. These materials will be available only in DVD format.

NOTE: The Bookstore will accept orders that are being purchased by open account with the Bookstore on or before November 1, 2015. Those orders being paid as listed above may be made by mail, e-procurement, or fax. NO orders with a payment to be made by check or credit card (Visa or Mastercard) will be accepted before November 15, 2015. Credit card orders must be placed by phone. For security reasons, we no longer accept fax or e-mail credit card orders.

- (b) Lesson plans will be available on the web. If you are an agency head, school director, in-service training coordinator or instructor, e-mail the contact below to obtain the secured access information to the in-service lesson plans on the web. **Video clips CANNOT be obtained directly from the website.**

For Law Enforcement in-service training:
Contact Bill DuBois at bdubois@ncdoj.gov

For Detention Officer in-service training:
Contact Tim Fuss at tfuss@ncdoj.gov

For Telecommunicator in-service training:
Contact Susan Gillis at sgillis@ncdoj.gov

- (c) The NCJA Learning Resource Center will have In-Service DVDs for loan. Discs may be borrowed for 30 days. Please contact the LRC at 910-525-4151, ext. 267.

If you need additional information on mandatory in-service training, visit the in-service training web link at: <http://ncja.ncdoj.gov>.



In-Service Training - Instructor Updates

Coordinating In-Service Training

<http://ncja.ncdoj.gov/2244>

Who Should Attend

All new Agency In-Service Training Coordinators responsible for evaluating instructors and conducting/coordinating Commission-mandated in-service training.

Course Goal

To discuss the in-service training requirements as mandated by the Criminal Justice Education and Training Standards Commission and the Sheriffs' Education and Training Standards Commission and to discuss and practice the utilization of the instructor evaluation form for in-service training.

Course Objectives

The student will be able to:

- Discuss the responsibilities of the agency In-Service Training Coordinator as established by the Criminal Justice Education and Training Standards Commission and the Sheriffs' Education and Training Standards Commission.
- Demonstrate how to properly complete the instructor evaluation form using the corresponding criteria.

Methodologies

This course employs discussion, demonstration, and practical exercise.

Course Requirements

Participants should be an Agency In-Service Training Coordinator and hold a general instructor certification. Testing is required for this course. Participants will be required to score at least 70% on the final exam.

Special Concerns

Representatives from the Criminal Justice Standards Division and the Sheriffs' Standards Division will be present at the training sessions to provide information on the in-service training requirements.

Course Coordinator

Bill DuBois

Length of Course

One-half day (4 hours)

DATES

October 27, Salemburg
December 8, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

In-Service Instructor Update 2016

<http://ncja.ncdoj.gov/2343>

Who Should Attend

Certified criminal justice instructors planning to teach any of the in-service training topics.

Course Goal

To provide the information and materials necessary to deliver the 2016 mandated in-service training.

Course Objective

The student will be able to teach the 2016 topics of instruction in an in-service capacity.

Methodologies

This course employs discussion, demonstration, group exercise and video.

Course Requirement

Students must attend all class meetings.

Course Coordinator

Bill DuBois

Length of Course

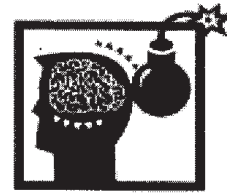
Two days (16 hours)

DATES

October 28-29, Salemburg
December 3-4, Salemburg
December 9-10, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Anti-Terrorism Training



Basic Anti-Terrorism Awareness

<http://ncja.ncdoj.gov/3088>

Who Should Attend

All law enforcement officers, investigators and related personnel who may prevent or respond to a terrorist act.

Course Goal

To provide the participant with the knowledge, skills and abilities to recognize potential terrorist targets, suspicious people and activities and other attack indicators. Methods of receiving and reporting vital information will also be addressed.

Course Objectives

At the awareness level, the student will be able to:

- Recognize potential terrorist indicators, symbols, and behaviors - both international and domestic in nature.
- Identify common false documents.
- Recognize and differentiate between domestic and international groups.
- Understand the significance of performing a Threat Vulnerability Assessment in their communities.
- Know how and to whom to report suspicious activity and what information is vital in that reporting.

CICP Accredited Course

Methodologies

This course will employ lecture, discussion and analysis. The course will have extensive use of video clips, videos and PowerPoint slides. In addition, some outside reading will be required.

Course Requirements

Attendance is required at all sessions. Students must achieve a minimum score of 70% on a written test which will be given at the conclusion of the course.

Course Coordinator

Doug Robinson

Length of Course

Two days (16 hours)

DATES

July 6-7, Edneyville

September 14-15, Edneyville

November 23-24, Salemburg





Community-Oriented Policing

Advanced SRO - Leadership Roles (Web-blended)

<http://ncja.ncdoj.gov/3265>

Who Should Register

Any officer who has successfully completed NCJA's **School Resource Officer** course (#5673) or equivalent and is assigned or may potentially be assigned as School Resource Officer (SRO).

Course Goal

To further refine for law enforcement officers the important characteristics, special nature and responsibilities of the position of School Resource Officer.

Course Objectives

The student will be able to:

- Review articles related to School Resource Officers and write essays on assigned topics from those articles.
- Discuss effective methods in Crisis and Suicide Intervention and identify the steps necessary within "The Negotiation Process."
- Identify the primary elements of Emotional Intelligence (EI) and describe the primary functionality for EI in the SRO leadership role.
- Define leadership, identify leadership characteristics and provide benefits of coaching as it relates to the leadership role of an SRO.
- Identify elements of common bomb-making materials accessible and available to students using the Homeland Security Bomb-Making Materials Awareness Program (BMAP).
- Identify resources and tools that can be used to conduct threat assessments.
- Conduct a threat assessment of their assigned school and present the assessment to the class.

Methodologies

This course will employ web-based learning, as well as on-site lecture. This course is comprised of prerequisite on-line requirements, traditional classroom delivery, and practical exercises. This training can be partially completed on-line; however, 24 hours of time associated with required classroom portion requires the SRO to be physically on site in the classroom.

Course Requirements

Participants must be familiar with on-line course delivery and comfortable with e-mail, Internet usage and word processing software. Students must be able to successfully complete all written, practical exercises and instructor evaluations with a score of 75%.

Course Coordinator

Scott Grantham

Course Credit

Forty hours

DATES

July 6-30, Salemburg

October 26-November 19, Edneyville

IN THE CLASSROOM

July 28-30, Salemburg

November 17-19, Edneyville

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



Community-Oriented Policing



Community-Oriented Policing

<http://ncja.ncdoj.gov/1174>

Who Should Attend

This course is intended primarily for sworn personnel who will be actively engaged in community-policing initiatives within their agency. While much of the course content focuses on the delivery of police service by sworn officers, all departmental personnel responsible for dealing with the public can benefit from this course.

Course Goal

This course will familiarize law enforcement officers and other personnel with the philosophies and concepts of community-oriented and problem-solving policing.

Course Objectives

The student will be able to:

- State why change is necessary in the law enforcement community.
- Define community policing.
- Define public value.
- Name the two main components of community policing.
- State the duties of the community police officer.
- Explain the benefits of community knowledge and cultural awareness.

- Identify the skills needed to be a successful community police officer.
- List the steps involved in successfully marketing community policing.
- Explain the SARA problem-solving model and how to implement it.
- Explain the Crime Measurement Index (CMI).
- Explain the difference between P.O.P. and C.O.P.

Methodologies

This course employs lecture, class discussion, demonstration and practice.

Course Requirements

Students should be familiar with Microsoft Word and Microsoft PowerPoint software applications. Attendees should bring a jump drive for storing course work.

Course Coordinator

Donnie R. Parks

Length of Course

Three days (24 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

August 10-12, Edneyville
November 16-18, Edneyville
December 2-4, Edneyville

D.A.R.E. Instructor Training

<http://ncja.ncdoj.gov/3190>

Who Should Attend

Law enforcement officers with a minimum of two years experience and has the desire to instruct a curriculum to school age children that teaches skills of how to avoid drugs, gang, and violence.

Course Goals

Millions of school children around the world will benefit from D.A.R.E. (Drug Abuse Resistance Education), the highly acclaimed program that gives kids the skills they need to avoid involvement in drugs, gangs, and violence. D.A.R.E. is a police officer-led series of classroom lessons that teaches children from kindergarten through 12th grade how to resist peer pressure and live productive drug and violence-free lives. The D.A.R.E. curriculum is designed to be taught by police officers whose training and experience gave them the background needed

to answer the sophisticated questions often posed by young students about drugs and crime. Prior to entering the D.A.R.E. program, officers must undergo 80 hours of special training in areas such as child development, classroom management, teaching techniques, and communication skills.

Course Objectives

At the end of this training, officers will be able to:

- Evaluate and understand the physical, emotional, social, and legal risks that gateway drugs have on school age children's brains and bodies.
- Compare and contrast the normative beliefs of school age children as it relates to their decision-making skills.
- Effectively explain the D.A.R.E. concepts of decision making for school age children.
- Successfully prepare and present a D.A.R.E. curriculum lesson plan.
- Utilize the skills learned in the course in an actual classroom setting.

(CONTINUED ON NEXT PAGE.)



Community-Oriented Policing

D.A.R.E. Instructor Training

<http://ncja.ncdoj.gov/3190>

(CONTINUED FROM PAGE 11.)

Course Requirements

Attendance is required at all class sessions. In order to complete this course, the participant must actively participate in all classroom discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must complete a series of planning and presenting D.A.R.E. Lessons that will be chosen by the course Facilitator. Students must successfully present a portion of an assigned D.A.R.E. Lesson to school age children in a classroom setting. Students must bring their uniform.

All students attending this course must complete an application packet from the North Carolina D.A.R.E. Training Center before admittance. Within that packet all students must sign a Code of Conduct per D.A.R.E. America Policy. Applications may be obtained from Captain Michael Adkins with the Caswell Co. Sheriff's Office by email at madkins@ncdare.org.

Course Coordinator

Scott Grantham

Course Credit

10 days (80 hours)

DATE

August 23-September 4, Salemburg

D.A.R.E.[®]

Developing Speaking Skills

<http://ncja.ncdoj.gov/2236>

Who Should Attend

Individuals who will be making presentations in the criminal justice profession.

Course Goal

To provide the skills necessary to competently plan, prepare, present and evaluate a speech.

Course Objectives

The student will be able to:

- Prepare, organize and deliver a successful presentation.
- Select and use appropriate, effective visual aids.
- Evaluate his/her own presentation and those of others.
- Develop confidence before an audience.
- Speak extemporaneously.

Methodologies

This course employs conference, programmed text, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students are expected to participate in classroom discussion and evaluation, as well as present at least two 10-15 minute speeches on a topic of their choice.

Special Concerns

This program will utilize classroom instruction and videotaping to facilitate the development of a presentation style. Practice and constructive critiques will be utilized to enhance the abilities of the participants.

Registration

You must register for the class by completing an application form and sending it to the campus you will be attending. The address/fax number is on the application.

Course Coordinator

Donnie R. Parks

Length of Course

Three days (24 hours)

DATE

November 2-4, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Community-Oriented Policing



School Resource Officer Ethics (Web-based)

<http://ncja.ncdoj.gov/3243>

Who Should Register

All certified law enforcement officers who are currently assigned or will be assigned as a School Resource Officer in an elementary, middle or high school.

Course Goal

To provide school resource officers with some insight into their own definition of ethics, and the awareness of consequences when making ethical decisions.

Course Objectives

The student will be able to:

- Identify their personal definition of "Ethics" as it relates to School Resource Officers.
- Identify ethical problem situations for School Resource Officers.
- Read four articles about law enforcement ethics.

- Write four short essays referring to the assigned articles.
- Evaluate an ethical scenario and provide an opinion.

Methodologies

Instruction online using a Google platform.

Course Requirements

Participants must be familiar with online course delivery and comfortable with email, internet usage and word processing software.

Course Coordinator

Scott Grantham

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Course Credit

Thirty-two hours

DATES

July 6-August 14, Salemburg
August 3-September 11, Salemburg
October 5-November 13, Salemburg

School Resource Officer Training

<http://ncja.ncdoj.gov/5673>

Who Should Attend

All **certified law enforcement officers** who are currently assigned or will be assigned in an elementary, middle or high school.

Course Goal

To provide the participant with the history, philosophy and basic skills necessary to serve as a School Resource Officer. Participants will receive instruction in school-based law, ways to handle exceptional students, and classroom instruction techniques.

Course Objectives

The student will be able to:

- Define the School Resource Officer (SRO) concept and apply this to the school in which they are assigned.
- Define the dual objectives of prevention and enforcement as it applies to the School Resource Officer Program.
- Identify the role of a School Resource Officer in the educational community.
- Identify the various categories of students defined as Children with Special Needs and sensitize the School Resource Officer to each classification.

- Discuss the problem of adolescent suicide, identify the warning signs associated with "at risk" students and recommend the appropriate steps which need to be taken in handling these students.
- Discuss the development of relationships necessary to function as a SRO, including relationships with students, parents and faculty.

Methodologies

This course employs discussion, demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. The student must develop and teach a ten-minute presentation. A score of 75% on an exam is required for passing this course.

Course Coordinator

Scott Grantham

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Length of Course

Five days (43 hours)

DATES

July 20-24, Salemburg
August 3-7, Edneyville
August 17-21, Salemburg
October 12-16, Edneyville
December 14-18, Salemburg



Detention Officer Training

Detention Field Training Officer

<http://ncja.ncdoj.gov/7597>

Who Should Attend

Detention officers who will be or are assigned the responsibilities of training new detention officers during their field training periods.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed the basic **Detention Officer Certification** course.

Course Objectives

The student will be able to:

- Evaluate the performance of new detention officers.
- Utilize performance feedback, interpersonal communication skills and training skills in the interaction with the trainees.
- Successfully utilize leadership skills and attributes.

- Evaluate and counsel the new detention officer in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant, given several videotaped scenarios, must satisfactorily evaluate and document the performance of the trainee depicted therein and obtain a minimum score of 70% on a written test to be given at the conclusion of the course.

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATE

December 14-18, Salemburg

Detention Officer Certification

<http://ncja.ncdoj.gov/7000>

Who Should Attend

All persons who are employed as detention officers at local confinement facilities and are required by the Sheriffs' Education and Training Standards Commission or the Criminal Justice Education and Training Standards Commission to successfully complete this course.

Course Goal

To present the basic standard operating procedures for local confinement facilities and to develop the role and responsibilities of professional detention officers.

Course Objectives

The student will be able to:

- Supervise inmates providing safety, security, meals, proper sanitation and medical care.
- Respond to medical emergencies within the facility.
- Search incoming and resident prisoners.
- Search a cell block and general areas.
- Apply information of a prisoner's legal and constitutional rights to administrative operation of the detention facility, composition of disciplinary sanctions, use of force and civil liability to officers.

- Identify and cope with stressful situations.
- Maintain personal and detention facility security.
- Deal effectively with inmates.
- Process incoming prisoners.
- Transport prisoners safely.
- Profile characteristics of a potential suicide.
- Respond to inmates in crisis situations.
- Develop the ability to respond to a physical attack to ensure the safety of officers and inmates.
- Develop and implement emergency plans.
- Properly demonstrate the use of fire equipment.

Methodologies

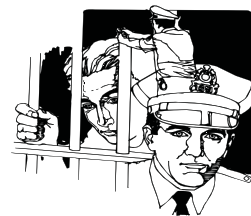
This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. The student must score a minimum of 70% on written tests and/or practical exercises for each block and score a minimum of 70% on the final Commission-administered written exam.

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Detention Officer Training



Detention Officer Certification

<http://ncja.ncdoj.gov/7000>

(CONTINUED FROM PAGE 14.)

Special Concerns

Uniforms are required for class unless otherwise stated. Students must also have proper gym clothes for physical assessment, physical training, and subject control techniques. Some evening sessions may be required.

Course Coordinator

Tim Fuss

Length of Course

Twenty-four days (182 hours)

**LIMIT 7 STUDENTS
PER DEPARTMENT.**

DATE

July 13-August 13, Edneyville

Essential Skills for New Supervisors

<http://ncja.ncdoj.gov/2725>

Who Should Attend

First line supervisors working in all areas of juvenile and adult criminal justice - from juvenile institutions to Supermax prisons, jails, probation, parole and law enforcement, or those who are interested in becoming a first line supervisor of other staff in their corrections/criminal justice setting.

Course Goal

This program is designed to support participating organizations' initiatives to prepare employees for transitioning into staff supervisory roles.

Course Objectives

The Southern Region of the National Institute of Corrections Academy's Regional Training Initiative (RTI) presents Essential Skills for New Supervisors. By using an interactive, experiential format, this 40-hour training program integrates essential supervisory skills with key leadership elements. Going beyond the "survival skills" approach to supervision training, the focus in this program is on practical and visionary leadership skills. Participants examine the impact of values (personal and organizational), ethics, and personal wellness on all of the roles a supervisor must fulfill to successfully meet the challenges that she/he must face in the ever changing world of corrections. Key focus areas include:

- Roles and responsibilities of supervisors, and the related supervisory, leadership and personal competencies.
- Assessment of personal values and vision and impact on your role as a supervisor.
- Exploration of your organization's mission, culture and stakeholders and impact on daily operations.

- Characteristics of ethical and principled behavior and practical work applications.
- Personal wellness assessment and action plan.
- Practice strategies and critical thinking skills to identify and resolve basic problems of conflict resolution, dealing with difficult people, interpersonal communication dynamics, performance assessment and coaching, counseling and discipline and conducting performance appraisals.

Methodologies

Class will be lecture/discussion based.

Course Requirements

Students must develop and present an SDP (Supervisory Development Plan).

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATE

September 28-October 2, Salemburg





Detention Officer Training

First Line Supervision for Detention Supervisors

<http://ncja.ncdoj.gov/7643>

Who Should Attend

New detention supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a detention facility.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision making and creative problem solving.
- Promote ethical practices in a detention facility and create a professional detention culture.
- Complete and receive results from a personality inventory.
- Lead others through concepts of empowerment and transformation.

- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Course Coordinator

Tim Fuss

Length of Course

Five days (40 hours)

DATE

November 2-6, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Inmate Behavior Management

<http://ncja.ncdoj.gov/1549>

Who Should Attend

Three person teams consisting of (1) the jail administrator, (2) the person in charge of the security staff, and (3) the person in charge of the inmate classification system.

Course Goal

The fundamental goal of every jail is to maintain a safe and secure environment for inmates, staff, and visitors. Negative inmate behavior, such as assault on staff and other inmates, destruction of property, attempted escape, and refusal to comply with facility rules is the most significant challenge to achieving this goal. National Institute of Correction's program helps participants effectively address this challenge through implementation of a comprehensive inmate behavior management plan.

Course Description

This program, offered by the National Institute of Corrections, teaches participants the information and skills necessary to develop a formal plan to manage inmate behavior in their respective jails. It presents the six components of the inmate behavior management strategy as follows:

- Assessing the risk and needs each inmate presents (inmate classification).
- Developing an inmate housing plan.
- Meeting basic inmate needs.
- Defining and conveying expectations for inmate behavior.
- Supervising inmates.
- Keeping inmates productively occupied.

For each component, participants are taught why the component is essential to the plan, the elements of the component and the implementation strategies. Participants work within their agency teams to assess where their jail

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Detention Officer Training



Inmate Behavior Management

<http://ncja.ncdoj.gov/1549>

(CONTINUED FROM PAGE 16.)

currently stands in relation to each component and what improvements need to be made. Participants also identify the support, training and other resources necessary to develop and implement an inmate behavior management strategy.

Methodologies

Class will be lecture/discussion based.

Course Coordinator

Tim Fuss

Length of Course

Four days (32 hours)

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

DATE

August 31-September 4, Edneyville

In-Service Detention Instructor Update 2016

<http://ncja.ncdoj.gov/7004>

Who Should Attend

Certified NC Criminal Justice Education and Training Standards Commission instructors planning to teach the Detention In-Service Training as mandated.

Course Goal

To provide the information and materials necessary to deliver the mandatory in-service topics.

Course Objective

The student will be able to teach the topics of instruction in an in-service capacity.

Methodologies

This course employs lecture, conference, and discussion.

Course Coordinator

Tim Fuss

Length of Course

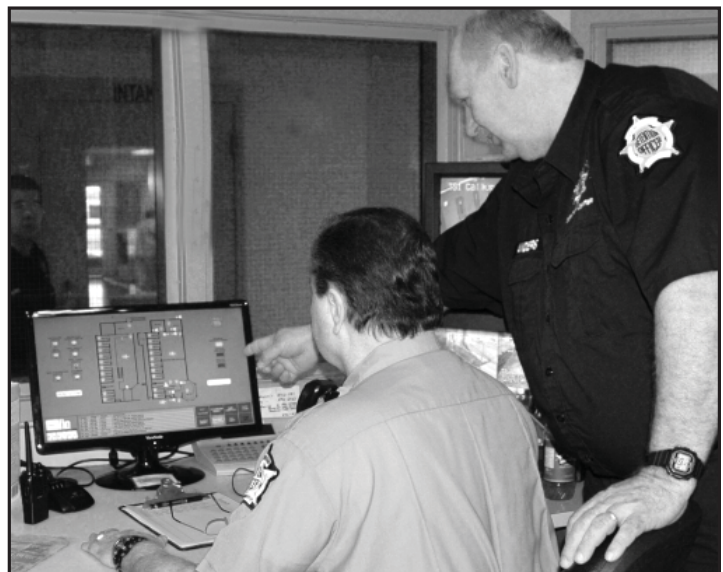
One day (8 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

October 26, Salemburg

December 7, Edneyville





Instructor Development

Explosives and Hazardous Materials Specialized Instructor Training

<http://cja.ncdoj.gov/2618>

Who Should Attend

Officers designated to become Explosives and Hazardous Materials instructors for their agency. Individuals must possess current criminal justice instructor certification and receive a recommendation from a certified school director or agency head.

Course Goal

To provide the knowledge and skills necessary to instruct the BLET Explosives and Hazardous Materials Emergencies, DOCC Fire Emergencies and In-Service training blocks.

Course Objectives

The student will be able to:

- Demonstrate the specialized competencies necessary to instruct in the area of explosives and hazardous materials emergencies.
- Demonstrate competencies as an Operations Level responder per NFPA 472 Standard for Professional Competence of Responders to Hazardous Materials Incidents, 2008 Edition).
- Demonstrate knowledge of the history, designs, and definition of Improvised Explosive Devices (IEDs) and their potential targets.
- Identify types and components of IEDs.
- Identify different varieties of packaged-type IEDs and secondary devices.
- Identify the goals, reasons and means of suicide/homicide bombers.
- Identify the several varieties of IEDs (VBIEDs) and warning signs of possible VBIEDs.
- Identify how each type of IED can be radio controlled, how to recognize a radio-controlled IED (RCIED), and what to do when encountering a RCIED.
- Identify what actions need to be taken, how to respond to secondary devices, along with escape routes and communications.

Methodologies

Lecture, conference, demonstration and practical exercises will be employed.

Course Requirements

Attendance is required at all class sessions. Prior to registering for the course, students must include in their registration packet; a current General Criminal Justice Instructor Certification issued by the North Carolina Criminal Justice Education and Training Standards Commission or preapproved acceptable alternative listed in the North Carolina Administrative Code; a copy of the agency's fit test for the students issued Air-Purifying Respirator; the original OSHA Respirator Medical Evaluation Questionnaire completed by the student and

signed by an acceptable Medical Professional. At the conclusion of the course, students must attain a minimum of 75% on a Commission-administered final written examination in order to be eligible for certification as a specialized instructor by the Commission.

Special Concerns

PRIOR TO CLASS, students must purchase the text *Hazardous Materials for First Responders 4th Edition*. It is available from the NCJA bookstore or International Fire Service Training Association (IFSTA). TEXT BOOKS ARE NOT AVAILABLE FOR PURCHASE ON THE FIRST DAY OF CLASS. If a student arrives without the required book, they will not be allowed to attend the course.

Students must provide, for testing and practical exercises, an Air-Purifying Respirator with training cartridge issued by the student's agency. Prior to the beginning of the course, the student MUST provide a copy of the agency's fit test for the issued Air-Purifying Respirator. The student MUST complete the OSHA Respirator Medical Evaluation Questionnaire and have it evaluated and signed by an appropriate medical professional. Upon completion of this form by the student and medical professional, the ORIGINAL must be mailed to the Course Coordinator, along with all other required documents, at the address below.

THE FOLLOWING DOCUMENTS MUST BE RECEIVED WITH THE REGISTRATION FORM, OR THE STUDENT WILL BE PLACED ON THE ALTERNATE LIST:

- Completed NCJA Application for training with school director's recommendation.
- Copy of General Criminal Justice Instructor Certification or Approved Alternative.
- Copy of the fit test by their agency for the student's Air-Purifying Respirator.
- **ORIGINAL COMPLETED** OSHA Respirator Medical Evaluation Questionnaire signed by an appropriate Medical Professional.

ATTN: Janet Dunn
North Carolina Justice Academy
PO Box 99, Salemburg, NC 28385

Registration

You must register for the class by completing the application form and sending it to the campus you will be attending. The address/fax number is on the application.

Course Coordinator

Gary E. Dudley

Length of Course

Nine days (74 hours)

DATE

September 21-October 1, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Instructor Development



General Instructor Training

<http://ncja.ncdoj.gov/2031>

Who Should Attend

Criminal justice personnel planning to teach in any course mandated by either the Criminal Justice Education and Training Standards Commission or the Sheriffs' Education and Training Standards Commission are required to successfully complete this course and apply for certification as a probationary general instructor. To become a probationary general instructor, applicants must have a minimum of four years of practical criminal justice experience.

Course Goal

To provide the information necessary to competently research, plan, prepare, present and evaluate a block of instruction in accordance with the ISD Model.

Course Objectives

The student will be able to:

- Teach an 80-minute block of instruction.
- Develop a lesson plan for the 80-minute block of instruction.
- Construct a test appropriate to the 80-minute block of instruction.
- Complete a written examination.

Methodologies

This course employs discussion, programmed text, demonstration and practice.

Course Requirements

Attendance is required at all class sessions. The student must teach an 80-minute block of instruction, develop a lesson plan for the 80-minute block of instruction, construct a test appropriate to the 80-minute block of instruction and achieve a score of at least 75% on the Commission-administered exam required for certification.

Special Concerns

Students should bring any special clothing, equipment, references or other materials necessary to enable them to research, write, type and present an 80-minute block of instruction on a criminal justice related topic. Students can expect to spend a number of hours at night preparing lesson plans and audio-visual aids, as well as practicing for their 80-minute presentation. **Students should have strong skills in Microsoft Word and should be familiar with Microsoft PowerPoint.**

Students will be issued a laptop for use in developing their lesson plan. This laptop will have Word 2010. A USB Flash Drive is required, and it is recommended that the student bring a wireless mouse.

Course Coordinator

Leila Humphries

Length of Course

Ten days (80 hours)

DATES

August 16-28, Edneyville

**LIMIT 1 STUDENT
PER DEPARTMENT.**

Instructor Training Orientation (Web-based)

<http://ncja.ncdoj.gov/2152>

Who Should Register

All school directors, instructors and evaluators who will be participating (teaching/evaluating) in the offering of the **General Instructor Training** course under the auspices of the North Carolina Criminal Justice Education and Training Standards Commission.

Course Goal

To prepare certified instructors to deliver blocks of instruction and evaluate student performance in the General Instructor Training course.

Course Objectives

The student will be able to:

- Teach assigned blocks of instruction from the approved lesson outline using appropriate instructional strategies and required equipment.
- Evaluate the 10-minute, 30-minute, and 80-minute presentations required in **General Instructor Training**, utilizing the correct evaluation form and criteria.
- Evaluate lesson plans using the standards established by the General Instructor Training course.

Methodologies

This course is taught completely online. The course will utilize online streaming video, e-mail and fax technologies to facilitate the learning process. The course is instructor-led, but completely asynchronous.

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Instructor Development

Instructor Training Orientation (Web-based)

<http://ncja.ncdoj.gov/2152>

(CONTINUED FROM PAGE 19.)

Course Requirements

The student is required to evaluate the following: a 10-minute and 30-minute presentation and an 80-minute lesson plan with accompanying test questions.

Special Concerns

1. In order for you to register for this course, we must receive from a School Director of Instructor Training a written confirmation that you will be teaching or evaluating for them in a Commission-approved **General Instructor Training** Course. This confirmation must be given in the form of a letter signed by a certified School Director. Along with

this letter, you must submit a copy of your current instructor certification. Both items must be submitted with your application.

2. Students must have access to the Internet, an e-mail account and access to either a fax machine or scanner. This course relies heavily on the use of streaming video – high-speed Internet access is highly recommended.

Course Coordinator

Leila Humphries

Course Credit

Twenty-four hours

DATES

August 24-September 27, Edneyville
November 2-December 6, Edneyville

LIDAR Instructor Recertification

<http://ncja.ncdoj.gov/3144>

Who Should Attend

LIDAR instructors seeking recertification under NCAC 9B.0239. Individuals must have successfully completed the **RADAR Instructor Recertification** course prior to entering **LIDAR Instructor Recertification**.

Course Goal

To improve the effectiveness or speed enforcement through the proper and efficient use of LIDAR speed measurement instruments. To maintain and enhance the knowledge and skills necessary to instruct the **LIDAR Operator Training** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific LIDAR instruments in accordance with criteria specified on a standardized performance evaluation form.
- Identify specific LIDAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting LIDAR speed measurement and speed enforcement.
- Teach students in the performance of the objectives listed above.

TEICP Accredited Course

Methodologies

This course employs lecture, demonstration and field practice.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in all motor-skill testing areas. Students must attain a minimum of 75% on a Commission-administered final written examination.

Special Concerns

Students must provide a LIDAR instrument for testing and practical exercises. Class will begin at 8:00 a.m.

Course Coordinator

Daniel E. Worley

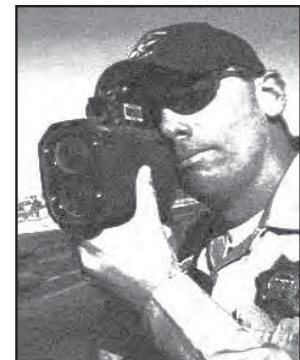
Length of Course

One day (7 hours)

DATES

September 18, Salemburg
October 9, Edneyville
November 19, Salemburg

See registration form
on page 33.



Instructor Development



Private Protective Services Firearms Instructor

<http://ncja.ncdoj.gov/7623>

Who Should Attend

Private Protective Services trainers who have received a favorable recommendation from their employing licensee or from a Dean of Continuing Education at a Community College and will be instructing the firearms block of instruction for Private Protective Services. To attend this course, students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-788-5320 and ask for the Training Officer.

Course Goal

To provide the knowledge and skills necessary to instruct the firearms block of instruction for the Private Protective Services Board.

Course Objectives

The student will be able to:

- Conduct firearms qualification and training of PPS approved courses of fire.
- Train PPS Officers in the nomenclature, fundamentals of shooting, maintenance, cleaning and inspection of the handgun and shotgun.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first aid for medical emergencies on the firing range.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Course Requirements

Individuals must have successfully completed the **PPS Unarmed Trainer Course** and the prequalification prior to entering **PPS Firearms Instructor Training** (this is waived if the student is a Criminal Justice Firearms Instructor). Individuals must be 21 years of age or more and must possess a high school diploma or a GED. Additionally, individuals must have at least one year of supervisory experience in security, the military or in law enforcement. Attendance is required at all class sessions. On the first day of class, the student must demonstrate proficiency with a handgun by qualifying twice in three attempts with a minimum score of 90%. Students must demonstrate the ability to safely operate a range and conduct courses of fire for PPS. Students must attain a minimum score of 75% on the final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection, duty handgun and duty shotgun (if applicable), uniform type holster and magazine carriers. Ammunition should include 1500 rounds of duty/ballistic equivalent ammunition for the handgun and 50 rounds of slugs and buckshot for the shotgun. Other necessary equipment includes duty flashlight, whistle and stopwatch, gun cleaning equipment, eye and ear protection, a clipboard and a billed hat or cap. Students will be required to work on the range at night.

Course Coordinator

Chad Thompson

Length of Course

Five days (40 hours)

DATE

September 14-18, Salemburg





Instructor Development

Private Protective Services Firearms Instructor Recertification

<http://ncja.ncdoj.gov/7620>

Who Should Attend

Private Protective Services instructors who are in need of re-qualifying within the required two-year period set forth by the Private Protective Services Board. To attend this course, students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-788-5320 and ask for the Training Officer.

Course Goal

To ensure that PPS Firearms Instructors are capable of qualifying with at least 90% on the pistol or revolver, two out of three attempts, day and night.

Course Objectives

The student will be required to fire the pistol and/or the revolver qualification course, day and night, and qualify with at least a 90%, two out of three attempts, day and night.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Special Concerns

Students should bring comfortable and practical clothing for training, including rain protection, a billed cap and eye and ear protection. The student should bring their duty pistol and/or revolver, 300 rounds of duty/ballistic equivalent ammunition each and duty holster and ancillary equipment. Also, if necessary, bring their duty shotgun and 100 rounds each of slug and buckshot.

Course Coordinator

Chad Thompson

Length of Course

One day (10 hours)

DATES

July 13, Salemburg

September 2, Salemburg

November 16, Salemburg

RADAR Instructor Recertification

<http://ncja.ncdoj.gov/3035>

Who Should Attend

RADAR instructors seeking recertification under NCAC 9B.0218.

Course Goal

To maintain and enhance the skills necessary to instruct the **RADAR Operator** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific RADAR instruments.
- Identify specific RADAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies and procedures affecting RADAR speed measurement and speed enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

This course employs discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing. Students must attain a minimum of 75% on a Commission-administered written final examination.

Special Concerns

Students must bring a RADAR unit capable of dual antenna and same direction upon which to be road tested and a vehicle for use during testing.

Course Coordinator

Daniel E. Worley

Length of Course

Three days (24 hours)

DATES

September 14-16, Salemburg

October 5-7, Edneyville

November 16-18, Salemburg

TEICP Accredited Course

*See registration form
on page 33.*

Instructor Development



Rapid Deployment Instructor Training

<http://ncja.ncdoj.gov/2602>

Who Should Attend

Departmental/Agency instructors who have a background in conducting practical exercises in officer safety/survival training and/or SWAT tactics. Current General Instructor Certification and a valid CPR card are required. **Copies of each must be submitted with application.**

Course Goal

The actual incidence and perceived fear of epic school and public venue violence is escalating across the country. North Carolina is not immune to this threat. This train-the-trainer course is designed to prepare agency instructors to deliver a program geared to patrol officers that will enable them to tactically and effectively stop the killing of innocent parties in an active shooter incident. The rapid deployment model being taught has direct application to other high-threat situations in public areas as well.

Course Objectives

The student will be able to:

- Demonstrate the ability to effectively respond to an active shooter utilizing the proper safety techniques and tactical procedures presented during class.
- Using a pre-designed practical skills check-off sheet, demonstrate the ability to provide both positive and negative feedback concerning student performance and ability in the above listed techniques and procedures.
- Design, implement and evaluate safe rapid deployment exercise scenarios determining role players, functional facilities, ammunition, and weapons.
- Decipher the legal and philosophical issues concerning the rapid deployment model presented in class.
- Given the course materials, plan, coordinate, and successfully deliver the Rapid Deployment training course materials to BLET and/or in-service training personnel.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must obtain a score of 80% on a written examination and successfully demonstrate proficiency during the practical exercise and feedback sessions. There is potentially one evening session for practical exercises in a public school building setting. Students must bring duty equipment which includes weapon, handcuffs, flashlight, ballistic vest, whistle, and clipboard. No live ammo will be introduced into the training environment.

Course Coordinator

Floyd Yoder

Length of Course

Three days (24 hours)

DATES

July 27-29, Edneyville

September 14-16, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Instructor Development

Specialized Driver Instructor Prequalification

<http://ncja.ncdoj.gov/2726>

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Driver Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the Specialized Driver Instructor Training. Therefore, this course is an extension of Specialized Driver Instructor Training. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Driver Instructor Training**.

Instructors who will instruct driving in **Basic Law Enforcement Training (BLET)**. Prior to entering the **Specialized Driver Instructor** course, each applicant shall:

- (1) have completed the criminal justice general instructor training course and be currently certified as a General Instructor or Probationary General Instructor by the Commission;
- (2) **present a written endorsement by either**
 - (A) **a certified school director indicating the student will be utilized to instruct driving in Basic Law Enforcement Training Courses; or**
 - (B) **a department head, certified school director, or in-service training coordinator, indicating the student will be utilized to instruct driver training in the "Law Enforcement Officer's Annual In-Service Training Program"; and**
- (3) possess a valid operator driver's license;
- (4) maintain a safe driving record where no more than four points have been assigned against the driving record within the past three years; a driving history must be submitted on the student to establish meeting this requirement - a DCI printout cannot be accepted.

Students must present a driver history statement from the State Division of Motor Vehicles dated within 120 days of the beginning date of the course/prequal.

Course Goal

To ensure that instructors attending Specialized Driver Instructor Training are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in driving the seven Basic Law Enforcement Training (BLET) driving course exercises attaining a minimum score of 85% on two out of three attempts on the Off-set

Land Maneuver, Serpentine and Precision Exercises during daylight; 85% on two out of three attempts on the Precision Exercise during nighttime; 85% on two five-minute attempts on the Emergency Response and Pursuit Exercises, one daytime, one nighttime, a passing score on two out of three attempts on all phases of the Fixed Radius Curve and Evasive Action Exercises.

Special Concerns

Day and night driving will be required. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all "unsecured" equipment from their vehicle prior to course attendance. **It is recommended that each student practice driving on the BLET driving courses prior to attending.** The Academy driving pad will be available for practice prior to the course start date, but there are restrictions that apply. Questions should be forwarded to the course coordinator.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification. Scores achieved during prequalification are valid for only 12 months.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

Daniel E. Worley

Length of Course

One day (0 hours)

DATES

September 30, Salemburg

October 1, Salemburg

Instructor Development



Specialized Driver Instructor Training

<http://ncja.ncdoj.gov/3703>

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who will instruct driving in **Basic Law Enforcement Training (BLET)**. Prior to entering the **Specialized Driver Instructor** course, each applicant shall:

- (1) have completed the criminal justice general instructor training course and be currently certified as a General Instructor or Probationary General Instructor by the Commission;
- (2) **present a written endorsement by either**
 - (A) **a certified school director indicating the student will be utilized to instruct driving in Basic Law Enforcement Training Courses; or**
 - (B) **a department head, certified school director, or in-service training coordinator, indicating the student will be utilized to instruct driver training in the "Law Enforcement Officer's Annual In-Service Training Program"; and**
- (3) possess a valid operator driver's license;
- (4) maintain a safe driving record where no more than four points have been assigned against the driving record within the past three years; a driving history must be submitted on the student to establish meeting this requirement - a DCI printout cannot be accepted.

Students must present a driver history statement from the State Division of Motor Vehicles dated within 120 days of the beginning date of the course/prerequisite.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.

Course Goal

To provide the knowledge and skills necessary to instruct driving in **Basic Law Enforcement Training (BLET)**.

Course Objectives

The student will be able to:

- Conduct a before-operation inspection of a vehicle.

TEICP Accredited Course

- Negotiate a motor vehicle through seven mandated BLET driving courses.
- Set-up, supervise and score students on the seven mandated BLET courses, which are: Serpentine, Fixed Radius Curve, Precision, Off-set Lane Maneuver, Evasive Action, Emergency Response and Pursuit.
- Identify major engine and automobile components.
- Recognize and identify common mechanical problems.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to construct the seven **Basic Law Enforcement Training (BLET)** driving course exercises using traffic cones and measuring tapes. Students must score 75% on the Commission-administered written final examination.

Special Concerns

It is recommended that each student practice driving on the BLET driving courses prior to coming. There will be several night sessions. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all "unsecured" equipment from their vehicle prior to course attendance.

Course Coordinator

Daniel E. Worley

Length of Course

Ten days (88 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.



Instructor Development

Specialized Firearms Instructor Prequalification

<http://ncja.ncdoj.gov/1528>

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Firearms Instructor Training**. The testing required with this course replaces the testing which, in the past, has been done on the first day of the **Specialized Firearms Instructor Training** course. Therefore, this course is an extension of Specialized Firearms Instructor Training. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Firearms Instructor Training**. Instructors must meet and submit both pages of the NCJA application with the proper signatures on **both** pages, and a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education and Training and Standards Division.

Course Goal

To ensure that instructors attending **Specialized Firearms Instructor Training** are prequalified.

Course Requirements

The student will be required to fire the handgun BLET qualification course, day and night, and attempt to qualify with at least a score of 92% with their duty handgun, two out of three attempts.

Special Concerns

Students should bring comfortable and practical clothing for outside training and bring rain protection. The student should also bring their duty handgun with duty holster and ancillary equipment and 300 rounds of duty/ballistic equivalent pistol ammunition. Also, bring eye and ear protection and a billed cap. **Nylon holsters (unless uniform duty holsters) and tactical holsters are unacceptable. Individuals employed by an agency with a Uniform Patrol Division MUST have a uniform belt and holster (i.e., Sam Brown belt, security holster, etc.) regardless of their current duty assignment. Duty weapons MUST be the department-issued weapon. NO PERSONAL WEAPONS.**

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal

Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

Chad Thompson

Length of Course

One day (0 hours)

DATES

August 24, Edneyville

November 2, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Instructor Development



Specialized Firearms Instructor Training

<http://ncja.ncdoj.gov/2032>

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director/In-Service Training Coordinator and will be instructing firearms in **Basic Law Enforcement Training (BLET)** and instructors who are recommended by their agency head as instructing in-service firearms training and requalification as established by the NC Criminal Justice Education and Training Standards Commission and the North Carolina Sheriffs' Education and Training Standards Commission.

Course Goal

To provide the knowledge and skills necessary to instruct firearms in **Basic Law Enforcement Training (BLET)** or to instruct in-service firearms training and requalification.

Course Objectives

The student will be able to:

- Conduct firearms qualification on Commission-approved courses of fire.
- Design and administer combat shooting courses.
- Train officers in the nomenclature, fundamentals of shooting, maintenance and cleaning and inspection of the handgun, shotgun and rifle.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first-aid for medical emergencies on the range.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Individuals must have successfully completed the **Instructor Training** course prior to entering **Specialized Firearms Instructor Training**. **This document must be submitted with the course application.** Attendance is required at all class sessions. Students must demonstrate the ability to operate a range safely and conduct the course of fire for all **Basic Law Enforcement Training (BLET)** approved courses of fire. Students must attain a

minimum score of 75% on the Commission-administered written final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection. Duty handgun, duty shotgun, or rifle, duty type revolver with holster if available and uniform holster and belt with magazine carriers, etc., are required. **Nylon holsters (unless uniform duty holsters) and tactical holsters are unacceptable.** **Individuals employed by an agency with a Uniform Patrol Division MUST have a uniform belt and holster (i.e., Sam Brown belt, security holster, etc.) regardless of their current duty assignment. Duty weapons MUST be the department-issued weapon. NO PERSONAL WEAPONS.**

Ammunition should include: 1500 rounds of duty/ ballistic equivalent ammunition for the duty handgun, 50 slugs, 50 rounds .00 buckshot, 100 rounds birdshot, 200 rounds of 5.56 ammo regardless of whether you bring a shotgun or rifle. Other necessary equipment includes: duty flashlight, whistle, stopwatch, handgun cleaning equipment, ear protection, eye protection, billed hat or cap and clipboard. Students will be required to work on the range a minimum of three nights.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Course Coordinator

Chad Thompson

Length of Course

Ten days (81 hours)

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.



Instructor Development

Specialized Physical Fitness Instructor Prequalification

<http://ncja.ncdoj.gov/2727>

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Physical Fitness Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Physical Fitness Instructor Training** course. Therefore, this course is an extension of **Specialized Physical Fitness Instructor Training**. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Physical Fitness Instructor Training**. Instructors must meet and submit both pages of the NCJA application with the proper signatures on **both** pages, a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education Training and Standards Division, and a PT medical form dated within a year of the class date.

Course Goal

To ensure that instructors attending **Specialized Physical Fitness Instructor Training** are prequalified.

Course Requirements

The student will be required to complete the Police Officer Physical Abilities Test (POPAT) in six minutes or less ($\leq 6:00$) for Scenario #1 and three minutes or less ($\leq 3:00$) for Scenario #2. Students will be given a minimum of a ten minute rest period between. Additionally, a physical assessment will be administered, and students must be able to meet 60th percentile overall for their age and gender.

Special Concerns

Students must bring a calculator, athletic clothes, good running shoes, sweat suit, extra towels and their duty issued gun belt with all equipment.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

John Combs

Length of Course

One day (0 hours)

DATE

September 2, Salemburg



Instructor Development



Specialized Physical Fitness Instructor Training

<http://ncja.ncdoj.gov/2033>

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing physical fitness in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course prior to entering the **Specialized Physical Fitness Instructor Training** course or qualify for a special exception from the NC Criminal Justice Education and Training Standards Division.

Course Goal

To provide the knowledge and skills necessary to instruct physical fitness training in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**.

Course Objectives

The student will be able to:

- Administer fitness tests and assess cardiovascular abilities, body composition, muscular strength, muscular endurance and flexibility.
- Prepare exercise programs for **BLET**, **DOCC**, and in-service personnel.
- Advise students of a nutritional awareness program.
- Design and administer a physical fitness program that minimizes injury, maximizes performance and reduces training liability problems.

Methodologies

This course employs lecture, discussion, practical exercises and workout sessions.

Course Requirements

Attendance is required at all class sessions. Students must be able to complete a daily rigorous exercise schedule, demonstrate the ability to conduct fitness assessments and profiles, and design exercise programs to complete the course.

Special Concerns

Students must bring a calculator, athletic clothes, good running shoes, sweat suit, extra towels, and their duty issued gun belt with all equipment.

According to NC Administrative Code 12 NCAC 09B .0233 SPECIALIZED PHYSICAL FITNESS

INSTRUCTOR TRAINING: Each applicant for specialized physical fitness training shall:

- (1) Qualify through one of the following three options:
 - (A) have completed the criminal justice general instructor training course; or
 - (B) hold a current and valid North Carolina Teacher's Certificate and hold a minimum of a baccalaureate degree in physical education and be actively teaching in physical education topics; or
 - (C) be presently instructing physical education topics in a community college, college or university and hold a minimum of a baccalaureate degree in physical education; and
- (2) present a written endorsement by a school director indicating the student will be utilized to instruct physical fitness in Basic Law Enforcement Training Courses; or present a written endorsement by a certified school director, or in-service training coordinator indicating the student will be utilized to instruct physical fitness for the "Law Enforcement Officers' In-Service Training Program"; and
- (3) present a letter from a physician stating fitness to participate in the course.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

It is the applicant's responsibility to ensure that each of these items is on file with the NC Justice Academy. If any of the above required items is missing from the applicant's file, the applicant will NOT be enrolled in the course.

Course Coordinator

John Combs

Length of Course

Nine days (58 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.



Instructor Development

Specialized Subject Control/ Arrest Techniques Instructor Prequalification

<http://ncja.ncdoj.gov/2728>

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Subject Control/Arrest Techniques Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Subject Control/Arrest Techniques Instructor Training**. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Subject Control/Arrest Instructor Training**. Instructors must meet and submit both pages of the NCJA application with the proper signatures on **both** pages, a copy of the student's instructor certification (valid through the course date) from the NC Criminal Justice Education and Training and Standards Division, and a SCAT medical form dated within a year of the class date.

Course Goal

To ensure that instructors attending **Specialized Subject Control/Arrest Techniques Instructor Training** are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in the techniques in the **Basic Law Enforcement Training (BLET) Subject Control/Arrest Techniques** and the **Detention Officer Certification (DOCC) Subject Control Techniques** lesson plans. Additionally, a physical assessment will be administered, and students must be able to meet 60th percentile overall for their age and gender.

Special Concerns

Comfortable and practical clothing, tennis or aerobic shoes and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attachment equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal Justice Education and Training Standards Division once

they complete our Specialized course and apply for certification.

Once a student successfully completes an instructor prequalification session, the student will be given one calendar year to attend (and only one attempt to successfully complete) the specialized instructor training course offering in which the prequalification applies. If the student fails to meet this standard, the student must re-enroll and successfully complete another instructor prequalification session in its entirety prior to being eligible to attend a subsequent specialized instructor training course.

Course Coordinator

John Combs

Length of Course

One day (0 hours)

DATE

September 1, Salemburg



Instructor Development



Specialized Subject Control/Arrest Techniques Instructor Training

<http://ncja.ncdoj.gov/2142>

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing Subject Control/Arrest Techniques in **Basic Law Enforcement Training (BLET)** and Subject Control Techniques in the **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course.

Course Goal

To provide the knowledge and skills necessary to instruct Subject Control/Arrest Techniques in **Basic Law Enforcement Training (BLET)** and Subject Control Techniques in **Detention Officer Certification (DOCC)**.

Course Objectives

The student will be able to:

- Explain common injuries that may occur during subject control/arrest techniques training and the basic steps of first-aid treatment for these injuries.
- Explain the importance of being physically fit and demonstrate the ability to maintain a regular exercise program.
- Explain the necessity of safety guidelines and demonstrate safety methods relative to subject control/arrest techniques instruction.
- Demonstrate the ability to successfully teach students the mandated subject control/arrest techniques curriculum and when these methods should be appropriately applied.
- Explain and demonstrate various equipment and methods which will enhance the student's realistic practical training.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to teach all techniques utilized in the **BLET Subject Control/Arrest Techniques** lesson plan.

Students must successfully complete a practical skills evaluation of the subject control/arrest techniques methods.

Special Concerns

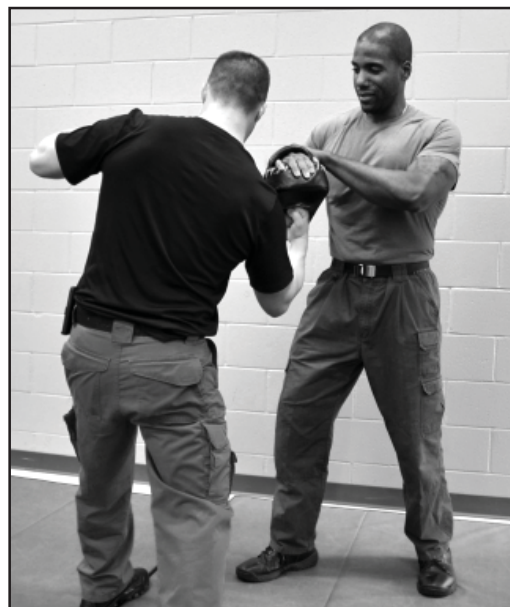
Comfortable and practical clothing, tennis or aerobic shoes, and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attached equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

According to NC Administrative Code 12 NCAC 09B .0232 SPECIALIZED SUBJECT CONTROL ARREST TECHNIQUES INSTRUCTOR TRAINING:

Each applicant for specialized subject control/arrest techniques instructor training shall:

- (1) have completed the criminal justice general instructor training course;
- (2) present a letter from a licensed physician stating the applicant's physical fitness to participate in the course;
- (3) present a written endorsement by a certified school director indicating the student will be utilized to instruct subject control arrest techniques in Basic Law Enforcement Training Courses; or

(CONTINUED ON NEXT PAGE.)





Instructor Development

Specialized Subject Control/Arrest Techniques Instructor Training

<http://ncja.ncdoj.gov/2142>

(CONTINUED FROM PAGE 31)

- (4) present a written endorsement by a department head, certified school director, or in-service training coordinator indicating the student will be utilized to instruct Subject Control Arrest Techniques for the "Law Enforcement Officers' In-Service Training Program."

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the Criminal

Justice Education and Training Standards Division once they complete our Specialized course and apply for certification.

*It is the applicant's responsibility to ensure that each of these items is on file with the NC Justice Academy. If any of the above required items is missing from the applicant's file, the applicant will **NOT** be enrolled in the course.*

Course Coordinator
John Combs

Length of Course
Ten days (78 hours)

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

Time-Distance Instructor Recertification

<http://ncja.ncdoj.gov/3061>

Who Should Attend

Instructors seeking recertification under NCAC 9B.0219. Individuals must have successfully completed the **RADAR Instructor Recertification** course prior to entering **Time-Distance Instructor Recertification**.

Course Goal

To maintain and enhance the skills necessary to instruct the time-distance speed measurement instrument programs.

Course Objectives

The student will be able to:

- Demonstrate basic skills in calibrating and operating specific time-distance instruments.
- Identify specific time-distance instruments and techniques used by the trainee's agency and describe their major components, features, and functions.
- Identify laws, court rulings, regulations, policies, and procedures affecting time-distance speed measurement and speed enforcement.
- Demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form.

TEICP Accredited Course

- Demonstrate 100% competence on 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form.
- Teach students in the performance of the objectives listed above.

Methodologies

This course employs lecture and practical application.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing. Students must attain a minimum of 75% on the written exam.

Special Concerns

Students must bring a time-distance instrument and vehicle for use during testing and certification.

Course Coordinator
Daniel E. Worley

Length of Course
Two days (12 hours)

DATES

September 17, Salemburg
October 8, Edneyville

*See registration form
on page 33.*

RADAR/SMI COURSE APPLICATION

NEW! You may register for classes at either campus using the NC Justice Academy Online Training Portal at <https://ncja-portal.acadisonline.com>. Or you may send this completed application to the appropriate campus.

SALEMBURG CAMPUS

Registrar, North Carolina Justice Academy
P.O. Box 99, Salemburg, N.C. 28385-0099
or FAX it to 910-525-5235
or email to: registrar_east@ncdoj.gov

EDNEYVILLE CAMPUS

Registrar, North Carolina Justice Academy
P.O. Box 600, Edneyville, N.C. 28727-0600
or FAX it to 828-685-7530
or email to: registrar_west@ncdoj.gov

***One application is required for each course. Check the training calendar for prerequisites or special requirements. PLEASE COMPLETE THE SUPPLEMENTAL INFORMATION ON THE BACK OF THIS FORM AS REQUIRED FOR EACH SPEED MEASURING INSTRUMENT TRAINING COURSE.**

Failure to provide the information requested may result in the inability of our registrar to provide you with a complete training transcript.

PLEASE PRINT CLEARLY OR TYPE

A. Name (No Nicknames) _____
Last First (No Initial) Middle

B. SS# _____ Date of Birth _____

C. Agency _____ ☐ City/County ☐ State ☐ Federal

D. Employing Agency Mailing Address

Street _____

City _____ State _____ Zip _____

County _____ Job Title _____

(Area Code) Phone No. _____ Email Address _____

E. *Course Title _____

1. Preferred Date _____ Location _____

2. Preferred Date _____ Location _____

F. Will you require a room for your on-campus stay? _____ Salemburg _____ Edneyville

_____ Yes _____ No _____ Male _____ Female

If a dorm room is unavailable at the Edneyville location, will you be willing to stay off campus at your own expense?

_____ Yes _____ No

G. I confirm that the above-named applicant is in a job classification to which the requested training applies, and their attendance will be scheduled.

Please Print Name and Title of Authorizing Official

Date Approved

Official's Email Address

Signature of Authorizing Official

NOTICE: Agencies will receive notification if their enrolled employee does not successfully complete a training course or event.

H. Enrollment notification for this class, plus any announcements, correspondence, or materials, will be sent to the applicant's email address.

Signature _____ Email _____

**PLEASE PROVIDE THE ADDITIONAL INFORMATION AS IT APPLIES
TO YOUR APPLICATION**

All applicants for each of the speed-measuring instrument instructor courses are required to provide the following items for course attendance:

1. Proof of successful completion of a criminal justice general instructor training course.
2. Copy of current SMI Certification.

All applicants for each of the speed-measuring instrument instructor courses shall meet the following requirements for course attendance:

- I. **Radar Instructor Training** - Possess criminal justice instructor certification and possess a current and valid Radar Operator certification.
- II. **Radar Instructor Recertification** - Possess criminal justice instructor certification and have been certified as a Radar Instructor within the three years preceding the completion date of the recertification course.
- III. **Time-Distance Instructor Training** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Training and possess a current and valid Time-Distance Operator certification.
- IV. **Time-Distance Instructor Recertification** - Possess criminal justice instructor certification and have been certified as a Time-Distance Instructor within the three years preceding the completion date of the recertification course.
- V. **Lidar Instructor Training** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Training and possess a current and valid Lidar Operator Certification.
- VI. **Lidar Instructor Recertification** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Recertification, and have been certified as a Lidar Instructor within the three years preceding the completion date of the recertification course.

TO BE COMPLETED BY AGENCY HEAD/SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend either item I, II, III, IV, V, or VI; that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area.

Signature

Agency or Institution

All applicants for each of the speed-measuring instrument operator courses shall meet the following requirements for course attendance:

- I. **Radar, Lidar or Time-Distance Operator Training** - Be employed or appointed as a law enforcement officer by a state or local law enforcement agency or be a federal law enforcement officer, hold general or probationary law enforcement officer certification and have successfully completed a basic law enforcement training course. If the applicant is a deputy sheriff, he/she must be in total compliance with the standards established by the North Carolina Sheriffs' Education and Training Standards Commission. Lidar Operator Training applicants must possess a current and valid Radar Operator Certification.
- II. **Radar Operator Recertification** - In addition to the requirements listed under Radar Operator Training, the applicant must have successfully completed a Commission-accredited Radar operator course.
- III. **Time-Distance Operator Recertification** - In addition to the requirements listed under Time-Distance Operator Training (I above), the applicant must have successfully completed a Commission-accredited time-distance operator course.
- IV. **Radar/Time-Distance Operator Recertification** - In addition to the requirements listed under Radar Operator Training (I above), the applicant must have successfully completed a Commission-accredited Radar/Time-Distance operator course.
- V. **Supplemental SMI Training** - The applicant must possess a valid, Commission-accredited, speed-measuring instrument instructor and/or operator certification.
- VI. **Lidar Operator Recertification** - In addition to the requirements listed under I above, the applicant must have successfully completed a Commission-accredited Lidar Operator course and be currently certified as a radar operator.

TO BE COMPLETED BY AGENCY HEAD/SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and based on my review, I find that the applicant meets the listed requirements. I have determined that the applicant should be nominated to attend either item I, II, III, IV, V, or VI.

Signature

Agency or Institution

The North Carolina Justice Academy recognizes and is in compliance with the provisions of the Americans with Disabilities Act. You may request a reasonable accommodation for a disability in order to attend training by calling the Registrar at (910) 525-4151.

Investigation



Advanced Child Death Investigation

<http://ncja.ncdoj.gov/3341>

CICP Accredited Course

Who Should Attend

Sworn personnel from law enforcement agencies and prosecutors who are involved in the investigation and prosecution of child fatalities.

Course Goal

To offer students the knowledge necessary to pursue appropriate charges on child death cases.

Course Objectives

Students will be able to:

- Develop a complete understanding of statutes as they pertain to child abuse and neglect, from misdemeanors through first degree/felony murder.
- Enhance their ability to develop arguments for which charges to file.
- Develop a complete understanding of how the statutes apply through intensive case analysis.

Methodologies

The student will review and understand investigative techniques in nationally recognized major cases.

Course Requirements

Attendance is required at all class sessions. **Child Death Investigation (Course #3340)** is a prerequisite for attendance at the discretion of the course coordinator.

Course Coordinator

Russell Strickland

Course Instructor

Lisa Mayhew

Length of Course

One day (8 hours)

DATE

September 17, Edneyville

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Basic Narcotics Investigation

<http://ncja.ncdoj.gov/3042>

CICP Accredited Course

Who Should Attend

An investigator beginning a career as a narcotics/VICE investigator or any officer pursuing a career as narcotics/VICE investigator.

Course Goal

This 32-hour course combines both lecture and practical exercises. The course is broken up into six main categories.

Informants, Asset Forfeiture, Undercover, Intelligence, Evidence and Operational Planning: the student will have class discussion and lecture on each subject as well as daily practical exercises that will allow the officer to gather hands on experience.

If you are serious about becoming an aggressive, proactive, productive narcotics investigator, this class will prove both challenging and rewarding to you.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Properly handle confidential informants.
- Correctly conduct surveillance.
- Properly handle and package evidence.
- Confidently conduct undercover operations.
- Understand at a basic level asset forfeiture.
- Effectively coordinate an operational plan.

Methodologies

This course employs lecture, class discussion, and practical exercises.

Course Requirements

Attendance is required at all class sessions. A written examination will be given at the conclusion of training, and participants must obtain a minimum score of 70% to successfully complete the course. Course will begin at 8:00 am each morning unless modified by the instructor.

Special Concerns

This program is hosted by the NC Justice Academy. The course will focus around basic narcotics investigations, dealing with informants and asset forfeiture. Students are requested to bring an unmarked vehicle, binoculars, civilian clothes and some type of camera for practical exercises.

Course Coordinator

Russell Strickland

Course Instructor

Jason Reid

Length of Course

Four days (32 Hours)

DATES

July 20-23, Salemburg
November 9-12, Edneyville

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



Investigation

Chemical Processing and Advanced Photography

<http://ncja.ncdoj.gov/1058>

CICP Accredited Course

Who Should Attend

Individuals assigned to Crime Scene Investigation Units, criminal investigators, and those new to investigations.

Course Goal

To provide the crime scene technician with basic chemical processing techniques to better locate, collect, preserve and document evidence found at crime scenes, as well as, provide training in advanced photographic techniques to record the processed evidence for documentation, comparison and evidentiary purposes.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Identify the concepts of chemical development in fingerprint location and development.
- Establish evidentiary potential of hidden evidence at crime scenes.
- Locate and properly document hidden evidence utilizing chemical processing techniques.
- Demonstrate evidence documentation and collection procedures as it relates to chemical processing and photography.
- Demonstrate appropriate photographic techniques for recovery of luminescent fingerprint patterns found at crime scenes.

- Develop latent and biological evidence utilizing a variety of chemical techniques and varying media substance.

Methodologies

This course employs lecture, conference, case examinations and an analytical exercise.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Special Concerns

This course employs the use of chemicals, and students are encouraged to bring any respiratory protective devices they currently use, as well as, any forensic light source that they and their agency currently employ. Students are requested to bring their department-issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator

Michael S. Glenn

Length of Course

Five days (40 hours)

DATE

November 2-6, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



Investigation



Child Death Investigation

<http://ncja.ncdoj.gov/3340>

Who Should Attend

Law enforcement officers, investigators, attorneys, medicolegal investigators, crime scene technicians, fire/rescue and emergency management personnel, and other agency personnel involved in the response to or investigation of child deaths.

Course Goal

To provide the participants with the knowledge and skills necessary to effectively participate in and/or conduct a thorough child death investigation to include: causes of death, collaborative working relationships, and scene investigations.

Course Objectives

The student will be able to:

- Classify the different causes of death for children and identify the extent of investigation warranted for each.

- Identify and interpret injuries in child abuse homicides.
- Identify agencies involved in investigating child deaths and their respective roles.
- Explain the process for conducting a complete scene investigation for a child death.

Methodologies

This course employs lectures, case examinations, and practical exercises.

Course Requirement

Attendance is required at all class sessions.

Course Coordinator

Russell Strickland

Course Instructor

Lisa Mayhew

Length of Course

Two days (16 hours)

CICP Accredited Course

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

DATES

August 4-5, Salemburg
September 15-16, Edneyville
October 20-21, Raleigh

Crime Scene Investigation

<http://ncja.ncdoj.gov/3992>

Who Should Attend

Patrol officers, investigators and other persons responsible for crime scene processing, evidence collection and evidence submission.

Course Goal

To provide the knowledge and skills necessary to process crime scenes for physical evidence. This will include the basic procedures necessary for the protection of the crime scene, location of physical evidence, collection of the evidence and submission of the evidence to the crime laboratory.

Course Objectives

The student will be able to:

- Secure and protect the crime scene.
- Document a crime scene through sketching and photography.
- Collect, package and transmit various types of physical evidence to the crime laboratory.

Methodologies

This course employs lecture/discussion and extensive practical exercises.

Course Requirements

Attendance of 100% is required at all class sessions. Students are required to participate in all practical exercises. A minimum score of 75% must be achieved on the written final exam.

Special Concerns

Bring comfortable clothing for both inside and outside activities. Class will begin at 8:00 a.m. unless otherwise directed by the instructor. Students are requested to bring their department-issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator

Michael S. Glenn

Length of Course

Ten days (80 hours)

DATES

September 14-25, Salemburg
October 5-16, Salemburg
November 30-December 11, Salemburg

CICP Accredited Course

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



Investigation

Criminal Intelligence and Analysis

<http://ncja.ncdoj.gov/3039>

Who Should Attend

Law enforcement officers, investigators, supervisors and managers.

Course Goal

To develop use of criminal intelligence systems and analysis in local law enforcement agencies, to make local law enforcement agencies aware of latest sources of criminal intelligence data, and to provide local law enforcement with additional tools to solve crimes in their jurisdictions.

Course Objectives

The student will be able to:

- Define information, crime analysis, and criminal intelligence.
- Recall history of criminal intelligence efforts and identify related models of developing criminal intelligence and analysis.
- Identify data sources for collecting crime information.
- Identify data collection problems and determine the best practices for correcting these problems.

- Analyze data to develop actionable criminal intelligence.
- Produce presentations of analysis of criminal intelligence.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Special Concerns

Students must have a working knowledge of Microsoft Word and Excel.

Course Coordinator

Charles Rambeau, Jr.

Length of Course

Three days (24 hours)

DATES

September 9-11, Edneyville
November 17-19, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography

<http://ncja.ncdoj.gov/3180>

Who Should Attend

Law enforcement officers and investigators who are responsible for investigating and photographing child trauma.

Course Goal

To enhance the ability of investigators to document trauma sometimes observed on the bodies of maltreated children. Students will learn to capture images with the more sensitive infrared and ultraviolet photography equipment provided by the Academy.

Course Objectives

The student will be able to:

- Explain why infrared and ultraviolet photography may benefit medical personnel, investigators and the "trier of the fact" examining child abuse.

- Explain the factors which allow a photograph to be admitted as evidence in a legal proceeding.
- Identify the legal standing required for investigators to photograph someone under the age of 18.
- List the proper ways to document images captured with photographic equipment.
- Capture properly composed, focused and exposed images with the Fuji IS Pro Digital Single Lens Reflex Camera using infrared and ultraviolet techniques.
- Preserve and develop a portfolio of images for future reference containing normal, ultraviolet and infrared images.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the student must demonstrate proper photographic technique by

CICP Accredited Course

(CONTINUED ON NEXT PAGE.)

Investigation



Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography

<http://ncja.ncdoj.gov/3180>

(CONTINUED FROM PAGE 38.)

assembling a portfolio containing ultraviolet and infrared images using the equipment provided by the Academy.

Students must complete a written examination achieving a minimum score of 70%.

Course Coordinator

Ross Robinson

Length of Course

Three days (24 hours)

DATES

August 18-20, Edneyville

October 6-8, Edneyville

December 15-17, Edneyville

CICP Accredited Course



Emergency Response Diving 1 Operations

<http://ncja.ncdoj.gov/3166>

Who Should Attend

Public safety officers tasked with operating as a member of a public safety dive team.

Course Goal

To provide officers the basic knowledge and skills necessary to successfully complete underwater operations, including: Diver safety issues, risk analysis, conducting underwater searches, mapping evidence and safely concluding the dive.

Course Objectives

The student will be able to:

- Effectively and safely perform risk analysis of an underwater dive scene.
- Identify and apply appropriate safety measures for less than ideal environments.
- Demonstrate a knowledge and proficiency in theories and practices for selecting and conducting an underwater search pattern to locate items of evidence.
- Demonstrate how to properly map and document an underwater crime scene for courtroom testimony purposes.

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirements

Students are expected to complete all written, practical exercises and instructor evaluations for instructor evaluations.

Special Concerns

Students are required to bring appropriate equipment necessary for the successful completion of this course. To include: basic personal scuba equipment, including: mask, snorkel, fins, environmental protection dress, (wetsuit or dry suit), air delivery system with gauges or computer, dive light, air cylinders, dive slate and emergency signaling device, (whistle, submersible audible alert, dive sausage, etc.). Students must provide proof of open water diver, as well as, specialty equipment certification, if used, from a nationally recognized training agency.

Course Coordinator

Michael S. Glenn

Length of Course

Five days (40 hours)

DATE

August 24-28, Edneyville



Investigation

Human Trafficking Protocol Training for Law Enforcement

<http://ncja.ncdoj.gov/2716>

Who Should Attend

Officers, investigators, supervisors, victim witness coordinators and anyone else who interacts with possible victims of human trafficking while responding to or investigation of calls for service.

Course Goal

To provide the knowledge and skills necessary to identify the unique dynamics of human trafficking. To provide the knowledge and skills necessary to serve victims of human trafficking and formulate an effective response and investigation based on the best recommended practices.

Course Objectives

The student will be able to:

- Define human trafficking according to federal and state law.
- Compare and contrast human trafficking and human smuggling.
- Define and describe the dynamics of human trafficking and their traumatic effects upon victims.
- Identify various forms of exploitation associated with human trafficking.

CICP Accredited Course

- Discuss strategies for victim identification.
- Identify and discuss methods of effective response and investigation of human trafficking.
- Identify and discuss possible assistance for victims.
- Identify and discuss possible resources for law enforcement.
- Identify visa provisions for human trafficking victims and actions required of law enforcement in these actions.

Methodologies

This course will be delivered in the traditional classroom lecture/discussion method, with supplemental audio/visual materials.

Course Requirement

Students must attend all class meetings.

Course Coordinator

Jennifer Fisher

Length of Course

One-half day (4 hours)

DATES

August 19, Salemburg
October 21, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Identification of Fraudulent Documents

<http://ncja.ncdoj.gov/3627>

Who Should Attend

Law enforcement personnel, investigators and especially patrol officers, who may encounter or contact legal and illegal resident aliens during the course of their duty shift.

Course Goal

The course goal is to introduce law enforcement officers to the skills necessary to detect the characteristics of a fraudulent or altered government-issued document.

Course Objectives

The student will be able to:

- Describe the general security features appearing on most government issued documents.
- Describe the common types and forms of immigration documents utilized by terrorist groups.
- Identify a counterfeit or altered NC Department of Motor Vehicles issued document.

CICP Accredited Course

- Apply basic fraud detection techniques in regard to past and current immigration documents.

Methodologies

This course employs lecture, demonstration, and practical exercises.

Course Requirements

Students will be asked to bring a magnifying glass. Also, students are asked to bring a current U.S. passport and military ID if they possess one.

Course Coordinator

Doug Robinson

Length of Course

One day (8 hours)

DATES

August 5, Edneyville
September 29, Edneyville
November 16, Salemburg

Investigation



Interview and Interrogation

<http://ncja.ncdoj.gov/3010>

Who Should Attend

Personnel presently assigned to the investigative function of the agency.

Course Goal

To provide the technical skills necessary for effective interviewing and interrogating.

Course Objectives

The student will be able to:

- Conduct an interview of a victim or witness of a crime.
- Develop an interrogation plan.
- Conduct an interrogation of a suspect of a crime.

Methodologies

Lecture, demonstration and practical exercises are employed.

CICP Accredited Course

Course Requirements

Attendance is required at all class sessions. The participant must pass a written examination with a minimum score of 70%. The course focus is on the technical aspects of interviewing and interrogating. Legal issues are not part of this course. The participant should seek other foundation in the legal aspects of interviewing and interrogating.

Special Concerns

Outside reading assignments are required.

Course Coordinator

Scott Hartley

Length of Course

Five days (40 hours)

DATES

July 13-17, Edneyville
July 27-31, Edneyville
August 10-14, Edneyville
September 14-18, Salemburg
September 28-October 2, Edneyville
October 12-16, Salemburg

Introduction to Financial Crimes

<http://ncja.ncdoj.gov/3152>

Who Should Attend

Investigators and other law enforcement officers who conduct investigations related to financial impropriety.

Course Goal

To provide students with the basic knowledge and ability to identify and utilize the tools necessary to detect financial impropriety.

Course Objectives

Students will be able to:

- Correctly identify the relevant North Carolina Criminal Statutes as they pertain to financial crime investigations.
- Identify current practices being utilized by terrorist organizations to illegally fund operations at the local level.
- Identify current characteristics, profile indicators and organizational warning signs involving embezzlement, larceny, forgery, and the obtaining of property by false pretense.
- List the five sections of the standard financial report and discuss the warnings signs of possible improper/illegal activity.

CICP Accredited Course

- Define the seven fundamental actions used to mislead auditors through the use of questionable financial practices and the warning signs used to detect those tricks.
- Correctly identify the best practices for seizing electronic evidence.

Methodologies

This course utilizes lecture, demonstration, case studies and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students will be required to complete the practical exercises and academic assignments given throughout the course. Outside reading assignments are required.

Course Coordinator

Doug Robinson

Length of Course

Three days (24 hours)

DATES

July 20-22, Edneyville
September 21-23, Edneyville
November 2-4, Salemburg
December 7-9, Edneyville



Investigation

Investigating Crimes in Long-Term Care Facilities: Voiceless Victims

<http://ncja.ncdoj.gov/3092>

Who Should Attend

Patrol officers, investigators, and other law enforcement personnel.

Course Goal

To provide law enforcement personnel with updated information, improved knowledge and communication techniques regarding unique situations and challenges which may present themselves in a long-term care setting.

Course Objectives

The student will be able to:

- Identify and distinguish between the various types of long-term care facilities.
- Identify and describe in writing, the regulatory agencies that oversee long-term care facilities.
- Given basic information, describe aspects of the normal aging process, and list common challenges faced by older adults, especially related to communication and potential victimization.
- Describe symptoms of mental illness that may be encountered in persons with whom officers may engage.
- Understand and explain the need for de-stigmatization of persons with mental illness and through classroom participation, demonstrate a basic ability of effective communication for the purposes of obtaining information or de-escalating conflict.
- Utilize and develop additional skills and techniques learned in class to enhance their efforts of interaction or interviewing of residents in a long-term care facility.
- Understand and explain in writing the fundamental principles of law regarding personal decision-making which includes Powers of Attorney and Guardianship.
- Identify in writing the ways that law enforcement officers can obtain a medical record without violating HIPAA.
- After lecture and discussion, explain the role of Adult Protective Services regarding allegations of abuse, neglect, and exploitation.
- Identify and list the elements of the crimes designed to protect the elderly and disabled.

Methodologies

The course employs lecture, discussion, and hands-on skill practice.

CICP Accredited Course

Course Requirements

Attendance is required at all class sessions. Patrol officers must bring their uniforms, and investigators must bring their duty attire for final day of class.

Course Coordinator

Russell Strickland

Instructors

Kathryn Lanier - Ombudsman Program Specialist - NC Division of Aging and Adult Services

LeShana Baldwin - APS Consultant - NC Division of Aging and Adult Services

Sharon Wilder - State Long Term Care Ombudsman - NC Division of Aging and Adult Services

Doug Thoren - Assistant Attorney General - NC Department of Justice - Medicaid Fraud Investigation Unit

Length of Course

Three days (24 hours)

DATES

July 28-30, Edneyville

September 22-24, Salemburg



Investigation



Officer-Involved Domestic Violence

<http://ncja.ncdoj.gov/2638>

Who Should Attend

Law enforcement officers, investigators, and supervisors that respond to officer-involved domestic violence.

Course Goal

This course examines the unique dynamics and the impact that officer-involved domestic violence has on the officer and its agency. In addition, the course discusses various tactics used by perpetrators to control and manipulate their victims. Policies and procedures are also discussed to emphasize early identification of warning signs of abuse and the need for training and prevention.

Course Objectives

Students will be able to:

- Educate officers about the dynamics of officer-involved domestic violence.
- Discuss tactics used by officers to perpetrate domestic violence.

CICP Accredited Course

- Discuss the impact officer-involved domestic violence has on the law enforcement agency.
- Review the International Association Chiefs of Police model policy on domestic violence by police officers.

Methodologies

This course will be delivered in the traditional classroom lecture/discussion method, with supplemental audio/visual materials.

Course Requirements

Students must attend all class meetings.

Course Coordinator

Jennifer Fisher

Length of Course

One day (6 hours)

DATES

August 18, Salemburg
October 20, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Open Water Diver Course

<http://ncja.ncdoj.gov/3331>

Who Should Attend

Public safety officers tasked with responding to and investigating crimes and incidents occurring on waterways and underwater.

Course Goal

To provide officers the basic knowledge and skills necessary to attain certification as an Open Water Diver conforming to the standards established by a nationally recognized certification agency.

Course Objectives

The student will be able to:

- Effectively and safely use decompression tables for diving.
- Demonstrate a proficiency in the use of underwater diving equipment.
- Identify and apply the theories of decompression and

non-decompressing diving in practical exercises.

- List and explain safety measures to be used at crimes occurring on or underwater.
- Demonstrate a knowledge and proficiency in theories and practices of safe and self-reliant diving.

Methodologies

This course will employ lecture, conference and practical exercises.

Special Concerns

Students will be expected to pass a swimming assessment. In addition, students must be able to successfully complete all written, practical exercises and instructor evaluations.

Orientation will be held at approximately 1:00 pm on Sunday. This is the entry level course in which the basics of scuba diving, as applied by public safety officers, will be taught in an intensive and comprehensive six (6) day class to include classroom, confined water and open water sessions.

Students will be required to provide basic scuba equipment for the completion of this course to include:

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Investigation

Open Water Diver Course

<http://ncja.ncdoj.gov/3331>

(CONTINUED FROM PAGE 43.)

appropriate swim wear (excluding two-piece bathing suits for women), towels, mask, snorkel, fins, environmental protection system (wetsuit and booties), buoyancy controlled device, air delivery system to include: first stage, primary and redundant second stages, complete set of diving gauges, including: submersible pressure gauge and depth gauge, dive computer (if available), compressed air cylinders, scuba diving weight equaling a minimum of 5% of the diver's body weight, and dive log. Students who do not have the necessary equipment can make arrangements to rent the equipment prior to the class beginning, independent from the Academy. Students can obtain equipment from any outside source.

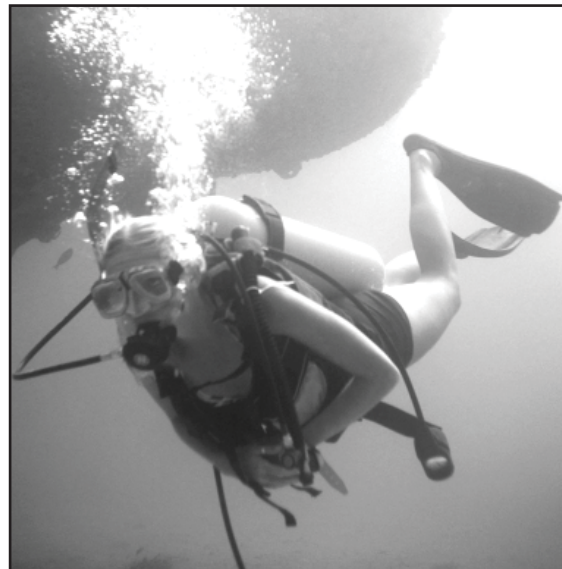
Course Coordinator
Michael S. Glenn

Length of Course

Six days (44 hours)

DATE

August 2-7, Edneyville



Property and Evidence Room Management

<http://ncja.ncdoj.gov/3811>

Who Should Attend

Law enforcement officers and civilians charged with the responsibility of operation, supervision or management of property and evidence rooms.

Course Goal

To provide the student with a comprehensive overview of the legal and practical aspects of the handling, storage, maintenance and disposal of law enforcement held property and evidence.

Course Objectives

The student will be able to:

- Identify the critical areas of property and evidence room liability.
- Select appropriate procedures and safeguards to minimize liability.
- Describe and apply the practical and legal requirements of property and evidence room management.

CICP Accredited Course

- Access systems and tools designed to improve efficiency in property and evidence rooms.
- Identify physical security issues for property and evidence rooms.
- Draft Policies and Procedures relating to evidence room function.
- Gain an understanding of computerization of property and evidence room management, narcotics destruction procedures and audit procedures.

Methodologies

This course employs lecture and a vendor display.

Course Coordinator

Ross Robinson

Length of Course

Two days (16 hours)

DATES

July 7-8, Edneyville

October 12-13, Salemburg

Investigation



Recognizing Insurance Fraud

<http://ncja.ncdoj.gov/3181>

Who Should Attend

Investigators and patrol officers who conduct investigations related to financial impropriety that includes insurance fraud.

Course Goal

To provide law enforcement personnel with the skills and knowledge to recognize and identify fraudulent schemes in staged accidents and other fraudulent insurance claims. In addition, the course will provide information as to what industry resources are available to law enforcement to assist in such an investigation.

Course Objectives

The student will be able to:

- Identify fraudulent schemes and recognize indicators of stage accidents.
- Identify how insurance fraud is a crime and what laws are applicable.
- Understand the difference between a 1st party claim and a 3rd party claim and its relevance to the investigative process.
- Identify other types of insurance fraud schemes to include but not limited to workers compensation, product liability and medical fraud.

CICP Accredited Course

- Identify the resources available to the investigator in North Carolina both in state and nationally.
- Explain the value and importance of an Examination Under Oath (EUO) to the criminal investigation.

Methodologies

This course utilizes lecture, evening reading assignments, and practical exercises.

Course Requirements

Attendance is required at all sessions.

Course Coordinator

Doug Robinson

Course Instructors

Nancy Johnson, Special Investigator; Kemper Fred Stadler, Senior Special Agent; National Insurance Crime Bureau
Jim Wood, Legal Counsel; North Carolina Insurance Crime Information Exchange
Chet Effler, Western District Supervisor; North Carolina Department of Insurance

Length of Course

Two days (16 hours)

DATE

October 13-14, Edneyville

Sovereign Citizens

<http://ncja.ncdoj.gov/3194>

Who Should Attend

All law enforcement officers, investigators and related personnel who may prevent or respond to a domestic terrorist act.

Course Goal

To provide the student an understanding of sovereign theories and the underlying histories. Students will also be aware of common language, symbols, and groups associated with sovereign citizens.

Course Objectives

At the end of this course, the student will be able to:

- Define the term "sovereign citizen";
- List two areas of common ground present between sovereign citizens and the class;
- List the history of the sovereign citizen movement and the two general categories of sovereign citizen groups;

CICP Accredited Course

- Define and list the four philosophies common to the sovereign groups who believe the United States to be a corporation and their interpretation of the 14th Amendment;
- List symbols, writings and general characteristics used by sovereign citizens both in their verbal tactics and their writings;
- Define the gold standard and mission of the US Federal Reserve;
- List the six most active sovereign citizen groups in North Carolina and incidents of violence involving sovereign citizens which have occurred since 2010;
- Define paper terrorism and give examples of each;
- List the steps of the redemption process; and,
- Describe the sovereign and mainstream view of House Joint Resolution 192.

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Investigation

Sovereign Citizens

<http://ncja.ncdoj.gov/3194>

(CONTINUED FROM PAGE 45.)

Methodologies

This course will employ lecture, discussion and analysis. The course will have extensive use of video clips, videos and PowerPoint slides.

Special Concerns

You must register for the class by completing an application form and sending it to the campus you wish to attend.

Course Coordinator

Doug Robinson

Length of Course

One day (8 hours)

DATES

July 1, Edneyville

August 4, Edneyville

September 28, Edneyville

November 5, Salemburg



Suicide Investigation

<http://ncja.ncdoj.gov/3117>

Who Should Attend

Investigators and crime scene technicians.

Course Goal

To assist the student by identifying the investigative techniques required to determine if a decedent took his or her own life.

Course Objectives

Given a suicide scenario, the student will be able to:

- Define suicide and suicide related terms.
- Using the most recent data available, identify current suicide statistics.
- Identify various reasons why people commit suicide.
- Explain the different aspects of the biological, psychological, and sociological perspectives of suicide.
- Discuss proper scene processing and evaluation techniques.
- Discover assisted suicide and right to die organizations methodology in support of suicide.

CICP Accredited Course

- Identify the most common methods of suicide.
- Identify the information needed on the background of the deceased in order to successfully investigate a suspected suicide.

Methodologies

This course employs lecture, case examinations and practical exercises.

Course Requirement

Students must attend all portions of the course and pass a final exam with a minimum score of 70%.

Course Coordinator

Russell Strickland

Length of Course

Two days (16 hours)

DATES

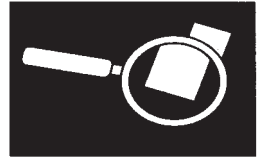
August 18-19, Salemburg

October 6-7, Salemburg

December 1-2, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Investigation



Using Alternate Light to Document Recent Soft Tissue Injuries

NEW!

<http://ncja.ncdoj.gov/3382>

Who Should Attend

All sworn and civilian law enforcement officers who are charged with the investigation of crime scene environments in an attempt to locate and recover useful evidence related to a specific incident.

Course Goal

This course is designed to introduce all law enforcement officers and investigators as to how to properly use alternate light to document recent soft tissue injuries. Further, this course will introduce the officer on how to record and document the use of ALS in their endeavors to be used for future evaluation and testimony in legal proceedings.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with information received during the instructional period:

- Utilizing the information contained in this course, define in writing the necessary precautions to avoid when deploying a forensic laser system.
- Utilizing the information contained in this course, list the range of the light spectrum, identifying the range most beneficial to law enforcement investigations.
- In a practical exercise, demonstrate how to search soft tissue on living individuals to visualize subcutaneous bruising.
- Demonstrate how to record an image of a subcutaneous bruise utilizing an alternate light source and barrier filter for the purpose of criminal investigations.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Students are required to be currently employed by or sworn in as an active employee by a law enforcement agency.

Special Concerns

Students will be required to wear protective eyewear at all times during the practical demonstrations in this course. Barrier devices will be supplied for use throughout the training sessions.

Course Coordinator

Michael S. Glenn

Length of Course

One-half day (4 hours)

DATES

August 12, Salemburg
September 2, Salemburg
September 30, Salemburg
October 28, Salemburg
November 18, Salemburg



Course Title	Date		Location
Sovereign Citizens	7/1/2015	7/1/2015	Edneyville
Basic Anti-Terrorism Awareness	7/6/2015	7/7/2015	Edneyville
* Solo Active Shooter Response Conditioning for LEO/SRO	7/6/2015	7/8/2015	Edneyville
* Advanced Traffic Crash Investigation	7/6/2015	7/17/2015	Edneyville
* Advanced SRO - Leadership Roles (Web-blended)	7/6/2015	7/30/2015	Salemburg
* School Resource Officer Ethics (Web-based)	7/6/2015	8/14/2015	Salemburg
* K-9 Legal Issues	7/7/2015	7/7/2015	Edneyville
Property and Evidence Room Management	7/7/2015	7/8/2015	Edneyville
* Juvenile Legal Issues for Law Enforcement	7/9/2015	7/9/2015	Edneyville
** NC Assoc. of School Res. Officer's Conference	7/12/2015	7/17/2015	Sunset Beach
Telecommunicator Certification Course	7/12/2015	7/17/2015	Salemburg
Private Protective Services Firearms Instructor Recert.	7/13/2015	7/13/2015	Salemburg
* Solo Active Shooter Response Conditioning for LEO/SRO	7/13/2015	7/15/2015	Edneyville
Interview and Interrogation	7/13/2015	7/17/2015	Edneyville
* Field Training Officer	7/13/2015	7/17/2015	Salemburg
* Introduction to Traffic Crash Investigation	7/13/2015	7/17/2015	Salemburg
* First Line Supervision	7/13/2015	7/17/2015	Salemburg
Police Law Institute	7/13/2015	7/24/2015	Edneyville
* Detention Officer Certification	7/13/2015	8/13/2015	Edneyville
** Laws Governing Concealed Handgun and Use of Deadly Force	7/15/2015	7/15/2015	Salemburg
** Threat Assessment and Workplace Violence	7/20/2015	7/20/2015	Edneyville
Introduction to Financial Crimes	7/20/2015	7/22/2015	Edneyville
* Basic Narcotics Investigations	7/20/2015	7/23/2015	Salemburg
* Officer Safety/Readiness Training	7/20/2015	7/24/2015	Salemburg
* School Resource Officer Training	7/20/2015	7/24/2015	Salemburg
* Criminal Investigation Through Traffic Law Enforcement	7/21/2015	7/24/2015	Salemburg
* Rapid Deployment Instructor Training	7/27/2015	7/29/2015	Edneyville
* Advanced SRO: From Searches to Sexting	7/27/2015	7/31/2015	Edneyville
* First Line Supervision	7/27/2015	7/31/2015	Salemburg
Interview and Interrogation	7/27/2015	7/31/2015	Edneyville
Investigating Crimes in Long-Term Care Facilities: Voiceless Victims	7/28/2015	7/30/2015	Edneyville
* Open Water Diver Course	8/2/2015	8/7/2015	Edneyville
** Threat Assessment and the School Rampage Shooter	8/3/2015	8/3/2015	Edneyville
* Solo Active Shooter Response Conditioning for LEO/SRO	8/3/2015	8/5/2015	Salemburg
* New Sergeants' Course	8/3/2015	8/5/2015	Edneyville
* School Resource Officer Training	8/3/2015	8/7/2015	Edneyville
* School Resource Officer Ethics (Web-based)	8/3/2015	9/11/2015	Salemburg
Sovereign Citizens	8/4/2015	8/4/2015	Edneyville
* Child Death Investigation	8/4/2015	8/5/2015	Salemburg
* Search Warrant Writing Class	8/4/2015	8/6/2015	Salemburg
Identification of Fraudulent Documents	8/5/2015	8/5/2015	Edneyville
Telecommunicator Certification Course	8/9/2015	8/14/2015	Edneyville
* Community Oriented Policing	8/10/2015	8/12/2015	Edneyville
* Solo Active Shooter Response Conditioning for LEO/SRO	8/10/2015	8/12/2015	Salemburg
Interview and Interrogation	8/10/2015	8/14/2015	Edneyville
* Introduction to Traffic Crash Investigation	8/10/2015	8/14/2015	Edneyville
* Tactical Leadership	8/11/2015	8/13/2015	Edneyville
Using Alternate Light to Document Recent Soft Tissue Injuries	8/12/2015	8/12/2015	Salemburg
** TASER® Instructor Course	8/13/2015	8/14/2015	Salemburg
* General Instructor Training	8/16/2015	8/28/2015	Edneyville
* K-9 Legal Issues	8/17/2015	8/17/2015	Salemburg
* School Resource Officer Training	8/17/2015	8/21/2015	Salemburg
* Field Training Officer	8/17/2015	8/21/2015	Edneyville
* SWAT Operator	8/17/2015	8/21/2015	Edneyville
* Officer Involved Domestic Violence	8/18/2015	8/18/2015	Salemburg
* Suicide Investigation	8/18/2015	8/19/2015	Salemburg
Documenting Child Maltreatment: Intro to Infrared & Ultraviolet Photography	8/18/2015	8/20/2015	Edneyville
* Tactical Leadership	8/18/2015	8/20/2015	Salemburg
* Human Trafficking Protocol Training for Law Enforcement	8/19/2015	8/19/2015	Salemburg
DARE Instructor Training	8/23/2015	9/4/2015	Salemburg
* Specialized Firearms Instructor Prequalification	8/24/2015	8/24/2015	Edneyville
** Laws Governing Concealed Handgun and Use of Deadly Force	8/24/2015	8/24/2015	Edneyville
* Criminal Investigation Through Traffic Law Enforcement	8/24/2015	8/27/2015	Salemburg
* Leadership Development for Law Enforcement Managers	8/24/2015	8/28/2015	Salemburg
Emergency Response Diving I Operations	8/24/2015	8/28/2015	Edneyville
Instructor Training Orientation (Web-based)	8/24/2015	9/27/2015	Edneyville
* Budgeting for Police Managers (Web-based)	8/24/2015	10/11/2015	Edneyville

Course Title	Date		Location
Firearms for Female Officers	8/25/2015	8/27/2015	Edneyville
* Inmate Behavior Management	8/31/2015	9/4/2015	Edneyville
* Traffic Crash Reconstruction (2014)	8/31/2015	9/11/2015	Edneyville
Hostage Negotiations for the First Responder	9/1/2015	9/1/2015	Edneyville
Specialized Subject Control/Arrest Techniques Instructor Prequalification	9/1/2015	9/1/2015	Salemberg
Telecommunicator Supervisor Training	9/1/2015	9/3/2015	Edneyville
* Hostage Negotiations for the First Responder	9/2/2015	9/2/2015	Edneyville
Using Alternate Light to Document Recent Soft Tissue Injuries	9/2/2015	9/2/2015	Salemberg
Specialized Physical Fitness Instructor Prequalification	9/2/2015	9/2/2015	Salemberg
Private Protective Services Firearms Instructor Recert.	9/2/2015	9/2/2015	Salemberg
* Hostage Negotiations for the First Responder	9/3/2015	9/3/2015	Edneyville
* Juvenile Legal Issues for Law Enforcement	9/8/2015	9/8/2015	Salemberg
* Tactical Leadership	9/8/2015	9/10/2015	Salemberg
* Advanced Field Training Officer	9/9/2015	9/11/2015	Salemberg
* Solo Active Shooter Response Conditioning for LEO/SRO	9/9/2015	9/11/2015	Salemberg
* Criminal Intelligence and Analysis	9/9/2015	9/11/2015	Edneyville
** Stalking and Stalking Behaviors	9/14/2015	9/14/2015	Edneyville
Basic Anti-Terrorism Awareness	9/14/2015	9/15/2015	Edneyville
* Rapid Deployment Instructor Training	9/14/2015	9/16/2015	Salemberg
RADAR Instructor Recertification	9/14/2015	9/16/2015	Salemberg
* Field Training Officer Supervisor	9/14/2015	9/16/2015	Salemberg
Interview and Interrogation	9/14/2015	9/18/2015	Salemberg
Private Protective Services Firearms Instructor	9/14/2015	9/18/2015	Salemberg
* First Line Supervision	9/14/2015	9/18/2015	Edneyville
* Crime Scene Investigation	9/14/2015	9/25/2015	Salemberg
* Police Law Institute	9/14/2015	9/25/2015	Edneyville
* Early Stage Street Encounters and Laws of Investigative Stops	9/15/2015	9/16/2015	Salemberg
* Child Death Investigation	9/15/2015	9/16/2015	Edneyville
* Advanced Child Death Investigation	9/17/2015	9/17/2015	Edneyville
Time-Distance Instructor Recertification	9/17/2015	9/17/2015	Salemberg
LIDAR Instructor Recertification	9/18/2015	9/18/2015	Salemberg
** Singleton International MP5 & M4/AR15 Instructor Course	9/20/2015	9/25/2015	Salemberg
Introduction to Financial Crimes	9/21/2015	9/23/2015	Edneyville
* At-Scene Traffic Crash Investigation	9/21/2015	9/25/2015	Edneyville
Law Enforcement Sniper Course	9/21/2015	9/25/2015	Butner
* Explosives and Hazardous Materials Specialized Instructor Training	9/21/2015	10/1/2015	Edneyville
Investigating Crimes in Long-Term Care Facilities: Voiceless Victims	9/22/2015	9/24/2015	Salemberg
Fundamentals of Law Enforcement Driving	9/22/2015	9/25/2015	Salemberg
** Laws Governing Concealed Handgun and Use of Deadly Force	9/23/2015	9/23/2015	Salemberg
Telecommunicator In-Service: Crisis Negotiations (2015)	9/23/2015	9/23/2015	Salemberg
Handling Suicide Callers	9/24/2015	9/24/2015	Salemberg
** Investigating the Sexual Victimization of Children	9/28/2015	9/28/2015	Edneyville
Sovereign Citizens	9/28/2015	9/28/2015	Edneyville
Interview and Interrogation	9/28/2015	10/2/2015	Edneyville
* Essential Skills for New Supervisors	9/28/2015	10/2/2015	Salemberg
Identification of Fraudulent Documents	9/29/2015	9/29/2015	Edneyville
* Tactical Leadership	9/29/2015	10/1/2015	Edneyville
Using Alternate Light to Document Recent Soft Tissue Injuries	9/30/2015	9/30/2015	Salemberg
Specialized Driver Instructor Prequalification	9/30/2015	9/30/2015	Salemberg
Specialized Driver Instructor Prequalification	10/1/2015	10/1/2015	Salemberg
Telecommunicator Certification Course	10/4/2015	10/9/2015	Salemberg
RADAR Instructor Recertification	10/5/2015	10/7/2015	Edneyville
* Leadership Development for Law Enforcement Managers	10/5/2015	10/9/2015	Salemberg
* Crime Scene Investigation	10/5/2015	10/16/2015	Salemberg
* Traffic Crash Reconstruction (2014)	10/5/2015	10/16/2015	Salemberg
* Police Law Institute	10/5/2015	10/16/2015	Edneyville
* School Resource Officer Ethics (Web-based)	10/5/2015	11/13/2015	Salemberg
* Suicide Investigation	10/6/2015	10/7/2015	Salemberg
Documenting Child Maltreatment: Intro to Infrared & Ultraviolet Photography	10/6/2015	10/8/2015	Edneyville
* Tactical Leadership	10/6/2015	10/8/2015	Salemberg
Time-Distance Instructor Recertification	10/8/2015	10/8/2015	Edneyville
LIDAR Instructor Recertification	10/9/2015	10/9/2015	Edneyville
Property and Evidence Room Management	10/12/2015	10/13/2015	Salemberg
* Solo Active Shooter Response Conditioning for LEO/SRO	10/12/2015	10/14/2015	Edneyville
* School Resource Officer Training	10/12/2015	10/16/2015	Edneyville
Interview and Interrogation	10/12/2015	10/16/2015	Salemberg
* Field Training Officer	10/12/2015	10/16/2015	Salemberg

Course Title	Date		Location
* Police Law Institute	10/12/2015	10/23/2015	Salemburg
Recognizing Insurance Fraud	10/13/2015	10/14/2015	Edneyville
* K-9 Legal Issues	10/19/2015	10/19/2015	Salemburg
* Field Training Officer Supervisor	10/19/2015	10/21/2015	Edneyville
** ChildFirst Interviewing	10/19/2015	10/23/2015	Edneyville
** Tactical Medical Operator I	10/19/2015	10/23/2015	Salemburg
* Officer Involved Domestic Violence	10/20/2015	10/20/2015	Salemburg
* Hostage Negotiations for the First Responder	10/20/2015	10/20/2015	Salemburg
Child Death Investigation	10/20/2015	10/21/2015	Raleigh
** Laws Governing Concealed Handgun and Use of Deadly Force	10/21/2015	10/21/2015	Salemburg
* Human Trafficking Protocol Training for Law Enforcement	10/21/2015	10/21/2015	Salemburg
* Hostage Negotiations for the First Responder	10/22/2015	10/22/2015	Salemburg
* In-Service Detention Instructor Update 2016	10/26/2015	10/26/2015	Salemburg
* First Line Supervision	10/26/2015	10/30/2015	Salemburg
** NC Homicide Investigators Association Conference	10/26/2015	10/30/2015	Carolina Beach
* Leadership Development for Law Enforcement Managers	10/26/2015	10/30/2015	Edneyville
* SWAT Operator II	10/26/2015	10/30/2015	Edneyville
* Traffic Crash Reconstruction	10/26/2015	11/6/2015	Edneyville
* Police Law Institute	10/26/2015	11/6/2015	Edneyville
* Advanced SRO - Leadership Roles (Web-blended)	10/26/2015	11/19/2015	Edneyville
* Coordinating In-Service Training	10/27/2015	10/27/2015	Salemburg
Using Alternate Light to Document Recent Soft Tissue Injuries	10/28/2015	10/28/2015	Salemburg
* In-Service Instructor Update 2016	10/28/2015	10/29/2015	Salemburg
In-Service Telecommunicator Instructor Update 2016	10/30/2015	10/30/2015	Salemburg
* Specialized Firearms Instructor Prequalification	11/2/2015	11/2/2015	Salemburg
** NC Association for Property & Evidence Conference	11/2/2015	11/3/2015	Cherokee
* Developing Speaking Skills	11/2/2015	11/4/2015	Salemburg
* New Sergeants' Course	11/2/2015	11/4/2015	Salemburg
Introduction to Financial Crimes	11/2/2015	11/4/2015	Salemburg
* Field Training Officer	11/2/2015	11/6/2015	Edneyville
* First Line Supervision for Detention Supervisors	11/2/2015	11/6/2015	Edneyville
* Chemical Processing and Advanced Photography	11/2/2015	11/6/2015	Salemburg
* Officer Safety/Readiness Training	11/2/2015	11/6/2015	Edneyville
Instructor Training Orientation (Web-based)	11/2/2015	12/6/2015	Edneyville
* Tactical Leadership	11/3/2015	11/5/2015	Edneyville
* Criminal Investigation Through Traffic Law Enforcement	11/3/2015	11/6/2015	Salemburg
Sovereign Citizens	11/5/2015	11/5/2015	Salemburg
* Juvenile Legal Issues for Law Enforcement	11/9/2015	11/9/2015	Salemburg
** IALEFI® Regional Training Conference	11/9/2015	11/10/2015	Salemburg
* Basic Narcotics Investigation	11/9/2015	11/12/2015	Edneyville
Telecommunicator Certification Course	11/15/2015	11/20/2015	Edneyville
Private Protective Services Firearms Instructor Recert.	11/16/2015	11/16/2015	Salemburg
Identification of Fraudulent Documents	11/16/2015	11/16/2015	Salemburg
RADAR Instructor Recertification	11/16/2015	11/18/2015	Salemburg
* Solo Active Shooter Response Conditioning for LEO/SRO	11/16/2015	11/18/2015	Salemburg
* Community Oriented Policing	11/16/2015	11/18/2015	Edneyville
* Leadership Development for Law Enforcement Managers	11/16/2015	11/20/2015	Salemburg
* Early Stage Street Encounters and Laws of Investigative Stops	11/17/2015	11/18/2015	Salemburg
* Tactical Leadership	11/17/2015	11/19/2015	Salemburg
* Criminal Intelligence and Analysis	11/17/2015	11/19/2015	Salemburg
** Laws Governing Concealed Handgun and Use of Deadly Force	11/18/2015	11/18/2015	Salemburg
Using Alternate Light to Document Recent Soft Tissue Injuries	11/18/2015	11/18/2015	Salemburg
* Warrantless Searches	11/18/2015	11/19/2015	Edneyville
LIDAR Instructor Recertification	11/19/2015	11/19/2015	Salemburg
** Threat Assessment and Workplace Violence	11/23/2015	11/23/2015	Salemburg
Telecommunicator In-Service: Crisis Negotiations 2015	11/23/2015	11/23/2015	Edneyville
Basic Anti-Terrorism Awareness	11/23/2015	11/24/2015	Salemburg
* Verbal Judo: Tactical Communication for the CJ Professional	11/23/2015	11/25/2015	Salemburg
** Criminal Sexuality	11/30/2015	11/30/2015	Edneyville
* Field Training Officer	11/30/2015	12/4/2015	Salemburg
* Crime Scene Investigation	11/30/2015	12/11/2015	Salemburg
* Suicide Investigation	12/1/2015	12/2/2015	Salemburg
Data-Driven Approaches to Crime and Traffic Safety	12/1/2015	12/3/2015	Edneyville
* Community Oriented Policing	12/2/2015	12/4/2015	Edneyville
* In-Service Instructor Update 2016	12/3/2015	12/4/2015	Salemburg
* In-Service Detention Instructor Update 2016	12/7/2015	12/7/2015	Edneyville
Introduction to Financial Crimes	12/7/2015	12/9/2015	Edneyville

Course Title	Date		Location
* SWAT Operator	12/7/2015	12/11/2015	Salemberg
* At-Scene Traffic Crash Investigation	12/7/2015	12/11/2015	Salemberg
* First Line Supervision	12/7/2015	12/11/2015	Salemberg
* Advanced Traffic Crash Investigation	12/7/2015	12/18/2015	Salemberg
* Coordinating In-Service Training	12/8/2015	12/8/2015	Edneyville
* Warrantless Searches	12/8/2015	12/9/2015	Salemberg
* Tactical Leadership	12/8/2015	12/10/2015	Salemberg
* In-Service Instructor Update 2016	12/9/2015	12/10/2015	Edneyville
Handling Suicide Callers	12/10/2015	12/10/2015	Edneyville
In-Service Telecommunicator Instructor Update 2016	12/11/2015	12/11/2015	Edneyville
* Detention Field Training Officer	12/14/2015	12/18/2015	Salemberg
* School Resource Officer Training	12/14/2015	12/18/2015	Salemberg
Documenting Child Maltreatment: Intro to Infrared & Ultraviolet Photography	12/15/2015	12/17/2015	Edneyville

CODE FOR CALENDAR

- * ENROLLMENT: These courses may be limited per department.
- ** FEES: These courses have a registration fee.
- *** These courses have a registration fee and may be limited per department.





Leadership, Management & Supervision

Advanced Field Training Officer

<http://ncja.ncdoj.gov/2418>

Who Should Attend

Law enforcement field training officers assigned to patrol that have attended a 32-40 hour basic field training officer program.

Course Goal

To provide additional training to officers that have been performing the function of field training new officers assigned to patrol.

Course Objectives

The student will be able to:

- Identify and utilize tactics to enhance officer safety.
- Utilize coaching and feedback in field training.
- Develop and apply remedial training strategies for trainees that are not responding to training.
- Develop and safely implement scenario-based training to improve trainee performance.
- Recognize components of problem-based learning and how they affect field training.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Student must provide documentation of attendance of a 32-40 hour basic Field Training Officer course.

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their duty gear, Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

Length of Course

Three days (24 hours)

DATE

September 9-11, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Budgeting for Police Managers (Web-based)

<http://ncja.ncdoj.gov/3262>

Who Should Register

This course is intended primarily for police managers who are responsible for budget preparation in their department who desire to enhance their budget preparation skills. Individuals aspiring to become future managers responsible for police budgets may wish to enroll as well.

Course Goal

This course focuses on developing the knowledge and skills necessary to effectively plan, develop and execute a police budget.

Course Objectives

Upon course completion, the student will be able to:

- Define the term budget. Develop the skills necessary to design a strategic plan.
- List and explain the five steps of the budget process.
- Develop a police budget.
- Explain the procedure for determining manpower needs for a police agency.

- List the five components that make up the Crime Measurement Index (CMI).
- Given sufficient data, determine the Crime Measurement Index for certain jurisdictions.
- Given proper information, each student will determine the Relief Factor for police agencies.

Methodologies

This is a seven-week course which employs web-based instruction, testing and written exercises.

Special Requirements

Students should be familiar with Microsoft Excel basics, as well as somewhat familiar with Microsoft Word and PowerPoint software applications.

Course Coordinator

Donnie R. Parks

Course Credit

Fifty-two hours

DATE

August 24-October 11, Edneyville

**LIMIT 1 STUDENT
PER DEPARTMENT.**

Leadership, Management & Supervision



Field Training Officer

<http://ncja.ncdoj.gov/2416>

Who Should Attend

Law enforcement officers who are or will be assigned to provide field training to new officers. The focus of this course is for patrol officers.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed **Basic Law Enforcement Training**.

Course Objectives

The student will be able to:

- Objectively evaluate the performances of trainees.
- Utilize performance feedback, counseling and training skills in the interaction with trainees.
- Successfully utilize leadership skills and attributes.
- Evaluate and counsel trainees in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant must actively participate in all classroom discussions and activities; and, obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring one (1) of their duty uniforms with duty gear, their agency's Field Training Officer Procedures Manual, and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

Length of Course

Five days (40 hours)

DATES

July 13-17, Salemburg
August 17-21, Edneyville
October 12-16, Salemburg
November 2-6, Edneyville
November 30-December 4, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Field Training Officer Supervisor

<http://ncja.ncdoj.gov/2462>

Who Should Attend

Criminal justice supervisors tasked with the responsibility of supervising their agency's field training program.

Course Goal

To provide knowledge and skills needed to effectively supervise a field training program.

Course Objectives

The student will be able to:

- Recognize civil liability issues for FTO programs.
- Effectively supervise and manage a field training program.
- Properly select new field training officers.
- Utilize proper evaluation and documentation procedures.
- Identify trainee learning preferences and teaching strategies.
- Recognize and recommend remedial training strategies.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

Length of Course

Two and one-half days (20 hours)

DATES

September 14-16, Salemburg
October 19-21, Edneyville

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



Leadership, Management & Supervision

First Line Supervision

<http://ncja.ncdoj.gov/2207>

Who Should Attend

New supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a law enforcement agency.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision-making and creative problem-solving.
- Promote ethical practices in law enforcement and create a professional law enforcement culture.
- Complete and receive results from a personality inventory.
- Lead others through concepts of empowerment and transformation.
- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Special Concerns

Some night work is required.

Course Coordinator

Matthew L. Sweet

Length of Course

Five days (40 hours)

DATES

July 13-17, Salemburg

July 27-31, Salemburg

September 14-18, Edneyville

October 26-30, Salemburg

December 7-11, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Leadership, Management & Supervision



Leadership Development for Law Enforcement Managers

<http://ncja.ncdoj.gov/3143>

Who Should Attend

Law enforcement managers and first-line supervisors who are responsible for directing and managing law enforcement personnel in their daily activities.

Course Goal

To provide the student with information that will help them develop leadership skills and the ability to recognize behavior that is detrimental to effective leadership. This course will also give the participant clear cut strategies to manage and direct change in their organizations and incorporate mission focus to achieve goals and team build.

Course Objectives

- List and explain the qualities of an effective leader.
- Describe the concepts of ethical leadership, credible leadership and servant leadership.
- Recognize and describe the behaviors of non-leadership.
- List and explain the "Laws of Leadership."
- Describe the practices of effective leaders.
- Explain the method and importance of being able to successfully manage change in organizations.
- Describe the use of mission statements and core values in directing the behavior of individual officers.
- Recognize and describe the difference in leadership theory as opposed to traditional management.
- Describe the concept of principle-based leadership.
- List and describe the strategies that can take an organization from average to excellence.
- List and explain the effective steps of team building.
- Recognize and describe the concept of Emotional Intelligence.
- Demonstrate and understand the importance of effective communication, successful conflict resolution and handling mistakes made.
- Define and describe the importance of setting measurable goals.

Methodologies

This course employs lecture, discussion, practical exercise and video synopsis to present the lesson material. This course is structured around Problem-Based Learning and involves group assignments.

Special Concerns

Students will need to bring a uniform for one practical exercise. Some knowledge in the use of Microsoft Word and PowerPoint will be helpful. Some night work is required.

Course Coordinators

Donnie R. Parks
Matthew L. Sweet

Length of Course

Five days (40 hours)

DATES

August 24-28, Salemburg
October 5-9, Salemburg
October 26-30, Edneyville
November 16-20, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Leadership, Management & Supervision

Management Development Program

<http://ncja.ncdoj.gov/2182>

ADMISSION: Admission to this program is competitive and by special application and interview only. Participants must apply for and, if accepted, attend ALL the program courses. Students are NOT accepted to attend individual courses.

Selected participants will be required to purchase class and physical conditioning attire, estimated cost \$300.00.

This program requires a separate application. The applications for the class beginning in January of 2016 will be available July 1, 2015. All completed applications, along with agency endorsement, must be received by October 1, 2015.

Employment Law

This module covers the legal aspects of the personnel management function. This includes topics ranging from recruitment to termination.

Communication Skills

Of the many and varied communication skills required of law enforcement managers, we choose to emphasize the basic competencies of interpersonal communication, group presentations and how the manager functions in the formal setting.

Leadership

We approach this block with the development of leading from anywhere with the organization, with particular emphasis placed on transformational leadership.

Motivation and Achievement

This block of instruction is focused on both subordinate and self motivation. During this instruction, students must motivate themselves and each other to accomplish goals and overcome unique obstacles.

Project Management

Project management skills allow the manager to logically identify law enforcement issues, gather and analyze information regarding them and develop a team project response to address the problems.

Budget Management

Here we cover budgeting and purchasing skills and procedures at the local government level. Students prepare budgets using spreadsheets and databases.

Who Should Attend

Law enforcement supervisors, managers and key personnel who are in leadership positions.

Program Goal

To develop the knowledge, skills and abilities to function as a progressive leader and innovative manager in a law enforcement agency.

Methodologies

This program employs lecture, discussion, journaling, case simulation, independent study, strenuous physical activity, skills practice sessions and team projects.

Program Requirements

Attendance is required at all class sessions. Additionally, participants will successfully complete a variety of projects, writing assignments and exercises working both alone and in groups.

Length of Program

The program comprises eleven modules, one per month from January through November (500 hours).

Course Coordinator

Josh Phillips

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Leadership, Management & Supervision

New Sergeants' Course

<http://ncja.ncdoj.gov/2483>

Who Should Attend

Those who have been promoted within the past year and those who anticipate being promoted.

Course Goal

To provide the knowledge and skills to assist the newly-promoted officer in making the transition to first line supervisor.

Course Objectives

The student will be able to:

- Prepare a personal mission statement.
- Explain how emotional intelligence is a key to effective leadership.
- Recognize their own level of emotional intelligence.
- Describe the guidelines that a new supervisor should follow.
- Recognize the common challenges that face the first line supervisor.
- Describe common pitfalls that face the newly promoted supervisor and how to avoid them.
- Identify the basic leadership styles.
- Determine the appropriate leadership style to apply to a given situation.
- Recognize their own leadership style preference.
- Describe how to handle the employee disciplinary process.
- Determine how to analyze a performance deficiency.

Methodologies

This course employs lecture, discussion, diagnostic instruments, practical exercises, and case studies.

Course Requirements

Attendance is required at all sessions. Students will be required to prepare and present a personal mission statement.

Special Concerns

Some out-of-class work is required.

Course Coordinator

Josh Phillips

Length of Course

Three days (24 hours)

DATES

August 3-5, Edneyville

November 2-4, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Leadership, Management & Supervision

Tactical Leadership

<http://ncja.ncdoj.gov/7638>

Who Should Attend

This course is designed for law enforcement supervisors and the non-tactically trained senior officers to whom they report.

Course Goal

To provide the student with the technical and practical skills needed to recognize the significance of effective leadership and the relationship between overall command of an incident and command of the tactical response functions.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

Tactical Management

- Explain the crisis cycle and body's response to interaction.
- Describe the five categories of Emotional Intelligence.
- List the qualities that effective leaders possess.
- Explain the seven practices of effective leadership.
- Describe the five temptations of a leader.
- List and describe the "ten deadly errors" of leadership.
- Identify the five steps to problem-solving (SODAS).

Risk Assessments in Operational Planning

- Appropriately define risk assessment and explain the five priorities that influence the need for an assessment.
- Define critical incident and identify the types of incidents that require a risk assessment.
- Recite the most common characteristics of a critical incident response.
- Analyze the difference between uncontrollable and controllable incident factors.
- Describe the three (3) stage process of how to conduct an assessment.
- Describe the seven (7) critical steps of the first responders on the scene.
- Identify three potential issues that can disrupt a successful operation.
- In a computer-simulated practical exercise, develop a group response strategy to multiple critical incident scenarios utilizing Incident Command system (ICS) and National Incident Management System (NIMS) protocol.

Tactical Leadership Tabletop

- Recall and apply the materials learned in "Tactical Management" and "Risk Assessments in Operational Planning" to a given scenario.
- During a practical exercise setting, successfully manage a high stress critical incident in accordance to ICS and NIMS policy.

Methodologies

This course employs classroom instruction, open discussion and incident simulation.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Course Coordinator

Benjamin Baughman

Length of Course

Three days (24 hours)

DATES

August 11-13, Edneyville
August 18-20, Salemburg
September 8-10, Salemburg
September 29-October 1, Edneyville
October 6-8, Salemburg
November 3-5, Edneyville
November 17-19, Salemburg
December 8-10, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**



Legal



Advanced SRO: From Searches to Sexting (Formerly Advanced SRO: School Searches)

<http://ncja.ncdoj.gov/5323>

Who Should Attend

Sworn law enforcement officers assigned as school resource officers.

Course Goal

Officers must be aware of their authority to engage in school searches and must be able to recognize the protections afforded to students under the Fourth Amendment. Officers must also effectively apply their lawful authority while working with school officials and while engaged in independent, proactive police investigations while in the school environment.

This course will cover the specific legal issues that School Resource Officers face. From school searches to sex crimes involving juveniles, from issues with social media to how and when Juvenile Miranda rights apply. This course provides an overview of the unique legal standards and challenges SROs deal with daily.

Course Objectives

The student will be able to:

- Review the basic protections of the Fourth Amendment as applied in the public school environment.
- Review the legal standard governing school searches conducted by school resource officers working in conjunction with school officials.

- Analyze case law illustrating the concept of working in conjunction with school officials.
- Applying judicial decisions, lawfully conduct school searches involving lockers, motor vehicles and the student population.
- Discuss the benefits and pitfalls of using social media.
- Analyze select criminal statutes involving: weapons in schools; threats and hoaxes; assault; disorderly conduct, and sex offenses.
- In brief writing assignments, provide articulation under the legal standards applied to SROs.

Methodologies

This course employs lecture, class discussion, videos and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirements

This is an advanced level course involving an intensive review of judicial decisions and other legal sources. Attendance is required at all sessions. Students must complete a final exam with a passing score of 80%. Students will complete some evening work assignments involving reading and writing.

Course Coordinator

Marie Hartwell Evitt

Length of Course

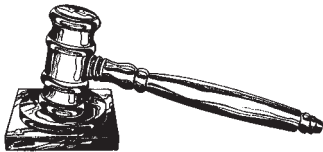
Four days (28 hours)

DATE

July 27-31, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**





Legal

Early Stage Street Encounters and Laws of Investigative Stops

<http://ncja.ncdoj.gov/5221>

Who Should Attend:

Officers involved in law enforcement involving guns, drugs, gangs and other high risk street investigations.

Course Goal

To enable the officer to confidently apply lawful authority during early stage street encounters, especially as it pertains to investigative stops, officer-safety tactics and in-field investigative procedures.

Officers must be aware of their authority to engage in street level investigations and must be aware of legal tactics they may employ to maximize their investigative abilities at early stages of the investigation – that is, in situations where officers do not have probable cause to believe the individual is engaged in crime or in possession of evidence or contraband, including weapons and firearms.

Course Objectives

The student will be able to:

- Determine reasonable suspicion based on officer-observed factors, third party informants and other sources of information.
- Identify investigative procedures authorized during investigative stops including a review of field interviews, Miranda and the public safety exception.
- Lawfully utilize officer safety tactics during investigative stops, including protective searches, use of weapons and restraints and force issues.
- Effectively conduct reasonable suspicion based motor vehicle stops, including authorized officer safety tactics available during the investigation.

TEICP Accredited Course

Methodologies

This course employs lecture, class discussion and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirements

This is an intermediate level course involving an intensive review of judicial decisions and other legal sources. Attendance is required at all sessions.

NOTE: The materials in this course are included in the NC Weapons Laws and Street Investigations course. Students are encouraged to choose one or the other.

Course Coordinator

J. Rick Brown

Length of Course

Two days (16 hours)

DATES

September 15-16, Salemburg
November 17-18, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**





Juvenile Legal Issues for Law Enforcement

<http://ncja.ncdoj.gov/2621>

CICP Accredited Course

Who Should Attend

Officers assigned to investigate juvenile delinquency cases, or involved in juvenile court delinquency proceedings, and street officers who regularly encounter juveniles.

Course Goal

Officers must be aware of the laws affecting juvenile delinquents and undisciplined juveniles. Further, officers should know the rights of a juvenile and the responsibility of the officer who takes custody of a juvenile.

Course Objectives

The student will be able to:

- List the ages of 1) a juvenile; 2) a juvenile delinquent; and, 3) a juvenile who may be transferred to superior court.
- Describe the circumstances under which a law enforcement officer may take custody of a juvenile without a court order.
- List and explain the Constitutional rights that have been afforded juveniles.
- Explain juvenile *Miranda* warnings that must be given for juveniles less than 14 years of age and for juveniles between the ages of 14 and 18.
- Define the meaning of "custody" for juvenile interrogation purposes under *Miranda*.
- Discuss a juvenile's consent to search and any limitations of that consent.
- Explain the options of a law enforcement officer once he/she takes a juvenile into custody.
- List the factors that the court must consider in deciding whether to secure or release a juvenile after he is taken into custody.
- List the notifications that a law enforcement officer must make after taking a juvenile into custody.
- Explain how an officer obtains a Nontestimonial Order.
- List the requirements for a juvenile to be registered as a sex offender on the Sex Offender Registry.

Methodologies

This course employs lecture, class discussion and an intensive review of appellate court cases illustrating the points made throughout the course.

Course Requirements

This is a basic juvenile law course involving a review of judicial decisions and other legal sources. Attendance is required for the entire session.

Course Coordinators

Marie Hartwell Evitt
Whitney Hendrix Belich

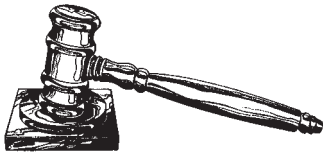
Length of Course

One day (8 hours)

DATES

July 9, Edneyville
September 8, Salemburg
November 9, Salemburg





Legal

K-9 Legal Issues

<http://ncja.ncdoj.gov/5705>

Who Should Attend

Officers assigned to a canine unit and supervisors of canine units or other officers involved in a canine unit.

Course Goal

When dealing with canines, officers should be aware of the status of the law in several areas. The two major categories of law are constitutional criminal law and civil liability. This course will review §1983 civil liability as it relates to a K-9 officer and look at what proactive steps can be taken to avoid liability. Additionally, injury to the K-9 animal and criminal charges brought against K-9 officers will also be discussed.

A canine officer should understand the laws as applied in both criminal and civil court. This will not only enable the officer to better serve the public, but also to avoid any civil or criminal liability for the use of a canine in executing the officer's duty.

Course Objectives

The student will be able to:

- Define "search" under the Fourth Amendment of the United States Constitution.
- Define "consent to search" and discuss any limitations on that consent.
- List the factors in determining reasonable suspicion and probable cause.
- Explain when a delay in detention becomes a seizure and the consequences of the delay.
- Summarize the law on dog sniff searches.
- Describe the way in which a drug dog may be used to sniff a car, a train compartment, a bus and a package in the mail.
- Describe the way a drug dog may be used to sniff at an airport, at the border and at a school.
- Explain when a search warrant is needed to search a container after a dog sniff.
- Describe the conditions under which a drug dog can be used at a checkpoint.
- List and explain the factors the courts consider in determining the reliability of a dog sniff as evidence.
- List the factors the courts use in deciding use of force claims in K-9 cases.
- List the types of liability most commonly asserted under §1983.
- Define qualified immunity.

CICP Accredited Course

- List at least five preventive measures that a K-9 officer can take to avoid civil liability.
- Discuss currency seizure or forfeiture.
- Define what constitutes an injury to a K-9 animal under the statute and the consequences of violating the statute.
- Explain what criminal charges may be brought against a K-9 officer in the event that he uses his dog to violate a Constitutional right of a citizen.

Methodologies

This course employs lecture, class discussion and an intensive review of appellate court cases illustrating the points made throughout the course.

Course Requirements

This is a basic canine law course involving an intensive review of judicial decisions and other legal sources. Attendance is required for the entire session.

Course Coordinators

Marie Hartwell Evitt
Whitney Hendrix Belich

Length of Course

One day (8 hours)

DATES

July 7, Edneyville
August 17, Salemburg
October 19, Salemburg



Legal



Police Law Institute

<http://ncja.ncdoj.gov/5666>

Who Should Attend

Investigators and law enforcement officers involved with enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and who are subject to potential legal liability resulting from those activities. **NO STUDENT WILL BE ACCEPTED FOR PARTIAL ENROLLMENT.**

Course Goal

To provide the skills necessary to conduct enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and to avoid liability while conducting such activities.

Course Objectives

The student will be able to:

- Draft a valid search warrant.
- Lawfully execute a search warrant.
- Lawfully conduct warrantless searches.
- Conduct interviews lawfully during an investigative detention or arrest situation.
- Apply noncustodial interview procedures to obtain lawful confessions.
- Conduct nontestimonial and eyewitness identification procedures in accordance with applicable law.
- Conduct a valid investigative stop and frisk and a lawful arrest, using proper basis, parameters and use of force.
- Determine whether non-lethal and deadly force may lawfully be used in given fact situations.
- Determine whether emergency vehicle operation is appropriate under given fact situations.
- Identify the steps an officer may take to defend against a liability action.

Methodologies

This course utilizes discussion, video scenarios, practical exercises, programmed texts, student readings and case studies.

CICP Accredited Course

Course Requirements

Attendance is required at all class sessions. The student must participate in class and practical exercises, successfully prepare search warrants and nontestimonial orders and successfully attain a required score on a written examination. Students are required to have a copy of the *Arrest, Search and Investigation* textbook (4th ed.), written by Robert Farb and published by the UNC School of Government.

Special Concerns

Readings and other assignments will need to be completed in the student's evening hours.

Course Coordinators

J. Rick Brown
Marie Hartwell Evitt

Length of Course

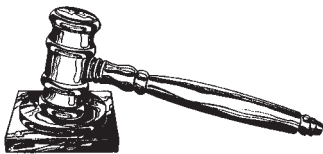
Ten days (76 hours)

DATES

July 13-24, Edneyville
September 14-25, Edneyville
October 5-16, Edneyville
October 12-23, Salemburg
October 26-November 6, Edneyville

**ENROLLMENT MAY
BE LIMITED
PER DEPARTMENT.**





Legal

Search Warrant Writing Class

<http://ncja.ncdoj.gov/5669>

Who Should Attend

Investigators and other law enforcement officers who are charged with the responsibility of the drafting and execution of search warrants.

Course Goal

To provide the skills necessary to determine when a search warrant is required and how to correctly draft and lawfully execute a search warrant.

Course Objectives

At the end of this course, the participants will be able to achieve the following objectives:

- Analyze and determine when a reasonable expectation of privacy exists for purposes of the Fourth Amendment.
- Determine what actions by law enforcement do not constitute a search within the meaning of the Fourth Amendment.
- Identify and apply the exceptions to the search warrant requirement.
- Prepare search warrants by defining and applying the elements of probable cause to real time factual scenarios.
- Prepare to defend a search warrant against a Motion to Suppress.
- Identify and prepare for problem areas resulting in potential civil liability.

CICP Accredited Course

Methodologies

This course utilizes discussion, video scenarios, practical exercises and case studies.

Course Requirement

Students must pass a final exam and satisfactorily complete all assignments.

Special Concerns

Some evening work is required. It is recommended that the student bring a laptop computer.

Course Coordinator

J. Rick Brown

Length of Course

Three days (30 hours)

DATE

August 4-6, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Legal



Warrantless Searches

<http://ncja.ncdoj.gov/5229>

Who Should Attend

Sworn law enforcement officers.

Course Goal

Law enforcement officers must be knowledgeable in the laws pertaining to warrantless searches in order to lawfully apprehend criminal offenders and obtain evidence for use in prosecution. This course will review basic laws of warrantless searches in order to enable officers to lawfully and effectively perform their duties.

Course Objectives

The student will be able to:

- Review 4th Amendment requirements governing searches.
- Recognize when a "search" has occurred and identify the correct constitutional standard for conducting "searches."
- Discuss the types of warrantless searches that may be conducted without any suspicion of wrongful conduct.
- Define "reasonable suspicion" and discuss factors courts will consider in determining the existence of reasonable suspicion.
- Discuss the types of warrantless searches that must be supported by reasonable suspicion.
- Define "probable cause" and discuss factors courts will consider in determining the existence of probable cause.
- Discuss the types of warrantless searches that do not have to be supported by probable cause.
- Discuss types of warrantless searches that may be conducted in response to a public emergency.

CICP Accredited Course

Methodologies

This course employs lecture, class discussion, videos and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirement

This course involves an intensive review of judicial decisions/case law. Attendance is required at all sessions.

Course Coordinators

J. Rick Brown
Marie Hartwell Evitt

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Length of Course

Two days (16 hours)

DATES

November 18-19, Edneyville
December 8-9, Salemburg





Tactical

Firearms for Female Officers

<http://ncja.ncdoj.gov/7584>

Who Should Attend

Any female officer interested in becoming more proficient with their service handgun while learning concepts of ergonomics as it affects firearms training, learning the fundamentals of shooting and learning conditioning exercises to increase hand and arm strength.

Course Goal

To provide the information and skills necessary to effectively and efficiently utilize the service weapons and support equipment.

Course Objectives

The student will be able to:

- Demonstrate the proper method used to grip the service handgun.
- Define ergonomics and explain the application to firearms training.
- Demonstrate two exercises used to increase hand and arm strength.
- Demonstrate length of pull as it applies to a shotgun.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirement

Attendance is required for all class and range sessions.

Special Concerns

Students should bring comfortable and practical clothing for outside training, rain protective clothing, service handgun, shotgun, duty belt and holster, cleaning equipment, flashlight, 400 rounds of handgun ammunition and 25 rounds of birdshot for the police shotgun. Hearing protection, eye protection and a billed cap are required for all range activities.

Course Coordinator

Chad Thompson

Length of Course

Three days (24 hours)

DATE

August 25-27, Edneyville

Hostage Negotiations for the First Responder

<http://ncja.ncdoj.gov/4054>

Who Should Attend

Any telecommunicator, officer or criminal justice professional who may be first to communicate with a subject of a hostage or barricaded situation should attend.

Course Goal

This course consists of both lecture and table-top based training approaches to learning. This course is designed for any first responder wanting to brush up on their crisis intervention skills or develop a basic understanding of the role of a hostage negotiator. This course is designed to help prepare officers in interacting with a hostage taker or a subject in crisis. An emphasis will be placed on introducing students to the theories and accepted practices within crisis intervention. Upon successful completion of this course, the students will leave with a basic understanding of the negotiation process.

Course Objectives

At the end of this course, the student will be able to:

- Discuss effective methods in Crisis and Suicide Intervention.

- Identify the steps necessary within "The Negotiation Process."
- Be able to list and apply all of the Active Listening Techniques.
- Recite some advantages of the passage of time.
- Demonstrate the fundamentals of crisis intervention through table-top exercises.

Methodologies

To maximize time and retention of knowledge, this course will utilize lectures, discussions, demonstrations and table-top exercises.

Registration

You must register for the class by signing up for the course. Preference will be given to officers with three or more years as a sworn officer.

Course Coordinator

Benjamin Baughman

Length of Course

One day (8 hours)

DATES

September 1, Edneyville
September 2, Edneyville
September 3, Edneyville
October 20, Salemburg
October 22, Salemburg

Tactical



Law Enforcement Sniper Course

<http://ncja.ncdoj.gov/2220>

Who Should Attend

Individuals assigned the role of a precision marksman utilizing an optically assisted high-power rifle.

Course Goal

To provide the information and skills necessary for a law enforcement officer assigned to the duties of sniper/countersniper to effectively and efficiently fulfill those duties.

Course Objectives

The student will be able to:

- Describe the proper method for cleaning the sniper rifle and scope.
- Describe three types of ballistics.
- Discuss the effects of temperature on ammunition.
- Estimate range using the Range Estimation Formula.
- List the four factors common to all shooting positions.
- Explain the purpose of the data book and log appropriate entries.
- Describe the role of both the sniper and observer.

- Safely and accurately fire and operate the police sniper rifle.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required for all class and range sessions. Students will be required to pass a written comprehensive examination with a score of 70% and pass a single shot qualification course of fire.

Special Concerns

Students will bring comfortable and practical clothing for outside training and rain protection. Students will need a high-power rifle with scope, 250 rounds of service ammunition, binoculars and cleaning equipment. A spotting scope and shooter's mat should be brought if available.

Course Coordinator

Chad Thompson

Length of Course

Five days (36 hours)

DATE

August 21-25, Camp Butner Training Site, Butner, NC

Officer Safety/Readiness Training

<http://ncja.ncdoj.gov/3016>

Who Should Attend

All law enforcement officers.

Course Goal

To provide the student with the tactics and options which will assist in the safe response to high risk situations.

Course Objectives

The student will be able to demonstrate techniques to safely accomplish the following tasks:

- Tactical handcuffing and groundfighting.
- Utilize proper contact/cover tactical skills.
- Safely conduct known risk vehicle stops.
- Utilize skills developed to safely conduct building searches.
- Respond to and safely defuse domestic violence calls.

Methodologies

This course employs discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students will be required to successfully complete all practical exercises and instructor evaluations. Students will be given a final exam on the last day of class. All students must pass the final exam with a minimum score of 75%.

Special Concerns

Students will need to bring their duty gear and weapon, ballistic vest, flashlight, rain gear and police vehicle. There will be two night sessions.

Course Coordinator

Floyd Yoder

Length of Course

Five days (45 hours)

DATES

July 20-24, Salemburg
November 2-6, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



Tactical

Solo Active Shooter Response Conditioning for Law Enforcement Officers/School Resource Officers

<http://ncja.ncdoj.gov/3367>

Who Should Attend

Any officer who may be tasked with responding to an active shooter situation, particularly officers who are assigned as School Resource Officers. SROs are usually already present at a school and capable to defend innocent lives. Rural officers may not have backup available in a reasonable time to form an Active Shooter contact team, so may need to go alone. Active Shooter events are dynamic and usually over quickly; therefore, solo response may be the best option to stop the rapid mass murder of innocent parties.

Course Goal

To introduce the School Resource Officer (SRO) or line officer to characteristics of mental and tactical preparation helpful to successfully mitigate an Active Shooter situation as a solo unit.

Course Objectives

The student will be able to:

- Identify and demonstrate the concepts of tactical thinking and performance as it pertains to School Resource Officers or first-responders to active shooter situations.
- Develop firearm skills and proficiency needed when encountering an active shooter event.
- Build tactical proficiency by using stress inoculation in scenario-based training.

Methodologies

This course will employ lecture, conference and practical exercises. This course comprises traditional classroom delivery and extensive practical exercises. This training is challenging based on practical exercises designed to induce stress and allow the officer to successfully learn methods to neutralize an active shooter. This course does include one day of live-fire range exercises.

Course Requirements

Students must be able to successfully complete all written, practical exercises and instructor evaluations with a 75% or better and 100% remediation. Complete all practical

exercises to the satisfaction of the instructor. Demonstrate the ability to solve scenario-based practical exercises. Demonstrate appropriate sound judgment concerning response, planning and execution of demonstrated tactical skills and principles.

Special Concerns

Students must provide equipment necessary for the course:

- Duty gear to include handgun, soft body armor protective vest, duty belt, three (3) spare magazines, operable flashlight, and handcuffs.
- Minimum three hundred (300) rounds training ammunition for duty handgun.
- Ear protection and eye protection.

Range exercises may be outdoors in unpredictable weather, so officers must prepare as they would when working their duty shift. Bring inclement weather gear; rain clothing, cold weather gear, gloves, and head protection. Nighttime exercises are possible, so extra flashlight and batteries may be needed. Ear and eye protection with a billed cap are required. Simunitions® FX based training will require special protective gear which will be provided by the Academy. Groin protector for both male and female officers is mandatory. Standard (baseball/softball) protector may be used if provided by officer.

Course Coordinator

Floyd Yoder

Length of Course

Three days (24 hours)

DATES

July 6-8, Edneyville
July 13-15, Edneyville
August 3-5, Salemburg
August 10-12, Salemburg
September 9-11, Salemburg
October 12-14, Edneyville
November 16-18, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Tactical



SWAT Operator I

<http://ncja.ncdoj.gov/2041>

Who Should Attend

This course is exclusively designed for law enforcement officers assigned to a Special Weapons and Tactics Team. The course design makes it applicable to both new and veteran operators seeking a structured week of training. This course replaces the Basic SWAT course and incorporates increased live fire drills and scenario based training that involves the use of Simunitions®.

Course Goal

To expose the student to some of the individual skills and fundamentals of working as part of a team during the deployment of a SWAT related operation.

Course Objectives

The student will be able to:

- Discuss the basic structure of a SWAT team and distinguish between the responsibilities of each team member.
- Discuss legal issues that apply to tactical operations involving SWAT teams.
- Identify key components of the distraction device and demonstrate proper handling and employment techniques.
- Safely demonstrate the ability to manipulate and operate a firearm in a tactical manner during training exercises on the firing range.
- Demonstrate the ability to effectively shoot a firearm while deploying a ballistic shield.
- Demonstrate the ability to conduct a dynamic entry as part of a team.
- Execute a slow and deliberate entry as part of a team.
- Score an 80% or better on the **SWAT Operator** post-course test.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student must be a certified law enforcement officer or currently serving as a member of the United States Armed Forces. Attendance is required at all class sessions. Students are expected to successfully complete all practical exercises. The student must score an 80% or greater on the **SWAT Operator** written exam. Student must be on an active SWAT team to be approved.

Special Concerns

Students must bring with them (materials required): handgun with at least three magazines, **700 rounds practice ammunition for handgun**, tactical belt and holster, long gun (SMG/Carbine/Shotgun) with at least two magazines, **700 round practice ammunition for long-gun**, flashlight, tactical clothing, rain gear, body armor, gas mask with filter, hearing/eye protection, billed ball cap, ballistic helmet, and jock strap.

Optional items that will enhance your training: (1) flash-bang that is of the type utilized by your agency, Simunitions® training weapon that is of the type used by your agency (include two magazines and (1) box of unopened FX training rounds), ballistic shield, night vision optics.

Course Coordinator

Floyd Yoder

Length of Course

Five days (43 hours)

DATES

August 17-21, Edneyville
December 7-11, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**





Tactical

SWAT Operator II

<http://ncja.ncdoj.gov/7807>

Who Should Attend

This course complements the NCJA **SWAT Operator I** course and provides operators with additional options in regards to crisis resolution. Students must have completed the NCJA **SWAT Operator I** course or other approved basic level SWAT course.

Course Goal

To expose the student to some of the methods and strategies used to resolve stand-off situations that otherwise pose a risk to the community, citizens and law enforcement.

Course Objectives

The student will be able to:

- Discuss the importance of combat readiness and conduct a series of physical training drills.
- Discuss the challenges that SWAT operators must face in a lethal confrontation and how they can prepare themselves mentally during training.
- Safely demonstrate the ability to manipulate and operate a sub-machine gun in a tactical manner during a series of training exercises on the firing range and shoothouse.
- Identify the components of operational planning and execute a pre-rehearsed plan as part of a mock call-out.
- Identify the methods used to deploy chemical munitions in a tactical situation and demonstrate the ability to conduct a series of CQB drills while donning a gas mask.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student must be a certified law enforcement officer and must have completed the NCJA **SWAT Operator I** course or other approved course. Any student who has not attended the NCJA **SWAT Operator I** course must submit a certificate of completion of a basic SWAT course they have attended and also submit a course description or syllabus of the course that he or she has attended. Approval to be accepted into **SWAT Operator II** is contingent upon experience and is at the discretion of the course coordinator. Students are expected to successfully

complete all practical exercises. The student must score an 80% or greater on the **SWAT Operator I** written exam. Student must be on an active SWAT team to be approved.

Special Concerns

Students must bring with them (materials required): Handgun with at least three magazines, **700 rounds practice ammunition for handgun**, tactical belt and holster, long gun (SMG/Carbine/Shotgun) with at least two magazines, **700 rounds practice ammunition for long-gun (preferably handgun caliber or frangible)**, flashlight, tactical clothing, rain gear, body armor, gas mask with filter, hearing/eye protection, billed ball cap, ballistic helmet and **protective cup**.

Optional items that will enhance your training: flashbang(s) that is of the the type utilized by your agency, less lethal munitions utilized by your agency, 37mm/40mm Launcher if utilized by your agency, Simunitions® training weapon that is of the type used by your agency (include two magazines and (1) box of unopened FX training rounds), ballistic shield, night vision optics and any item that you would take in a real world mission.

Course Coordinator

Floyd Yoder

Length of Course

Five days (45 hours)

DATE

October 26-30, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**



Tactical



Verbal Judo: Tactical Communication for the Criminal Justice Professional

<http://ncja.ncdoj.gov/2730>

Who Should Attend

This course is designed for public safety professionals seeking to expand on their tactical communication skills to further preserve law and order while maintaining their own and the public's safety.

Course Goal

To provide the student with the technical and practical skills needed to use "Presence of Words" to calm difficult people who may be under severe emotional or other influences, redirect the behavior of hostile people, defuse potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in an encounter.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

The Profession

- Goals of the Course/Traits of a Professional
- Goal of Law Enforcement/Intervention/Force Options
- Mushin/Three Kinds of People
- Contact Professionals/Know your Weaknesses
- The Art of Representation

Tactical Theory

- Active Listening/First & Second Street Truths
- Third Street Truth
- Pace, Pitch and Modulation
- Voice and Other Non-verbals Must Harmonize
- The Body Can't Lie, but 90-90% Can
- R.A.M./R.A.P./R.A.T./R.A.C.

Tactical Application

- Verbal Karate vs. Verbal Judo
- Five-Step Pattern Diagram
- Five-Step "Hard Style"
- Tactical 8-Step Pattern
- Arts of Translation & Meditation
- L.E.A.P.S. Concept

- Five Types of Questions
- Paraphrasing
- The Four Appeals
- Domestic Kata
- S.A.F.E.R. Concept

Methodologies

This course employs classroom instruction, open discussion and practical exercise.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Course Coordinator

Tim Fuss

Length of Course

Three days (24 hours)

DATE

November 23-25, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Telecommunications

Handling Suicide Callers

<http://ncja.ncdoj.gov/2238>

Who Should Attend

All telecommunications (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency services center.

Course Goal

To help the participant gain a better understanding of suicide and its causes. Through increased awareness, the telecommunicator can more effectively counsel and assist the suicide caller.

Course Objectives

The student will be able to:

- Define crisis intervention as it relates to suicidal situations.
- Identify potential suicidal individuals.
- List, in writing, three myths about suicide.
- Identify the two factors that the telecommunicator needs to consider regarding risk assessment.
- Discuss suicide by cop and recognize the potential dangers that are characteristic of this type of call.

- Define the term “suicidal erosion.”
- Provide examples of ambivalence by the suicidal caller.
- List, in writing, motives for suicide.
- List and define the three H's of suicide.
- Identify the do's and don'ts of helping a suicidal caller.
- In a practical setting, simulate interview techniques used in handling a suicidal caller.

Methodologies

This course employs lecture, conference and group exercise.

Course Requirements

The student is required to attend the entire course. All practical exercises must be satisfactorily completed.

Course Coordinator

Susan M. Gillis

Length of Course

One day (8 hours)

DATES

September 24, Salemburg

December 10, Edneyville

In-Service Telecommunicator Instructor Update 2016

<http://ncja.ncdoj.gov/2258>

Who Should Attend

Certified NC Criminal Justice Education and Training Standards Commission instructors planning to teach the Telecommunicator In-Service Training as mandated.

Course Goal

To provide the information and materials necessary to deliver the mandatory in-service topics.

Course Objective

The student will be able to teach the topics of instruction in an in-service capacity.

Methodologies

This course employs discussion, demonstration, group exercise and video.

Course Coordinator

Susan M. Gillis

Length of Course

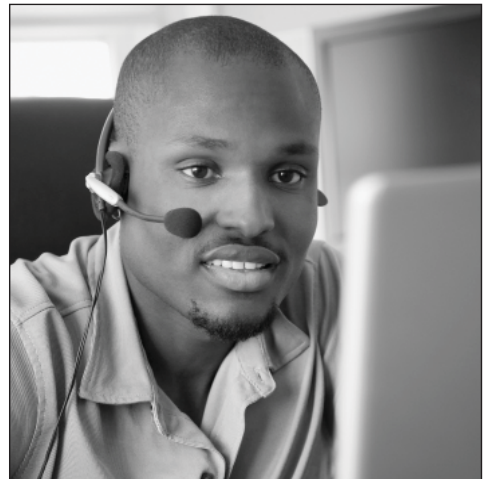
One day (8 hours)

NOTE: This course has been updated from a four-hour to an eight-hour block of instruction.

DATES

October 30, Salemburg

December 11, Edneyville



Telecommunications



Telecommunicator Certification Course

<http://ncja.ncdoj.gov/2222>

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency service center. All persons who are employed as telecommunicators under the direct supervision of a sheriff's office are required by the North Carolina Sheriffs' Education and Training Standards Commission to enroll and successfully complete the course. This requirement excludes all telecommunicators that are grandfathered.

Course Goal

To present the basic standard operating procedures for telecommunicators and to develop the role and responsibilities of the emergency service telecommunicator.

Course Objectives

The student will be able to:

- Define the role and explain the characteristics of the professional telecommunicator; stress and the telecommunicator; and the telecommunicator's code of ethics.
- Identify and demonstrate the general operation of the major equipment components of a modern telecommunications service center.
- List and identify the major information resources available to assist in the practice of telecommunications.
- Differentiate between the organization, general operational practices, terminology and common service requests associated with law enforcement, fire and emergency medical services, and the North Carolina Division of Emergency Management.
- Identify, explain and demonstrate common call reception, prioritization and resource allocation practices associated with everyday telecommunications.
- Identify and explain the aspects of civil liability for the professional telecommunicator.
- Identify, explain and demonstrate basic radio broadcast techniques associated with emergency telecommunications.
- Demonstrate basic telecommunications training skills in a structured telecommunications training practicum.

Methodologies

The course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. All practical exercises must be satisfactorily completed and a minimum score of 70% must be achieved on the final Commission-administered written exam. **All students confirmed for this course are required to provide a completed Medical History Statement (F-1) and Medical Examination Report (F-2), unless they have been grandfathered by the NC Sheriffs' Education and Training Standards Commission.**

Special Concerns

Initial class begins on Sunday at 1:00 p.m.

Course Coordinator

Susan M. Gillis

Length of Course

Five and one-half days (48 hours)

DATES

July 12-17, Salemburg

August 9-14, Edneyville

October 4-9, Salemburg

November 15-20, Edneyville





Telecommunications

Telecommunicator In-Service: Crisis Negotiations (2015) **NEW!**

<http://ncja.ncdoj.gov/4061>

Who Should Attend

All telecommunicators, (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed or sponsored by an emergency services center. Telecommunicators will receive four (4) credits towards annual 2015 in-service training requirements.

Course Goal

To provide students information regarding Crisis Negotiations and to familiarize the student with their role in mitigating crisis incidents.

Course Objectives

The student will be able to:

- Discuss the psychological aspects of crisis negotiation.
- Identify the characteristics of an effective hostage negotiator.

- Illustrate first responder guidelines that could assist in implementing a peaceful end to an incident.
- Recognize the stress involved in crisis negotiations and apply effective methods that can mitigate stress.

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance is required for the entire course session. Testing is required for this in-service training. Participants will be required to score at least 70% on the final exam.

Course Coordinator

Susan M. Gillis

Length of Course

One-half day (4 hours)

DATES

September 23, Salemburg
November 23, Edneyville

Telecommunicator Supervisor Training

<http://ncja.ncdoj.gov/2232>

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency services center and are preparing and/or performing the duties of a communications center supervisor.

Course Goal

To provide the participant with knowledge and skills required to effectively supervise personnel in an emergency communications center.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices.
- Determine and utilize motivational incentives to improve or cause high performance.

- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Identify the important attributes of documentation and how to effectively use it.
- Utilize identified competencies of a leader to address factors in high performance by employees.
- Lead others through concepts of empowerment and transformation.

Methodologies

This course employs lecture, conference, and group exercise.

Course Requirements

The student is required to attend the entire course. All practical exercises must be satisfactorily completed.

Course Coordinator

Susan M. Gillis

Length of Course

Three days (24 hours)

DATE

September 1-3, Edneyville

Traffic



The correct sequence for completing the traffic crash investigation courses should be:

- *Introduction to Traffic Crash Investigation (40 hours)*
- *At-Scene Traffic Crash Investigation (40 hours)*
- *Advanced Traffic Crash Investigation (80 hours)*
- *Traffic Crash Reconstruction (80 hours)*

! A copy of the training certificate issued for successful completion of the pre-requisite course(s) must accompany the course application for the student to be considered for registration. !

Advanced Traffic Crash Investigation

<http://ncja.ncdoj.gov/3977>

TEICP Accredited Course

Who Should Attend

Those law enforcement officers who have successfully completed **NCJA At-Scene Traffic Crash Investigation**. The student will be required to submit proof of the above prior to the beginning of the course.

Course Goal

To enable participants to interpret and analyze traffic crash evidence.

Course Objectives

The student will be able to:

- Interpret evidence from vehicles and roadway at the scene of a crash; including, but not limited to:
 - lamp analysis
 - tire damage
 - tire marks.
- Describe vehicle/occupant behavior during a crash.
- Conduct field sketching and scale diagramming.
- Perform a variety of mathematical formulas including:
 - Speed calculations
 - Acceleration and drag factor measurements.

Methodologies

This course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students should bring all traffic crash investigation equipment they normally have available. Students should also bring a scientific calculator capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercise assignments.

Course Coordinator

Kris Merithew

Length of Course

Ten days (80 hours)

DATES

July 6-17, Edneyville

December 7-18, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Traffic

At-Scene Traffic Crash Investigation

<http://ncja.ncdoj.gov/3976>

Who Should Attend

Law enforcement officers with traffic crash investigation responsibilities. **NCJA Introduction to Traffic Crash Investigation** is a prerequisite and must be successfully completed prior to attending **NCJA At-Scene Traffic Crash Investigation**.

Course Goal

To enable the participants to determine minimum speed of vehicles involved in a crash based on physical evidence documented at the scene.

Course Objectives

The student will be able to:

- Perform a variety of mathematical computations to:
 - Determine minimum vehicle speed based on physical evidence.
 - Determine Time/Distance traveled.
 - Solve Linear Equations.
 - Perform Unit Analysis.
 - Account for variations in perception/reaction times.
 - Account for braking deficiencies when calculating speed.
 - Determine the coefficient of friction for various surfaces.

TEICP Accredited Course

Methodologies

The course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Class will begin at 8:30 a.m. on the first day. Students should bring a scientific calculator TI-30 capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercises and study assignments.

Course Coordinator

Terry D. Miller

Length of Course

Five days (40 hours)

DATES

September 21-25, Edneyville
December 7-11, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Traffic



Criminal Investigation Through Traffic Law Enforcement (Formerly DEPO)

<http://ncja.ncdoj.gov/3983>

Who Should Attend

Law enforcement officers with patrol or traffic enforcement responsibilities.

Course Goal

To be able to recognize indicators of criminal activity while performing your daily patrol and traffic enforcement duties.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with the information received in class:

- Discuss at least ten (10) indicators of criminal activity.
- Define the term commercial motor vehicle and list at least four (4) indicators of possible criminal activity.
- List the six (6) survival commandments used when conducting traffic stops and vehicle searches.
- Discuss various methods of detecting truthful and deceptive behavior.
- Describe the classification of drugs based on the North Carolina General Statutes and apply appropriately.

TEICP Accredited Course

- Given a suspected controlled substance and reference manual, demonstrate the process used to identify the substance.

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance is required at all class sessions. A minimum score of at least 80% must be achieved on the written final exam.

Special Concerns

Class starts at 8:30 am on the first day of class.

Course Coordinator

Terry D. Miller

Course Credit

Four days (32 hours)

DATES

July 21-24, Salemburg

August 24-27, Salemburg

November 3-6, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Data Driven Approaches to Crime and Traffic Safety (DDACTS)

NEW!

<http://ncja.ncdoj.gov/1546>

Who Should Attend

All law enforcement Commanders, Supervisors and Analysts who want to learn and use an effective and proven crash and crime reduction model.

Course Goal

This course is designed to show officers how to use data collection efforts to manage and deploy strategic resources that will decrease traffic crashes and crime.

Course Objectives

The student will be able to:

- Recognize and recite the DDACTS Guiding Principles.
- Identify the roles and responsibilities of the staff as it relates to DDACTS implementation.
- Categorize and prioritize agency-specific desired outcomes.
- Develop an agency DDACTS implementation plan.

Methodologies

This course will employ interactive lecture, group facilitation, discussion and practical exercises.

Course Requirements

Students should attend all class hours and participate fully in the practical exercises. Students will be required to develop a DDACTS plan and present it during the course.

Special Concerns

Agencies should send a minimum of three individuals to the course: Commander, Supervisor and the individual that manages your analytical function.

Course Coordinator

Stacy Holloman

Length of Course

Two and one-half days (16 hours)

First day: 1:00-5:00

Second day: 8:00-5:00

Third day: 8:00-12:00

DATE

December 1-3, Edneyville



Traffic

Fundamentals of Law Enforcement Driving (FLED)

NEW!

<http://ncja.ncdoj.gov/4075>

Who Should Attend

This course is intended for sworn North Carolina law enforcement officers.

Course Goal

To provide the student with a refresher of operating a vehicle while performing the functions of a law enforcement officer and driver. Instruction includes both classroom lecture and driving range practicals.

Course Objectives

At the end of this block of instruction, the participant will be able to achieve the following objectives in accordance with information received during the instructional period:

- Demonstrate the acceptable use of occupant protection devices during quick entry/exit practical exercises.
- Identify the below listed components of the driving system and discuss their relationship to law enforcement driving maneuvers and crash causes.
 - a. Environment
 - b. Vehicle
 - c. Driver
- Identify the acronym "SIPDE" and explain its relationship to a driving style that is low-risk, high gain.
- Identify the driving maneuvers that frequently contribute to law enforcement vehicular collisions.
- List acceptable collision avoidance methods.
- Identify factors that may impair vision and special considerations required while performing nighttime driving.
- Identify factors to consider for vehicular pursuits and emergency responses.
- Identify the types and limitations of emergency warning devices on law enforcement vehicles.
- Identify methods that will aid in the effective use of a law enforcement radio during an emergency response.
- Identify the legal and liability issues concerning law enforcement vehicular operations to include:
 - a. Operator's negligence
 - b. Vehicular pursuit
 - c. "Failure to protect" theory
 - d. North Carolina General Statutes
- Identify the six "C's" to consider while conducting a known risk vehicle stop.

- Complete a practical exercise concerning each student agency's emergency response and pursuit policy, or the Attorney General's Model Policy.
- Demonstrate the ability to use acceptable vehicle control methods by successfully completing the following practical exercises:
 - a. Offset Lane Maneuver
 - b. Fixed Radius Curve
 - c. Precision Exercise
 - d. Quick Entry/Exit (Stress/non-stressed)
 - e. Pursuit Driving (Modified)

Methodologies

This course employs a combination of lecture, demonstration, and practical skills training.

Course Requirements

Attendance is required for all class sessions. The students will need to bring the following equipment: Department-issued patrol vehicle or like patrol vehicle, comfortable clothing for classroom and first skills day, complete uniform including leather gear for second skills day, appropriate rain gear, and their agency pursuit/emergency response policy. Students/departments are responsible for all expenses involving their own vehicles.

Course Coordinator

Daniel E. Worley

Length of Course

Four days (30 hours)

DATE

September 22-25, Salemburg



Traffic



Introduction to Traffic Crash Investigation

<http://ncja.ncdoj.gov/3099>

Who Should Attend

Law enforcement officers who may be the first to arrive on scene at a traffic crash.

Course Goal

To teach the officer methods for identification, preservation and documentation of critical time-sensitive evidence typically found at the scene of a traffic crash.

Course Objectives

The course will include instruction covering the following areas:

- Safely responding to the scene.
- Scene management.
- Recognizing the Human Factors involved.
- Interviewing techniques.
- Identifying and documenting physical evidence.
- Measuring and diagramming crash scenes.

- Legal issues.
- Proper completion of the DMV-349.

Methodologies

The class will employ lectures and extensive practical exercises.

Course Requirements

Attendance is required at all class sessions.

Students must attain a pass (pass/fail scoring) on all practical exercises and a score of 75% on the final written exam. This course is a prerequisite for NCJA **At-Scene Traffic Crash Investigation**.

Course Coordinator

Terry D. Miller

Length of Course

Five days (40 hours)

DATES

July 13-17, Salemburg
August 10-14, Edneyville

TEICP Accredited Course

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Traffic Crash Reconstruction

<http://ncja.ncdoj.gov/3985>

Who Should Attend

Those law enforcement officers who have successfully completed **NCJA At-Scene Traffic Crash Investigation** and **NCJA Advanced Traffic Crash Investigation** **PRIOR TO JANUARY 1, 2014**. Those persons **having completed NCJA Advanced Traffic Crash Investigation AFTER JANUARY 1, 2014 should refer to Traffic Crash Reconstruction (2014)**. The student will be required to submit proof of the above prior to the beginning of the course.

Course Goal

To enable participants to reconstruct traffic crashes using previously gained knowledge as well as conservation of linear momentum and computer applications.

Course Objectives

The student will be able to:

- Explain the derivation of formulas used in accident investigation and reconstruction.
- Interpret evidence from falls, flips, vaults, and yaws.
- Using Newton's three laws of motion, describe vehicular behavior during a crash, to include weight shift in heavy vehicles.

- Testify in a clear and competent manner regarding information discovered.

Methodologies

This course employs demonstration, lecture, practical exercise and self-directed study.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students should bring a scientific calculator capable of trigonometric functions as well as any diagramming tools (templates), etc.

Course Coordinator

Kris Merithew

Length of Course

Ten days (80 hours)

DATE

October 26-November 6, Edneyville

TEICP Accredited Course

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Traffic

Traffic Crash Reconstruction (2014)

<http://ncja.ncdoj.gov/4051>

Who Should Attend

Those law enforcement officers who have successfully completed NCJA **Advanced Traffic Crash Investigation**. **AFTER JANUARY 1, 2014**, students are required to submit a copy of the respective training certificate, with the application, to verify the pre-requisite attainment.

Course Goal

To enable participants to reconstruct traffic crashes using previously gained knowledge in combination with materials learned in this course.

Course Objectives

The student will be able to:

- Perform advanced mathematical calculations.
- Demonstrate a working knowledge of Plane Geometry.
- Graph Vector Sum Analysis.
- Interpret Vehicle behaviors during and after a crash.
- Determine Principle Direction of Force and explain its effect on Occupant Kinematics.
- Understand and take advantage of the growing use of Crash Data Recorders.
- Investigate Commercial Vehicle Crashes.
- Assess vehicle damage.

TEICP Accredited Course

Methodologies

This course employs demonstration, lecture, practical exercise and self-directed study.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. The final exam will consist of two written exams, 70% of final grade, and completion of a comprehensive traffic crash reconstruction worth 30% of final grade. A minimum score of 75% must be attained for a combined total.

Special Concerns

Students should bring a scientific calculator capable of trigonometric functions as well as any diagramming tools (templates), etc.

Course Coordinator

Kris Merithew

Length of Course

Ten days (80 hours)

DATES

August 31-September 11, Edneyville
October 5-16, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Special Events & Conferences



ChildFirst Interviewing

<http://ncja.ncdoj.gov/3823>

Who Should Attend

Social workers, law enforcement personnel, attorneys, medical professionals and any other professional who work with children who are victims of sexual abuse and physical abuse.

Course Goal

ChildFirst North Carolina is a nationally-recognized 5-day forensic Interviewing Training Model. This training provides ongoing support to participants by providing access to the resources and technical assistance offered by the National Child Protection Training Centers. Training participants receive pre-course information to include articles and research about forensic interviewing in a course binder.

Topics Covered

- It provides forensic interviewing training for social workers, law enforcement personnel, attorneys, medical professionals and any other professional who works with children who are victims of sexual abuse and physical abuse.
- It utilizes the Rapport, Anatomy Identification, Touch Inquiry, Abuse Scenario and Closure (RATAC) protocol for interviewing children.
- It provides a structured interviewing protocol that allows for consistent documentation of the interview in a child protective services or law enforcement record.
- It provides the participants with information on child development and cultural issues that impact how children should be questioned.
- It provides the participants with training on legal issues affecting how interviews are done.
- The training provides the participants with two opportunities to practice their interviewing skills to include peer review.
- It provides the research and information that professionals who interview children need to adequately defend their interviews in court.
- It promotes the multi-disciplinary approach for protecting children in our state.
- It is a forensic interviewing training that involves children from local school system. It involves adult actors who portray child victims of abuse for practice interviews.
- It has the potential to provide advanced training courses in forensic interviewing.

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirements

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to: Child Advocacy Center, 336 Ray Avenue, Fayetteville, NC 28301.
Attention: Roberta Humphries, Executive Director.

For more information contact:

Mary McCoy, ChildFirst North Carolina, 910-677-2045,
marymccoy@ccdsnc.com

Fee

\$350

Course Coordinator

Ross Robinson

Length of Course

Five days (40 hours)

DATE

October 19-23, Edneyville





Special Events & Conferences

Criminal Sexuality

<http://ncja.ncdoj.gov/3122>

Who Should Attend

Law enforcement officers, prosecutive investigators, medical examiner investigators and crime scene technicians with the responsibility of conducting an investigation and the prosecution of a crime which is sexual in nature.

Course Goal

To provide the knowledge and skills necessary to thoroughly and successfully investigate, process and prosecute a sexually related crime by applying the skills of criminal investigative analysis commonly known and profiling to a sexually related crime.

Course Objectives

The student will be able to:

- Recognize and distinguish between deviant and criminal sexual behavior.
- Identify various sexual paraphilias.
- Distinguish between modus operandi, ritual and signature aspects.
- Tailor interviews based on fantasy and thinking areas of offenders.

CICP Accredited Course

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirement

Attendance at all class sessions is required.

Special Concerns

Participants will profile a rape case as part of class exercises.

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Ross Robinson

Course Instructor

Mike Prodan

Length of Course

One day (8 hours)

DATE

November 30, Edneyville

International Association of Law Enforcement Firearms Instructors (IALEFI®) Regional Training Conference (RTC)

<http://ncja.ncdoj.gov/2526>

Who Should Attend

Law enforcement firearms instructors.

Conference Content

The IALEFI® Firearms Instructor Training Conference will host a myriad of events that will range from classroom instruction, and armorers' courses to live fire classes on modern firearms training and the latest in firearms technology. The courses will be taught by nationally recognized experts in their fields. In addition to the training, a vendor display and demonstration will host a variety of law enforcement equipment from recognized manufacturers.

Registration

Registration information will be posted on the NCJA website. Participants will be required to select specific courses that they would like to attend. Courses such as armorer's programs, etc. will be on a first-come first-serve basis. Equipment required will be based on course selection. **PLEASE DO NOT ATTEMPT TO REGISTER UNTIL THE COURSE SCHEDULE HAS BEEN POSTED.**

More Information

Bed space will be limited. Lodging priority goes to those registered and paid participants. Local lodging is available. Dual registration is required. Register with IALEFI and NCJA.

(CONTINUED ON NEXT PAGE.)

Special Events & Conferences



International Association of Law Enforcement Firearms Instructors (IALEFI®) Regional Training Conference (RTC)

<http://ncja.ncdoj.gov/2526>

(CONTINUED FROM PAGE 82.)

For more information contact:

NCJA Coordinator: Chad Thompson, 910-525-4151, ext. 284 or at chthompson@ncdoj.gov or

IALEFI® President: Steve Johnson, 919-818-2391, or at rsjohn@mindspring.com or

International Association of Law Enforcement Firearms Instructors (IALEFI®)
25 Country Club Road, Suite 707
Gilford, NH 03249

Phone: 603-524-8787

Fax: 603-524-8856

Web: <http://www.ialefi.com>

Fee

\$145.00

Course Coordinator

Chad Thompson

Length of Course

Two days (16 hours)

DATE

November 9-10, Salemburg



Investigating the Sexual Victimization of Children

<http://ncja.ncdoj.gov/3401>

Who Should Attend

Individuals, who as part of their job function, must investigate allegations of the sexual victimization of children.

Course Goal

To provide the participant with the knowledge and skills necessary to successfully conduct an investigation of child sexual victimization.

Course Objectives

The student will be able to:

- Identify thinking errors common to individuals who sexually victimize children.
- Recognize the various types of child sexual molesters.
- Identify various reasons for the sexual victimization of children.
- Recognize various types of rape and paraphilic behavior associated with this type offender.
- Identify what is or is not pornography and its relationship to the sexual victimization of children.

CICP Accredited Course

Methodologies

This course will employ lecture, discussion and conference methods.

Course Requirements

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Ross Robinson

Course Instructor

Mike Prodan

Length of Course

One day (8 hours)

DATE

September 28, Edneyville



Special Events & Conferences

Laws Governing Concealed Handgun and Use of Deadly Force

<http://ncja.ncdoj.gov/2078>

Who Should Attend

Citizens who wish to instruct the mandatory firearms training class for persons applying for a North Carolina Concealed Handgun Permit.

Course Goal

To provide the knowledge and skills necessary to instruct a firearms training class for persons applying for a North Carolina Concealed Handgun Permit, in accordance with the requirements of the North Carolina Administrative Code.

Course Objectives

The student will be able to:

- Conduct an approved firearms qualification course for North Carolina Concealed Handgun Permit applicants.
- Train students in the nomenclature, fundamentals of shooting, maintenance cleaning and inspection of a handgun.
- Train students in the law of deadly force in North Carolina, including specific examples of when deadly force is and is not allowed.
- Train students in the legal requirements related to the carrying of a concealed handgun with a North Carolina Concealed Handgun Permit.

Methodologies

This course employs lecture, demonstration, discussion and a written examination.

Course Requirements

Attendance is required at all class sessions. Students must attain a minimum score of 75% on the written examination at the end of the training.

Special Concerns

Registered students will receive a notification letter about their acceptance into the course. You will then receive a **second** notice by e-mail 30 days before the course with further instructions, including how to pay for the course. Do **not** send payment with the course application.

Class will begin promptly at 1:00 pm. No late arrivals will be admitted.

Bring eye and ear protection for a shooting demonstration by the instructor. Do **not** bring firearms.

Fee

\$125.00

Course Coordinator

Chad Thompson

Length of Course

One day (5 hours)

DATES

July 15, Salemburg
August 24, Edneyville
September 23, Salemburg
October 21, Salemburg
November 18, Salemburg



NC Requirements for Becoming a Concealed Carry Handgun Instructor

You must be eligible to receive or possess a firearm under Federal and North Carolina State Law. You must also submit the following to the Criminal Justice Standards Division of the North Carolina Department of Justice:

- Concealed Carry Handgun Instructor Application Form (CCH-1);
- Firearms instructor certification from a course accredited by the North Carolina Criminal Justice Education & Training Standards Commission, the North Carolina Department of Corrections, the North Carolina Private Protective Services Board, or the National Rifle Association;
- Certificate showing successful completion of the course **Laws Governing Concealed Handgun and Use of Deadly Force**;
- Course material you intend to teach (or the course outline for prior approved courses); and
- Application fee in the form of a certified check.

The Concealed Carry Handgun Instructor program is regulated through the Criminal Justice Education and Training Standards Commission, as designated in NCGS 14-415.12(a)(4).

For more information, contact Ed Zapolsky at ezapolsky@ncdoj.gov or call 919-661-5980.

Special Events & Conferences



NC Association of School Resource Officers Conference

<http://ncja.ncdoj.gov/5675>

The North Carolina Association of School Resource Officers will hold its annual conference at the Sea Trail Resort in Sunset Beach, NC.

This first-rate training utilizes nationally renowned instructors who bring second to none training for School Resource Officers. For more information or to register for the conference, please visit the North Carolina Association of School Resource Officers web page at www.ncasro.com.

Pre-registration
\$225

On-site/late registration
Make checks payable to:
NCASRO 2015 Conference Registration
PO Box 6027
Statesville, NC 28687

Location

Sea Trail Resort
75A Clubhouse Road
Sunset Beach, NC 28468
1-800-624-6601

Course Coordinator

Scott Grantham
910-525-4151 ext. 278

Length of Course

Five days (32 hours)

DATE

July 12-17, Sunset Beach



NC Victim Service Practitioner Certification Academy

<http://ncja.ncdoj.gov/4063>

Who Should Attend

Victim service providers and allied professionals such as victim advocates working in non-profit organizations; victim advocates in law enforcement; victim/witness legal assistants in prosecutors' offices; law enforcement officers; counselors; social workers; victim advocates in the military; and clergy.

Course Goal

The NC Victim Service Practitioner Certification Academy thrives to set a uniform standard for training victim service providers and allied professionals in providing effective services to victims of crime. (Note: NCVAN certifies all students who successfully complete all course work.)

Course Objectives

The academy curriculum includes objectives for each module. The following is a partial listing.

CICP Accredited Course

At the completion of the course students will be able to:

- Define human trafficking.
- Understand state and federal laws related to human trafficking.
- Identify resources and assessment tools for allied professionals who encounter potential victims of trafficking.
- Identify victim assistance strategies when working with victims of human trafficking to ensure their safety.
- Know how to leverage pretrial release conditions to increase victim safety and accountability.
- Demonstrate a basic understanding of the Crawford v. Washington case and how it is applied in criminal prosecutions.
- Identify the stalker's behaviors and motivations necessary to meet the criminal elements of the statute as related by the victim's description of events.
- Identify documentation needs and intervention strategies that may assist in developing investigation/safety needs.
- Develop an increased awareness of technology and how perpetrators use it to commit crimes.

(CONTINUED ON NEXT PAGE.)



Special Events & Conferences

NC Victim Service Practitioner Certification Academy

<http://ncja.ncdoj.gov/4063>

(CONTINUED FROM PAGE 85.)

- Be knowledgeable of the tools and technology that can be used to identify victimization.
- Be knowledgeable of the tools that can be used to help victims.

Methodologies

This course will employ lecture and practical exercises.

Course Requirement

Attendance at all sessions is required.

Special Concerns

Registration for this course will be directly handled by NCVAN.

Fee

\$100.00

Checks should be made payable to: NCVAN and mailed to: 5700 Six Forks Road, Suite 101, Raleigh, NC 27609. Upon acceptance, your seat will be secure once payment is received at NCVAN. Point of Contact at NCVAN is Frances Battle at 919-831-2857.

Location

Campbell School of Law
225 Hillsborough Street
Raleigh, NC

Course Coordinator

Tony Losada

Course Instructors

Frances Battle
NCVAN Instructors

Length of Academy

Five days (35 hours)

DATE

July 20-24, Raleigh, NC



North Carolina Association for Property and Evidence Conference

<http://ncja.ncdoj.gov/3423>

CICP Accredited Course

Who Should Attend

North Carolina Association for Property and Evidence is an association of peers joined together to develop and implement standards, to educate various stakeholders in the evidence process on the importance of professional evidence technicians, and to facilitate training to increase the knowledge and skills of those handling evidence in North Carolina.

Location

Harrah's Cherokee Resort and Conference Center
777 Casino Drive
Cherokee, NC 28719

Registration Fee

\$45 (members)
\$80 (non-members)

Make checks payable to

NCAPE
1520 Westcott Drive
Raleigh, NC 27614

Contact Person

Neil Woodcock, Executive Director
Email: ExDir@ncape.net
Phone: 919-604-0921

Course Coordinator

Ross Robinson

Length of Course

One and 1/2 days (12 hours)

DATE

November 2-3, Cherokee, NC

Special Events & Conferences



North Carolina Homicide Investigators Association Conference

<http://ncja.ncdoj.gov/3334>

CICP Accredited Course

Who Should Attend

Investigators, crime scene technicians, district attorneys, and others charged with the investigation of deaths.

Course Goal

- To provide homicide investigators an opportunity to exchange information relative to homicide investigations and assist other investigators with unsolved cases.
- Establish a depository for information relating to current and unsolved homicides within the State of North Carolina and the dissemination of such information through regular group meetings and publications.
- To establish a network for other law enforcement agencies across the United States to access information.
- Through the training, communication, support and encouragement of the Association's membership, promote quality homicide investigations within the State of North Carolina.

Methodologies

This course employs lecture and investigative case presentations.

Special Concerns

Refer to website www.nchia.org for registration and hotel information. Participants will receive CICP credit for training hours attended.

Fee

See website www.ncjia.org.

Course Coordinator

Russell Strickland

Length of Course

Five days (32 hours)

DATE

October 26-30, Carolina Beach

Singleton International MP5 and M4/AR15 Instructor Course

<http://ncja.ncdoj.gov/1548>

Who Should Attend

This six-day course is designed to cover all aspects of the H&K and Colt SMG/Rifle platforms for both operator and the instructor. This course is open to any Semi or Full-Automatic Rifle/SMG. 9 mm - .223 and 5.56 Caliber.

Course Goal

Emphasis is given to training the instructor on how to get the best out of his students both on the firing line and operationally. A good instructor is someone who understands how to teach and knows how to control and motivate a class and not necessarily someone who is a good shot and been around for a few years. A competent instructor is someone who can convey the necessary information across to a student in a simple and easy to understand format, and the ability to raise the competence level of a new shooter by clear and concise teaching methods.

Agenda

Day 1

Introduction and administration.
Methods of instruction.
Nomenclature.
Breakdown and assembly.
Mechanical function check and function.
Sights, aiming, zeroing and adjustment.
Fitting the sling and carrying positions.

Day 2

Load/unload.
Stance, ready and mounting.
Safety brief and zero sights.
Controlling full-automatic/30 round burst.
Maintenance.
Two rounds, 5-25 yards.
Drug and body armour drills (head and pelvic shots).
Multiple rounds/rapid fire.
Preparing for the classroom presentation.

(CONTINUED ON NEXT PAGE.)



Special Events & Conferences

Singleton International MP5 and M4/AR15 Instructor Course

<http://ncja.ncdoj.gov/1548>

(CONTINUED FROM PAGE 87.)

Day 3

Attendees classroom presentations – Part 1.
Paired/covered, tactical reload drills.
Covering positions and verbalization.
Static turns.

Day 4

Attendees classroom presentations – Part 2.
Introduction to full-automatic.
Trigger control on full-automatic, static.
Firing-on-the-move.
Firing-on-the-move, trigger control.

Day 5

Tactical back-up-weapon in pairs.
Firing-on-the-move, back-up-weapons.
Firing-on-the-move, lateral/angled.
Standards drills.
How to conduct range practices and demonstrations.

Day 6

Student range presentations.
Graduation and final administration.

Methodologies

This course includes classroom and hands-on instruction.

Individual Requirements

- Ear and impact resistant, wrap-around eye protection, and billed cap.
- Comfortable clothing suitable for range under all weather conditions.
- Full tactical equipment and body armour is NOT required.

Firearms (You can attend with one or any of these firearms)

- Open to any semi-automatic or full-automatic 9mm-5.56 mm/.223 caliber (Due to running double lines two officers can attend with only one firearm between them.)
- H&K MP5, MP7, 33, 53, G36 & UMP. (9mm, 10mm, .40 cal or .45 ACP).
- Colt SMG, M16 A1/A2 Rifle.
- M4. (Rock River, Bushmaster, Colt, DPMS, etc.)
- Sling.
- 2 x 30 round or 3 x 20 round magazines per attendees.
- Handgun and holster per attendee.

(The certificate will qualify all attendees for both the H&K and Colt systems. All attendees will be encouraged to familiarize themselves with them both.)

Ammunition

- 1,500 rounds **TOTAL** of good factory manufactured ammunition. (NOTE: If attending with more than one weapon system, the total ammo count is still 2,000. Decide how many rounds from each weapon you want to fire. I do not recommend cheap re-loads, military surplus or aluminum case ammo.)
- 75 rounds of pistol ammunition.

Special Concerns

There is no training prerequisite required to attend this program, however it is recommended, but not mandatory, that if you do not use the H&K/Colt for over three years or more, you need to retake the range segments of the program. (Four days, Monday through Thursday @ \$500.00 per person).

Fee

Tuition is \$750.00 per student. (\$500.00 per person for re-certification – Singleton International Certificate only.) **Payable by check, credit card, purchase order or cash to Singleton International, Inc. All payments will be submitted to Singleton International. No payments to NCJA will be accepted.** Space is limited. In fairness to those on a waiting list, all official cancellations must be made two weeks prior to the commencement of the class. A \$100.00 cancellation/administration fee will be charged for non-attendance or last minute cancellations. FEIN 54-1905012.

Registration

Students will need to register and arrange payments with Singleton International. Please submit a Singleton International Registration Form to Singleton International and an NCJA Course Registration Form to the Registrar at 910-525-5235.

Students should contact

Singleton International, Inc.
8614 The Mountain Road, Warrenton, VA 20186
Phone: 1-800-265-7904 • Fax: 540-349-1747
Email: philsingleton@earthlink.net
In addition, you may visit the Singleton International website at <http://www.philsingleton.com>.

Course Coordinator

Wayne Ayers

Length of Course

Six days (44 hours)

DATE

September 20-25, Salemburg

Special Events & Conferences



Stalking and Stalking Behaviors

<http://ncja.ncdoj.gov/3328>

Who Should Attend

Law enforcement officers, prosecutive investigators, medical examiner investigators and crime technicians with the responsibility of conducting an investigation and the prosecution of the crime of stalking.

Course Goal

To provide the knowledge and skills necessary to thoroughly and successfully investigate, process and prosecute a stalking related crime.

Course Topics

- Stalking defined
- Victims of stalking
- Profile of a stalker
- General characteristics of stalkers
- Relationship to victim
- Association of threats to violence
- Risk factors for threats to be carried out
- Motivation for stalking
- Stalker typologies
- Non-domestic stalkers vs. domestic stalkers
- Case management

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirement

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to Mike Prodan and mailed to 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Ross Robinson

Course Instructor

Mike Prodan

Length of Course

One day (8 hours)

DATE

September 14, Edneyville

Tactical Emergency Medical Operator

<http://ncja.ncdoj.gov/2453>

Who Should Attend

This course is exclusively designed for emergency medical providers supporting tactical law enforcement operations; or emergency medical providers assigned to tactical law enforcement operations, such as Special Weapons and Tactics (SWAT) or Special Response Team (SRT).

Course Goal

To provide the emergency medical provider already engaged in or entering a career providing tactical emergency medical operations in the support role or operator role, for tactical law enforcement operations.

Course Objectives

The student will be able to:

- Execute casualty care management in urban tactical environments, rural tactical environments, and waterborne tactical environments.

- Execute basic firearms safety techniques (pistol and carbine).
- Demonstrate basic and advanced airway management techniques.
- Understand the aspects of ballistic wounding and penetrating trauma conducive of the tactical environment.
- Understand operations/command and control (C2).
- Understand and demonstrate medical force protection.
- Understand the role and responsibilities of the Medical Operator.
- Execute the use of load-out and equipment considerations.
- Conduct mission development/Threat Assessment.
- Understand and execute Tactical Combat Casualty Care (TCCC) guidelines.

Methodologies

This course employs lecture, discussion, demonstrations, practical exercises and field training exercises.

Course Requirements

Attendance is required at all class sessions. Students will be expected to successfully complete all of the practical exercises.

(CONTINUED ON NEXT PAGE.)



Special Events & Conferences

Tactical Emergency Medical Operator

<http://ncja.ncdoj.gov/2453>

(CONTINUED FROM PAGE 89.)

Special Concerns

This course will be delivered by Tactical Element, Inc. Cost for the course is \$768.00 per student. Prospective students must register and make arrangements for payment to Tactical Element, Inc., at 336-945-2289 or at www.tacticalelement.com.

In addition, students will need to complete an NCJA application and submit same to the Registrar.

Class begins on Sunday at 6:00 p.m. for the orientation, and other instructional blocks. There will be day operations, low-light operations, and night operations.

Students must bring with them (materials required): medical packs, flashlight, tactical clothing, gas masks, rain gear, fitness clothing, eye protection, and a rimmed cap.

Prospective students must register and make arrangements and payment to:

**DC Heath
Tactical Element, Inc.
380-H Knollwood St., Suite 140
Winston-Salem, NC 27103**

Course Coordinator

John Combs

Length of Course

Five days (48 hours)

DATE

October 19-23, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

TASER Conducted Electrical Weapon (CEW) Instructor Course

<http://ncja.ncdoj.gov/2427>

This course provides the basic operational theory and practical training to instruct users to reasonably safely and effectively operate TASER CEWs. This course covers the TASER X26, X26P and X2 CEWs, and will certify those who successfully complete the course as TASER instructors for a period of 2 years. This course is open to sworn law enforcement officers, military personnel, and licensed professional security employees. Part 1 of the courses is completed online. New instructors will spend approximately 4 hours online before participating in 16 hours of practical training (Day 1 and Day 2). Recertifying instructors will spend approximately 8 hours online before participating in 8 hours of practical training (Day 2).

Topics covered include:

- TASER technology
- Neuro-muscular incapacitation
- Medical and safety information
- Voluntary exposures
- Legal issues
- TASER CEWs
- Power sources
- Cartridges

- TASER Cam and TASER Cam HD
- Tactical considerations
- Targeting
- Risks associated with CEW use
- Probe deployment and drive stun
- Probe removal
- Policy considerations
- Post incident consideration

Several knowledge assessments will be completed online as well as written tests during Days 1 and 2.

The course also includes several drills and exercises requiring physical exertion. Students should be in good physical condition and must advise the Master Instructor of any preexisting injuries or physical limitations. Drills include:

- Non-Firing drills
- Firing drills
- Isolation exercises
- Stress courses
- Scenarios

Certification period

2 years

Course Fee

New certification: \$350
Re-certification: \$175

(CONTINUED ON NEXT PAGE.)

Special Events & Conferences



TASER Conducted Electrical Weapon (CEW) Instructor Course

<http://ncja.ncdoj.gov/2427>

(CONTINUED FROM PAGE 90.)

Registration Information

Each attendee will need to either "Sign Up" or "Sign In" to access the schedule from TASER Communities themselves. Registering other people or multiple people is not currently available. Go directly to <https://taserintl.force.com/support/CommunitiesSelfRegSecure?lg=1&typ=LE> to register. There is a 48 hour approval process once an account has been created in Communities. This is a LOCKED website. Log in is required in order to access the training schedule and register for a class. Registration will not be able to be completed until approved.

Course Coordinator

John Combs

Course Instructor

TASTER International

Length of Course

Two days (16 hours)

DATE

August 13-14, Salemburg

Threat Assessment and the School Rampage Shooter

<http://ncja.ncdoj.gov/3372>

Who Should Attend

Law enforcement officers (patrol, investigators, school resource officers, security) prosecutors, school administrators, teachers and counselors, who would be called upon to assess, investigate and manage threats against individuals and/or schools.

Course Goal

This course examines those individuals who communicate threats or other "unusual" communications to others as well as emphasis in identifying the difference between those who make a threat and those who pose a threat. In addition, this course examines the various theories of the cause of school shooters, warning signs, assessment and interventions.

Course Objectives

- Identify types of communicated threats (implied, direct and conditional).
- Distinguish the difference between those who make a threat and those who pose a threat.
- Identify types of threat communicators and level of concern or danger.
- Correctly identify how to manage and reduce the danger level.

CICP Accredited Course

- Describe and apply the methodology to recognize and encourage "leakage" in schools to prevent violence.

Methodologies

This course will employ lecture, discussion and conference methods.

Course Requirements

Attendance is required at all class sessions.

Special Concerns

Checks should be made payable to Mike Prodan and mailed to 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Ross Robinson

Course Instructor

Mike Prodan

Length of Course

One day (8 hours)

DATE

August 3, Edneyville



Special Events & Conferences

Threat Assessment and Workplace Violence

NEW!

<http://ncja.ncdoj.gov/4072>

Who Should Attend

Law enforcement officers, workplace and corporate security personnel, prosecutors, managers and supervisors who would be called upon to assess, investigate and manage threats against individuals and or the workplace.

Course Goal

This course examines those individuals who communicate threats or other unusual communications to others as well as emphasis in identifying the difference between those who make a threat and those who pose a threat. In addition, this course examines the various theories of the cause of workplace shooters, warning signs, assessment and interventions.

Course Objectives

- Identify types of communicated threats (implied, direct and conditional).
- Distinguish the difference between those who make a threat and those who pose a threat.
- Identify types of threat communicators and level of concern or danger.
- Correctly identify how to manage and reduce the danger level.
- Describe and apply the methodology to recognize and encourage "leakage" in workplaces to prevent violence.

Methodologies

This course will employ lecture, discussion and conference methods.

Course requirements

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to Michael Prodan and mailed to 233 Bradley Drive, West Columbia, SC 29170.

Fee

\$100

Course Coordinator

Ross Robinson

Length of Course

One day (8 hours)

DATES

July 20, Edneyville

November 23, Salemburg



Other Important Information

(Registration, Learning Resource Center, Resources on the Web)



Revised April 2015

How to Register

Registration must be made using the Online Training Portal (<https://ncja-portal.acadisonline.com>) or by sending an NCJA application.

The North Carolina Justice Academy is funded by the North Carolina General Assembly, and course enrollment is primarily for full-time employees of criminal justice agencies within North Carolina. There are two ways to register for courses.

Online – NEW!

Students may request enrollment for classroom and online courses for either campus through the Online Training Portal at <https://ncja-portal.acadisonline.com>. Confirmation and all class correspondence will be handled by email.

To use the portal, you must first have a username and password. Instructions for obtaining these are located on the portal home page.

NCJA Application

Course applications are located at the back of this training calendar or can be printed from our web site at <http://ncja.ncdoj.gov>. Forms must be filled out completely (front and back, if appropriate) and **MUST** bear the signature of the person responsible for approval of attendance (official authorization).

Send applications for Salemburg classes to:

Registrar
NC Justice Academy
P.O. Box 99
Salemburg, NC 28385-0099

Or FAX to: 910-525-5235

Or email to: registrar_east@ncdoj.gov

Send applications for Edneyville classes to:

Registrar
NC Justice Academy
P.O. Box 600
Edneyville, NC 28727-0600

Or FAX to: 828-685-7530

Or email to: registrar_west@ncdoj.gov

CANCELLATIONS

We request immediate notification of cancellations so waiting list personnel can be contacted. Cancellations can be reported to the Salemburg registrar by phone (910-525-4151) or email (registrar_east@ncdoj.gov) and to the Edneyville registrar by phone (828-685-3600) or email (registrar_west@ncdoj.gov).

HOUSING ASSIGNMENT - Salemburg

Academy students will be assigned a room at the Dormitory Office for the duration of the course they are attending. The Academy does not charge a registration, tuition or room fee. Room registration hours are as follows: Sunday, 3:00 p.m. - 8:00 p.m. and Monday through Thursday, 7:00 a.m. - 6:00 p.m. Anyone arriving after 6:00 p.m. will have room assignments made by the security officer on duty.

Smoking is banned from all state buildings.

HOUSING ASSIGNMENT - Edneyville

Registration is conducted at the Reception Desk, Room 101, on the ground floor of the Administration Building on Sunday from 3:00 p.m. - 7:00 p.m.; Monday from 7:00 a.m. - 7:00 p.m.; and Tuesday - Friday from 8:00 a.m. - 5:00 p.m. Students arriving after scheduled hours of registration will be checked in by the security officer on duty. **Smoking is banned from all state buildings.** If a substitution is made for an Edneyville course, you must replace male with male and female with female.

COMMUTING STUDENTS

Commuting students should report directly to class.



Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

NCJA Learning Resource Center

The Learning Resource Center is an integral part of the North Carolina Justice Academy. Located on the East Campus, it provides library and technology services to Academy students and law enforcement personnel throughout the state: the LRC offers lifetime library membership to its law enforcement patrons. Housing over 23,000 books, journals, magazines, reference materials, and technical manuals, the LRC also maintains special collections of law enforcement lesson plans, policy manuals from North Carolina police agencies, and training videos. Library materials are available free of charge and can be shipped at no cost (except return postage).

In addition to its collections in criminal justice, the LRC offers popular fiction materials and DVDs. Visit our catalog at <http://webopac.infovisionsoftware.com/ncjustice/>.

Our hours of operation are as follows (excepting holidays and special/reduced hours):

LRC HOURS OF OPERATION

8:00am – 9:00pm, Monday – Thursday
8:00am – 5:00pm, Friday
910-525-4151 x 267

A/V HOURS OF OPERATION

8:00am – 5:00pm, Monday – Friday
910-525-4151 x 267

Resources on the Web <http://ncja.ncdoj.gov>

NCJA Home

- Contact Us
- NC Justice Academy Maps
- Privacy Policy
- Sitemap

News

FAQs

Weather Reports

Mailing List

NCJA Survey

General Information

- East Campus Information
- West Campus Information
- History of the Justice Academy
- Our Mission
- NCJA Photo Gallery

Courses Offered by NCJA

- All Courses by Month
- Course Offerings (A-Z)
- Detention Officer Courses
- Online Training
- Registration/Application
- Training Calendars

Online Training

Training Centers

- Commission/In-Service Center
- Investigation Center
- Law Enforcement Leadership Center
- Legal Center
- Tactical and Traffic Center

Commission Courses

- BLET
- Detention Officer
- Driver Training
- Firearms
- In-Service
- Instructor Training
- Physical Fitness
- Speed Measuring Training
- Specialized Subject Control and Arrest Techniques Instructor Training
- Telecommunicator

Certificate Programs

- Community Policing
- Criminal Investigations Certificate Program
- Instructor Development Program
- Management Development Program
- School Resource Officer Certificate
- Tactical Training Certificate Program
- Traffic Enforcement and Investigation Certificate

Support Services

- Audio Visual Department
- NCJA Bookstore
- NCJA Library
- Video Production Unit

Personnel

Criminal Justice Links

- Attorneys General Offices
- Criminal Justice Associations
- Criminal Justice Degree Programs
- Criminal Justice Resources
- Federal Criminal Justice Agencies
- Legal Information
- Legislative Information
- NC Criminal Justice Agencies
- NC Police Departments
- NC Sheriffs' Offices

Publications

Legislative Updates

Job Bank

Training Materials

Outside Agency Courses/ Conferences

Other Important Information

(Registration, Learning Resource Center, Resources on the Web)



Online Course Registration

NCJA Online Courses

North Carolina Justice Academy online courses allow criminal justice personnel from around the state to take courses over the Internet. Hopefully, this will mean less time away from the job and help with travel budgets.

The Academy offers two types of online courses. Those courses designated as Web-based will be courses conducted totally online. Those courses designated as Web-blended will be courses conducted partially online with some classroom/practicals at an NCJA campus where the class will meet face-to-face.

Registration

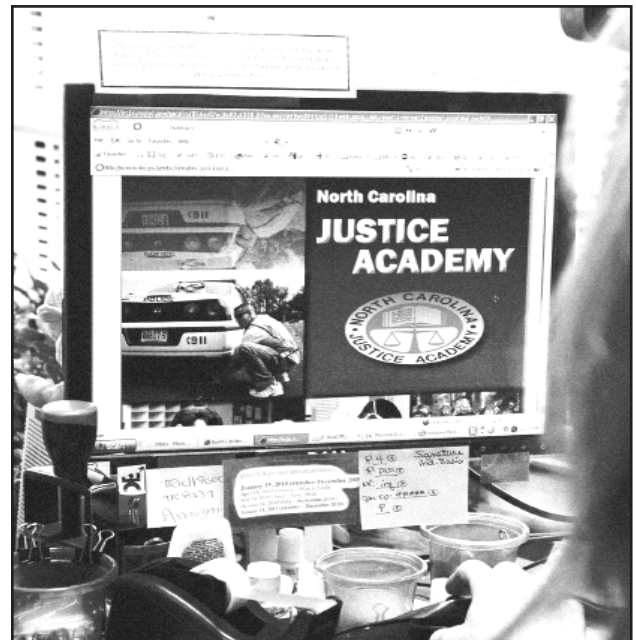
Students should submit a course application to the NCJA registrar to register for an NCJA online course unless otherwise indicated. Students should check course requirements for special activities related to online course offerings.

Characteristics of Online Courses

Students who take online courses with the Justice Academy are expected to meet regular deadlines throughout the course, participate in online class activities and stay in touch with the instructor and fellow students. ***NCJA online courses require steady involvement and interaction on the part of those enrolled.***

Technical Requirements for Taking an Online Course

Students enrolled in NCJA online courses are required to have Internet access, an email account, a word processing program and a Web browser equivalent to Internet Explorer 8 or higher. Particular courses may have further requirements on hardware and software. Check course descriptions for these specifications.





Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

Office of the Registrar Transcript Request Information

Students or alumni who desire a transcript of NCJA courses must present a written request or the form below to the Registrar's Office. Please note that federal law requires that all requests must bear the signature of the student, so email requests cannot be honored.

For purpose of identification, the request needs to include:

- Student's full/maiden name
- Social Security number
- Date of Birth
- Complete mailing address of where the transcript is to be sent
- Student's signature

Official transcripts cannot be emailed or faxed to students, departments, etc. They can only be sent via regular mail. Please remember that all transcript requests must be signed by the student.

A transcript can be picked up in person during regular business hours. A picture ID is required.

If you have questions about the transcript request process, please call the Office of the Registrar at 910-525-4151, ext. 245 or 828-685-3600, ext. 213.

Mail all transcript requests to:
Registrar, NC Justice Academy,
PO Box 99, Salemburg, NC 28385-0099,
or
Registrar, NC Justice Academy,
PO Box 600, Edneyville, NC 28727-0600

Office of the Registrar

Official Transcript Request

Name: _____
Last First Middle/Maiden

Social Security Number: _____ Date of Birth: _____

Send Transcript to (complete mailing address is required):

Student Signature: _____

You may register for classes at either campus using the NC Justice Academy Online Training Portal at <https://ncja-portal.acadisonline.com> or you may complete and send this application to the appropriate campus.

SALEMBURG CAMPUS

Registrar, NCJA

PO Box 99, Salemburg, NC 28385-0099

or email to: registrar_east@ncdoj.gov

or FAX to: 910-525-5235

PHONE: 910-525-4151

EDNEYVILLE CAMPUS

Registrar, NCJA

PO Box 600, Edneyville, NC 28727-0600

or email to: registrar_west@ncdoj.gov

or FAX to: 828-685-7530

PHONE: 828-685-3600

***One application is required for each course. Please check the back of the application for additional required supplemental information. Prerequisites or special course requirements may be listed in the course description. Failure to provide the information requested may result in the inability of our registrar to provide you with a complete training transcript.**

PLEASE PRINT CLEARLY OR TYPE

A. Name (No Nicknames): _____

Last
First (No Initials)
Middle

B. SS#: _____ Date of Birth: _____

C. Agency: _____ City/County _____ State _____ Federal _____

D. Employing Agency **Mailing** Address (PO Box or Street): _____

City: _____ State: _____ Zip: _____

County: _____ Job Title: _____

(Area Code) Phone #: _____ E-mail: _____

E. *Course Title: _____

***Complete applicable part of page 2 if your course is General Instructor Training, Management Development Program, Officer Safety/Readiness Instructor Training , or any Specialized Instructor course.**

1. Preferred Date: _____ Location: _____

2. Preferred Date: _____ Location: _____

F. Will you require a room for your on-campus stay? ☐ Salemburg ☐ Edneyville
☐ Yes ☐ No ☐ Male ☐ Female

If a dorm room is unavailable at the Edneyville location, will you be willing to stay off campus at your own expense?

☐ Yes ☐ No

G. I confirm that the above-named applicant is in a job classification to which the requested training applies, and their attendance will be scheduled.

Please Print Name and Title of Authorizing Official:

Date Approved: _____ Official's Email: _____

Signature of Authorizing Official: _____

H. Enrollment notification for this class, plus any announcements, correspondence, or materials, will be sent to the applicant's email address.

Signature: _____

PLEASE PROVIDE THE ADDITIONAL INFORMATION AS IT APPLIES TO YOUR APPLICATION

All applicants for each of the Specialized Instructor Courses and their Prequalification Courses are required to provide the following items for course attendance:

1. Proof of successful completion of a criminal justice general instructor training course. An EXCEPTION to the requirement is made for applicants to the **Specialized Physical Fitness Instructor Training Prequalification and Specialized Physical Fitness Instructor Training** that possess either of the following:
 - a. Hold a current and valid North Carolina Teachers' Certificate and hold a minimum of a baccalaureate degree in physical education and be actively teaching in physical education topics; or
 - b. Be presently instructing physical education topics in a community college, college, or university and hold a minimum of a baccalaureate degree in physical education; and
 2. Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.
- I. **Specialized Firearms Instructor Training Prequalification and Specialized Firearms Instructor Training**
Please indicate the type of firearms instruction you will be conducting:
- ☐ BLET ☐ In-Service ☐ Qualification ☐ Other

TO BE COMPLETED BY AGENCY HEAD OR SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend item I; that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area.

Signature: _____ Agency or Institution: _____
Print Name: _____ Title: _____

- II. **Specialized Physical Fitness Instructor Training Prequalification, Specialized Physical Fitness Instructor Training, Specialized Subject Control/Arrest Techniques Instructor Training Prequalification and Specialized Subject Control/Arrest Techniques Instructor Training** - Obtain certification from a licensed physician that the applicant is able to participate in the course. This statement for the physician's certification is on the course webpage: <http://ncja.ncdoj.gov/SPFIT2033.aspx>.
- III. **Specialized Driver Instructor Training Prequalification and Specialized Driver Instructor Training** - Certified copy of driving history from the Department of Motor Vehicles, Drivers License Division.
- IV. **Explosives and Hazardous Materials Specialized Instructor training** – Obtain certification from a medical professional utilizing OSHA Form C that the applicant is able to participate in course utilizing a Self-Contained Breathing Apparatus and Air Purifying Respirator. This form may be obtained from the course webpage: <http://ncja.ncdoj.gov/EHMSIT2618.aspx>. Students must also provide a copy of a current fit test for the Air Purifying Respirator they will utilize in the course.

TO BE COMPLETED BY AGENCY HEAD OR SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend this Specialized Instructor Training course and that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area in the Basic Law Enforcement Training course.

Signature: _____ Agency or Institution: _____
Print Name: _____ Title: _____

- V. **Management Development Program** - Upon receipt of this course application, a more detailed application will be mailed to you and processed by the Law Enforcement Leadership Center at the Academy. All contact will be through that department.
- VI. **Officer Safety/Readiness Instructor Training** - Attach a copy of your certificate documenting successful completion of a criminal justice instructor training course.
- VII. **Instructor Training Orientation** - Letter from School Director of Instructor Training stating that you will be teaching or evaluating for them and a copy of your current instructor certification.

The North Carolina Justice Academy recognizes and is in compliance with the provisions of the Americans with Disabilities Act. You may request a reasonable accommodation for a disability in order to attend training by calling the Registrar at (910) 525-4151.



PO Box 99, Salemburg, NC 28385-0099 Ph: 910-525-4151
PO Box 600, Edneyville, NC 28727-0600 Ph: 828-685-3600
<http://ncja.ncdoj.gov>

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